

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held June 9, 2021

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, June 9, 2021 via a recorded and audio conference call. The following Board members were in attendance: Messrs. Kevin McDevitt, Mike McBrien, Bob Brunner, Keith Tornetta, Mike Estock, Jim Staples, Marty Higgins, and Dave Mrochko. Also in attendance were Mr. Timothy Boyd, Executive Director from the Authority, the Authority's Consulting Engineer, Mr. William Malin and the Authority's Solicitor, Ms. Lauren Gallagher.

A motion was made by Mr. McBrien, seconded by Mr. Mrochko, and passed unanimously to approve the amended minutes of the regular monthly meeting of May 12, 2021. Mr. Estock, Mr. Staples, and Mr. Higgins abstained.

Mr. Malin reviewed the Engineer's Report as included in the board packet (see Attachment B). Mr. Malin informed the Board he is working on the annual Consulting Engineer's Report for the Trustee.

Mr. Malin informed the Board a Notice-to-Proceed on the Sawmill project was issued on May 17, 2021. The Contractor is expected to start work the beginning of July and the project completion date is September 14, 2021.

Ms. Gallagher informed the Board she is working with Tim on the Audit delay. Ms. Gallagher contacted PMRS who informed her the delay is COVID related.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 50% of the year the Authority has spent 37% of the operating budget.

Mr. Boyd informed the Board all bank accounts have been reconciled to the end of May 2021.

Mr. Boyd informed the Board he is working with the Solicitor and Bond Counsel regarding the 2020 Audit. The audit is delayed due to lack of pension information from PMRS. This is causing an issue submitting the audit to our Trustee and may affect our DCED submission.

Mr. Boyd informed the Board the force main break at Sawmill Pump Station was repaired the following day and is back in service. He is working with the Municipality of Norristown on the permanent pavement repair.

Mr. Boyd informed the Board he met with DEP's Energy Program Office to discuss participating in the PA Partnership for Energy Efficiency at Wastewater Treatment Plants (PEW2) Program. Mr. Boyd intends to participate in the program in order to have an energy audit of the plant performed by DEP's consultant.

A motion was made by Mr. McDevitt, seconded by Mr. McBrien, and unanimously passed to approve the June bills for \$139,862.75, ratify payment of payrolls for \$110,813.50, ratify checks #24155 \$42.00, #24156 \$114.95, #24157 \$179.95, #24158 \$126.00, #24159 \$56.73, #24160 \$175.07, #24161 \$30.18, and ratify P-Card payment of \$23,359.07 for a total of \$274,760.20 as shown on Attachment D.


A motion was made by Mr. McDevitt and seconded by Mr. McBrien and unanimously passed to authorize the executive director to provide the second signature on checks for the June operating checks requiring two signatures.

A motion was made by Mr. Staples, seconded by Mr. Brunner, and unanimously passed to approve Capital Requisition # AU-545 for \$2,063.50.

The Board had no questions regarding the Superintendents Report or the Monthly Flow Report.

A motion was made by Mr. McBrien, seconded by Mr. Mrochko, and unanimously passed to adjourn the meeting at 5:15 pm.

Respectfully prepared by,



Timothy A. Boyd
Executive Director

Submitted for approval by,

Mike McBrien
Secretary