

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held October 13, 2021

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, October 13, 2021, via a recorded and audio conference call. The following Board members were in attendance: Kevin McDevitt, Mike McBrien, Bob Brunner, Mike Estock, Jim Staples, Kathy Bandish, Joe Gavanus, and Dave Mrochko. Also in attendance were Mr. Timothy Boyd, Executive Director from the Authority, the Solicitor, Ms. Gallagher and Ms. Barbara Merlie.

A motion was made by Mr. Higgins, seconded by Mr. McBrien, and passed unanimously to approve the minutes of the regular monthly meeting of September 8, 2021. Mr. Estock abstained.

Mr. Boyd reviewed the Engineer's Report as included in the board packet (see Attachment B). The majority of the work is complete at the Sawmill Pump Station. Two change orders are on the agenda for approval. Change Order #1 for an increase of \$8,466.70 to replace three leaking valve connections that were discovered during construction. Change order #2 is for an increase of \$6,300.00 to reroute the Backup Float controls.

Mr. Boyd informed the Board the Contractor was reminded that additional costs incurred by the Authority for the bypass pumping beyond September 2021 will be deducted from the Contractors final payment. Payment Application #3 was reviewed and forwarded to the Authority for payment.

Ms. Gallagher informed the Board she has been working with Mr. Boyd to ensure the repair damages from Hurricane Ida fits into the emergency repair category. A resolution approving emergency repairs is on the agenda for approval. Ms. Gallagher introduced Ms. Merlie who will be filling in for her while she is on maternity leave.

Mr. Boyd presented the financial statements for the Authority (Attachment C). At 83% of the year the Authority has spent 71% of the operating budget.

Mr. Boyd informed the Board all bank accounts have been reconciled to the end of September 2021.

Mr. Boyd informed the Board the Capital Committee met after the September 8th Board Meeting to review the draft 2022 Capital Budget.

Mr. Boyd informed the Board the final 2022 Operating and Capital Budgets are on the agenda for approval.

Mr. Boyd informed the Board the 2022 Minimum Municipal Obligation for the Authority's PMRS pension plan is included in the board packet. No payment is due for 2022.

Mr. Boyd informed the Board the Personnel Committee is meeting after tonight's meeting to discuss 2022 non- union salaries.

Mr. Boyd informed the Board the staff continues to work with Delaware Valley Insurance Trust (DVIT) on the emergency repair reimbursements from Hurricane Ida damage.

Mr. Boyd informed the Board the annual Township Manager's meeting was held on September 23rd. The Annual Report on the State of the Authority was included in the Board Packets.

Mr. Boyd informed the Board DVIT conducted their annual risk assessment on September 23rd and no problems were noted.

A motion was made by Mr. Mrochko, seconded by Mr. Gavanus, and unanimously passed to approve the October bills for \$269,258.63, ratify payment of payrolls for \$113,942.18, ratify checks #24356 \$125.34, #24357 \$108.39, #24358 \$371.00, and ratify P-Card payment of \$21,588.15 for a total of \$405,393.69 as shown on Attachment D.

A motion was made by Mr. Staples and seconded by Mr. McDevitt and unanimously passed to authorize the executive director to provide the second signature on checks for the October operating checks requiring two signatures.

A motion was made by Mr. Staples, seconded by Mr. McBrien, and unanimously passed to approve Capital Requisition # AU549 and AU550 for the total amount of \$13,833.78.

A motion was made by Mr. Staples, seconded by Mr. Estock, and unanimously passed to approve Bond Requisition # 176-2013S in the amount of \$63,173.30.

A motion was made by Mr. McBrien, seconded by Staples, and unanimously passed to approve Sawmill Pump Station Change Orders #1 and 2.

A motion was made by Mr. Mrochko, seconded by Mr. Brunner, and unanimously passed to approve the 2022 Operating and Capital Budgets.

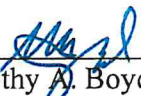
A motion was made by Mr. Staples, seconded by Mr. McBrien, and unanimously passed to approve Resolution 2021-02 affirming and approving the emergency repairs due to Hurricane Ida.

The Board reviewed and had no questions regarding the Superintendents Report and the Monthly Flow Report.

A motion was made by Mr. Mrochko, seconded by Mr. Staples, and unanimously passed to adjourn the meeting at 5:20 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mike McBrien
Secretary