

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN JOINT SEWER AUTHORITY Minutes from Meeting held February 12, 2020

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, February 12, 2020 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Kevin McDevitt, Roman Pronczak, Keith Tornetta, Robert Hart, Marty Higgins, James Staples and Dave Mrochko. Also in attendance were Mr. David Key, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Higgins, seconded by Mr. Tornetta and unanimously passed to approve the minutes of the regular monthly meeting of January 8, 2020.

Mr. Key reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Key informed the Board ARRO started preparation of the 2019 Chapter 94 Report. The 2019 Chapter 94 Collection System Questionnaire was sent to the contributing townships. The townships are reminded to complete and return the Questionnaire with all supporting documents to ARRO by March 13, 2020.

Mr. Hollinger informed the Board he completed and returned the legal response to the Auditor.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 17% of the year the Authority has spent 11% of the operating budget.

Mr. Boyd informed the Board all bank accounts have been reconciled to the end of January 2020.

Mr. Boyd informed the Board he will no longer report on sludge receipts until the Authority resumes accepting outside sludge.

Mr. Boyd informed the Board a copy of the press release announcing the Moody upgrade to the Authority's bond credit rating was included in the board packet.

Mr. Boyd informed the Board Resolution 2020-01 to amend PMRS pension plan is on the agenda for approval. There are no changes to the pension plan. This is an update of some language required by IRS rule updates.

Mr. Boyd informed the Board the March Board packets will not be delivered until Monday, March 9th.

Mr. Boyd informed the Board he distributed RFP's for legal and engineering services to the Board. Three responses for legal and six responses for engineering were received.

A motion was made by Mr. Tornetta, seconded by Mr. Hart and unanimously passed to approve the February 2020 bills for \$147,295.71, ratify payment of payrolls for \$214,361.88, ratify check #23356 \$2,225.05, check # 23357 \$25.00, check # 23358 \$71.17 and ratify P-Card payment of \$25,867.44 for a total of \$389,846.25 as shown on Attachment D.

A motion was made by Mr. Tornetta, seconded by Mr. Higgins, and unanimously passed to approve 2013 Bond Requisition #142-2013S in the amount of \$8,400.00.

A motion was made by Mr. Hart, seconded by Mr. Higgins, and unanimously passed to approve Resolution 2020-01 amending the PMRS pension plan.

The Board reviewed the Superintendent's O&M Report.


The Board reviewed the Flow Connection Report.

The Board went into Executive Session to discuss personnel issues.

After returning from the executive session, a motion was made by Mr. Mrochko, seconded by Mr. Higgins, and unanimously passed to adjourn the meeting at 5:43 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy R. Boyd
Executive Director

Mr. James Staples
Assistant Secretary