

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held August 11, 2021

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, August 11, 2021, via a recorded and audio conference call. The following Board members were in attendance: Messrs. Kevin McDevitt, Mike McBrien, Bob Brunner, Keith Tornetta, Mike Estock, Jim Staples, Marty Higgins, Joe Gavanus, and Dave Mrochko. Also in attendance were Mr. Timothy Boyd, Executive Director from the Authority, Mr. Tom Daly, Superintendent from the Authority, the Authority's Consulting Engineer, Mr. William Malin and the Authority's Solicitor, Ms. Lauren Gallagher.

A motion was made by Mr. McDevitt, seconded by Mr. Gavanus, and passed unanimously to approve the amended minutes of the regular monthly meeting of July 14, 2021. Mr. McBrien abstained.

Mr. Malin reviewed the Engineer's Report as included in the board packet (see Attachment B). Demolition work is proceeding at Sawmill. Most piping has been removed and the Contractor is working on removing pumps and new valves have been installed on the pump intake allowing complete isolation of the west side pump station. Payment application #1 was reviewed and sent to the Authority for payment.

Ms. Gallagher informed the Board she is working on a memo updating COVID issues.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 67% of the year the Authority has spent 53% of the operating budget.

Mr. Boyd informed the Board all bank accounts have been reconciled to the end of July 2021.

Mr. Boyd informed the Board the Budget Committee is scheduled to meet on August 26th to review the 2022 Draft Operating Budget. Mr. Boyd will send an email to the Capital Committee to set up a meeting to review the 2022 Draft Capital Budget.

Mr. Boyd informed the Board the Sawmill project is proceeding as scheduled.

Mr. Boyd informed the Board the Sludge Hauling Specifications were complete and advertised for bid. A recommendation for award will be done at the September board meeting.

A motion was made by Mr. McDevitt and seconded by Mr. McBrien and unanimously passed to authorize the executive director to provide the second signature on checks for the August operating checks requiring two signatures.

A motion was made by Mr. McDevitt, seconded by Mr. McBrien, and unanimously passed to approve the August bills for \$160,334.66, ratify payment of payrolls for \$115,864.77, ratify checks #24255 \$44.70, #24256 \$29.57, #24257 \$3,565.55, #24258 \$62.91, and ratify P-Card payment of \$16,537.42 for a total of \$296,439.58 as shown on Attachment D.

A motion was made by Mr. McDevitt, seconded by Mr. McBrien, and unanimously passed to approve Capital Requisition # AU-548 in the amount of \$50,000.00.


A motion was made by Mr. McDevitt, seconded by McBrien, and unanimously passed to approve Bond Requisition # 173-2013S in the amount of \$57,825.00.

The Board reviewed and had no questions regarding the Superintendents Report or the Monthly Flow Report.

A motion was made by Mr. McDevitt, seconded by Mr. McBrien, and unanimously passed to adjourn the meeting at 5:17 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mike McBrien
Secretary