

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held May 12, 2021

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, May 12, 2021 via a recorded and audio conference call. The following Board members were in attendance: Messrs. Kevin McDevitt, Mike McBrien, Bob Brunner, Joe Gavanus, and Dave Mrochko. Also in attendance were Mr. Timothy Boyd, Executive Director from the Authority and the Authority's Consulting Engineer, Mr. William Malin.

A motion was made by Mr. Brunner, seconded by Mr. Mrochko, and passed unanimously to approve the amended minutes of the regular monthly meeting of April 14, 2021. Mr. McBrien and Mr. Gavanus abstained.

Mr. Malin reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Malin informed the Board a pre-construction meeting with AGH was held on May 4, 2021 at which time the Contract documents and Agreement were received. The Agreement will be executed once the Authority receives a revised bond document from AGH.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 42% of the year the Authority has spent 31% of the operating budget.

Mr. Boyd informed the Board all bank accounts have been reconciled to the end of April 2021.

Mr. Boyd updated the Board on the Saw Mill PS Force Main break on May 6, 2021.

A motion was made by Mr. McBrien, seconded by Mr. Gavanus, and unanimously passed to approve the May bills for \$142,485.88, ratify payment of payrolls for \$105,234.27, ratify checks #24103 \$30.88, #24104 \$126.00, #24105 \$122.44, #24106 \$3,0880.80, #24107 \$24,695.25, #24108 \$44.70, #24114 \$31.43, and ratify P-Card payment of \$16,531.35 for a total of \$292,383.00 as shown on Attachment D.


A motion was made by Mr. McDevitt and seconded by Mr. Brunner and unanimously passed to authorize the executive director to provide the second signature on checks for the May Bill List requiring two signatures.

A motion was made by Mr. Mrochko, seconded by Mr. Brunner, and unanimously passed to approve Capital Requisition # AU-544 for \$7,677.95.

The Board had no questions regarding the Superintendents Report or the Monthly Flow Report.

A motion was made by Mr. McBrien, seconded by Mr. Mrochko, and unanimously passed to adjourn the meeting at 5:11 pm.

Respectfully prepared by,



Timothy A. Boyd
Executive Director

Submitted for approval by,

Mike McBrien
Secretary