

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held March 10, 2021

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, March 10, 2021 via a recorded and audio conference call. The following Board members were in attendance: Messrs. Mike McBrien, Mike Estock, Marty Higgins, Jim Staples, Keith Tornetta, Bob Brunner, Dave Mrochko and Joe Gavanus. Also in attendance were Mr. Timothy Boyd, Executive Director from the Authority, the Authority's Solicitor, Ms. Lauren Gallagher and the Authority's Consulting Engineer, Mr. William Malin.

A motion was made by Mr. Estock, seconded by Mr. McBrien and passed unanimously to approve the minutes of the regular monthly meeting of February 10, 2021. Messrs. Tornetta and Brunner abstained.

Mr. Malin reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Malin informed the Board he continues work on the Chapter 94 Report. The bid opening date for the Saw Mill Pump Station project were postponed to March 30th due to incorporating additional control work into the project.

Ms. Gallagher had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 25% of the year the Authority has spent 17% of the operating budget.

Mr. Boyd informed the Board all bank accounts have been reconciled to the end of February 2021.

Mr. Boyd informed the Board two new job classifications are being proposed to the Union to help fill vacancies.

A motion was made by Mr. McBrien and seconded by Mr. Staples and unanimously passed to approve Resolution 2021-01 recognizing the retirement of Mr. Steven Spurio after 18 years of service to the Authority.

Mr. Boyd informed the Board the Saw Mill Pump Station West Side Project bid opening date was rescheduled until March 30th. The project should be ready for award at the April meeting.

Mr. Boyd informed the Board DVIT reimbursed the Authority for the emergency repairs at Sawmill Pump Station.

A motion was made by Mr. McBrien, seconded by Mr. Mrochko and unanimously passed to approve the March bills for \$114,046.99, ratify payment of payrolls for \$121,345.29, ratify checks #24001 \$131.61, #24003 \$703.08, #24004 \$39.01, #24005 \$67.12 #24006 \$50.00, #24007 \$89.94, #24008 \$2,180.25, #24009 \$2,742.01, and ratify P-Card payment of \$14,819.57 for a total of \$256,214.87 as shown on Attachment D.

A motion was made by Mr. McBrien and seconded by Mr. Staples and unanimously passed to authorize the executive director to provide the second signature on checks for the March Bill List requiring two signatures.


A motion was made by Mr. Staples, seconded by Mr. McBrien, and unanimously passed to approve Bond Requisitions # 172-2013S, for \$7,323.00.

The Board had no questions regarding the Superintendents Report or the Monthly Flow Report.

A motion was made by Mr. McBrien, seconded by Mr. Staples, and unanimously passed to adjourn the meeting at 5:09 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Mike McBrien
Secretary