

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN JOINT SEWER AUTHORITY Minutes from Meeting held November 11, 2020

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, November 11, 2020 via a recorded video and audio conference call. The following Board Members were in attendance: Messrs. Kevin McDevitt, Mike Estock, Mike McBrien, Keith Tornetta, James Staples, Dave Mrochko, Marty Higgins, Bob Brunner and Joe Gavanus. Also in attendance were, Mr. Timothy Boyd, Executive Director from the Authority, the Authority's Solicitor, Ms. Lauren Gallagher, the Authority's Consulting Engineer, Mr. William Malin.

A motion was made by Mr. McDevitt, seconded by Mr. McBrien, and unanimously passed to approve the minutes of the regular monthly meeting on October 14, 2020. Mr. Tornetta and Mr. Staples abstained.

Mr. Malin informed the Board he continues to work on plans and specifications for the Saw Mill Pump Station West Side pump replacement project.

Ms. Gallagher informed the Board she had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 92% of the year the Authority has spent 74% of the operating budget.

Mr. Boyd informed the Board the Authority received the annual Credit Card Rebate in the amount of \$1,603.96.

Mr. Boyd informed the Board the Personnel Committee met after the October board meeting to discuss 2021 Non-union salaries. The recommendation is on the agenda for approval.

Mr. Boyd informed the Board the 2021 health care cost increase is 4.76%. In accordance with the union contract the 2021 wage increase for union personnel will be 2%.

Mr. Boyd updated the Board on the Saw Mill Pump Station West Side Project. Mr. Boyd informed the Board the pumps were delivered, and the variable frequency drives have been ordered. A change was made to the project scope to include the header replacement. Carroll Engineering is finalizing the installation plans and specifications for bidding.

Mr. Boyd informed the Board he attended the annual Delaware Valley Health Insurance Trust meeting virtually.

Mr. Boyd updated the Board on the Phoenixville Sewer Plant project discussed at the October meeting. The project is similar to the Eco Remedy project is looking into.

A motion was made by Mr. McBrien, seconded by Mr. Brunner and unanimously passed to approve Holiday Gift Cards in the amount of \$100.00 for employees.

A motion was made by Mr. McBrien, seconded by Mr. Gavanus, and unanimously passed to authorize the Executive Director as the second signature on November operating checks over \$2,000.00.

A motion was made by Mr. McDevitt, seconded by Mr. McBrien and unanimously passed to approve the November bills for \$122,785.74, ratify payment of payrolls for \$118,353.05, ratify checks #23803 \$2,178.53, #23804 \$5,539.40, #23805 \$48.47, #23810 \$29.71, #23811 \$29.71, #23812 \$2,533.53, #23813 \$2,403.99 and ratify P-Card payment of \$26,066.53 for a total of \$279,968.66 as shown on Attachment D.

A motion was made by Mr. McDevitt, seconded by Mr. Higgins, and unanimously passed to approve 2013 Bond Requisitions #162-2013, #163-2013 and 164-2013 for a total amount of \$265,882.88.

A motion was made by Mr. McDevitt, seconded by Mr. McBrien, and unanimously passed to approve the Personnel Committee's 2021 salary recommendation for non-union personnel.


The Board reviewed the O&M Report.

The Board reviewed the Flow/Connection Summary.

A motion was made by Mr. McBrien, seconded by Mr. Brunner, and unanimously passed to adjourn the meeting at 5:15 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Mike McBrien
Secretary