

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held October 14, 2020

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, October 14, 2020 via a recorded video and audio conference call. The following Board Members were in attendance: Messrs. Kevin McDevitt, Mike Estock, Mike McBrien, Dave Mrochko, Maty Higgins, Bob Brunner and Joe Gavanus. Also in attendance were, Mr. Timothy Boyd, Executive Director from the Authority, the Authority's Solicitor, Ms. Lauren Gallagher, the Authority's Consulting Engineer, Mr. William Malin.

A motion was made by Mr. McDevitt, seconded by Mr. Brunner, and unanimously passed to approve the minutes of the regular monthly meeting on September 9, 2020.

Mr. Malin informed the Board he continues to work on plans and specifications for the Saw Mill Pump Station west side pump replacement project.

Ms. Gallagher informed the Board the Authority successfully closed on the 2020 Bond Issue.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 83% of the year the Authority has spent 67% of the operating budget.

Mr. Boyd informed the Board the Capital Committee met virtually after the September board meeting to discuss the 2021 Capital and Bond Budgets.

Mr. Boyd informed the Board the 2021 Operating, Capital and Bond Budgets are on the Agenda for approval.

Mr. Boyd informed the Board the Personnel Committee will be meeting after tonight's board meeting.

Mr. Boyd updated the Board on the Saw Mill Pump Station West Side Project. Mr. Boyd stated pumps and variable frequency drives have been ordered and delivery is expected in late October. Carroll Engineering is finalizing the installation plans and specifications for bidding.

Mr. Boyd informed the Board the Annual Manager's meeting was held on September 24th. The Manager's discussed capital contributions and decided no additional capital contributions will be made in 2021.

Mr. Boyd informed the Board Delaware Valley Insurance Trust (DVIT) completed their annual risk control visit and no issues were noted.

Mr. Boyd informed the Board he attended DVIT Worker's Compensation meeting virtually. The Authority was again recognized for a claim free year in 2019.

Mr. McBrien asked Mr. Boyd about the meeting with Eco Remedy. Mr. Boyd explained Ecoremedy provides sludge disposal services. They currently have a project at another wastewater treatment plant where they lease a portion of the property and then build, own,

operate and maintain the facilities to process sludge on site. They are reviewing our plant and process to determine if there is potential for a similar arrangement here.

Mr. McDevitt asked Mr. Boyd if he knew anything about the grant money Phoenixville Sewer Plant received for a new sludge process. Mr. Boyd said he will investigate it and let the Board know his findings.

A motion was made by Mr. McDevitt, seconded by Mr. Brunner and unanimously passed to approve the October bills for \$145,558.83, ratify payment of payrolls for \$121,717.59 and ratify P-Card payment of \$31,066.96 for a total of \$298,343.38 as shown on Attachment D.

A motion was made by Mr. McDevitt, seconded by Mr. Higgins, and unanimously passed to authorize the Executive Director as the second signature on October operating checks over \$2,000.00.

A motion was made by Mr. McBrien, seconded by Mr. Brunner, and unanimously passed to approve Capital Requisition #AU540 in the amount of \$6,900.00.

A motion was made by Mr. McBrien, seconded by Mr. Higgins, and unanimously passed to approve 2013 Bond Requisitions #160-2013 and 161-2013 for a total amount of \$20,906.99.

Mr. McBrien asked if the 2021 Operating Budget Exhibit 2 should be changed to read "Tabulation of Daily Average Wastewater Flow for Twelve Months Ending August 31, 2020" instead of 2019. Mr. Boyd stated yes and will make the change.

A motion was made by Mr. Higgins, seconded by Mr. Gavanus, and unanimously passed to approve the 2021 Operating, Capital and Bond Budgets.


The Board reviewed the O&M Report.

The Board reviewed the Flow/Connection Summary.

A motion was made by Mr. McDevitt, seconded by McBrien, and unanimously passed to adjourn the meeting at 5:15 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Mike McBrien
Secretary