

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN  
JOINT SEWER AUTHORITY  
Minutes from Meeting held March 11, 2020

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, March 11, 2020 at the East Norriton-Plymouth-Whitpain Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Kevin McDevitt, Roman Pronczak, Bob Hart, Mike Estock, Marty Higgins and Dave Mrochko, Mike McBrien attended via telephone. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

The board went into an Executive Session to conduct Consultant interviews.

A motion was made by Mr. McDevitt, seconded by Mr. Higgins and unanimously passed to approve the minutes of the regular monthly meeting of February 12, 2020.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). ARRO continues preparation of the 2019 Chapter 94 Report. Mr. Jackson reminded the Board the Chapter 94 Collection System Questionnaire and all supporting documents are due to ARRO by March 13, 2020.

Mr. Hollinger had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 25% of the year the Authority has spent 18% of the operating budget.

Mr. Boyd informed the Board all bank accounts have been reconciled to the end of February, 2020.

Mr. Boyd informed the Board a memo from Bond Counsel regarding potential savings by refunding the 2013 bonds as part of ENT collection system sale bond payoff was included in the board packet. There is a potential for substantial savings on the remaining debt service for Plymouth and Whitpain Townships. Mr. Boyd will pursue this and get additional information.

Mr. Boyd reported that the 2019 Financial Audit was completed and copies were provided to the Board at the meeting. Copies were sent to the Townships.

Mr. Boyd informed the Board staff met with the consultant to review the 2020 PCB testing program.

Mr. Boyd informed the Board there are no personnel issues to discuss.

A motion was made by Mr. McDevitt, seconded by Mr. McBrien and unanimously passed to approve the March bills for \$136,350.27, ratify payment of payrolls for \$118,885.92, ratify checks #23399 \$25.00, # 23400 \$935.00, # 23401 \$77.08, #23402 \$87.09, #23403 \$2,221.97, #23404 \$44,772.25 and ratify P-Card payment of \$14,644.39 for a total of \$317,998.97 as shown on Attachment D.

A motion was made by Mr. McDevitt, seconded by Mr. McBrien, and unanimously passed to approve 2013 Bond Requisitions #143 - #145-2013S in the amount of \$30,901.00.

The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

The Board went into Executive Session to discuss consultant appointments.

A motion was made by Mr. McBrien to appoint Jim Hollinger as Authority Solicitor. There was no second.

A motion was made by Mr. Higgins, seconded by Mr. Hart to appoint Rudolph Clark as the Authority Solicitor. The motion passed 4 to 1 with Mr. McBrien voting against and Messrs. Pronczak and Mrochko abstaining.

A motion was made by Mr. Higgins, seconded by Mr. Hart and unanimously passed to appoint Carroll Engineering as the Authority Engineer. ARRO Consulting will completed the 2019 Chapter 94 report.

A motion was made by Mr. McBrien, seconded by Mr. Mrochko, and unanimously passed to adjourn the meeting at 5:48 pm.

Respectfully prepared by,

Submitted for approval by,

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Timothy A. Boyd  
Executive Director

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Mr. Mike McBrien  
Secretary