

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held April 14, 2021

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, April 14, 2021 via a recorded and audio conference call. The following Board members were in attendance: Messrs. Kevin McDevitt, Mike Estock, Marty Higgins, Jim Staples, Keith Tornetta, Bob Brunner and Dave Mrochko. Also in attendance were Mr. Timothy Boyd, Executive Director from the Authority, the Authority's Solicitor, Ms. Lauren Gallagher and the Authority's Consulting Engineer, Mr. William Malin.

A motion was made by Mr. Higgins, seconded by Mr. Staples and passed unanimously to approve the amended minutes of the regular monthly meeting of March 10, 2021. Mr. McDevitt abstained. The March minutes are changed to reflect Mr. Staples abstained from approving the February minutes.

Mr. Malin reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Malin informed the Board the Chapter 94 Report is complete and forwarded to DEP.

Mr. Malin informed the Board bids for the Sawmill Pump Upgrade were received on March 30th. AGH Mechanical, Inc. is the low bidder, and a letter was sent to the Executive Director recommending awarding the contract to AGH.

Ms. Gallagher had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 33% of the year the Authority has spent 24% of the operating budget.

Mr. Boyd informed the Board all bank accounts have been reconciled to the end of March 2021.

Mr. Boyd informed the Board the two new job classifications were posted to help fill vacant positions.

Mr. Boyd informed the Board the Sawmill Pump Station West Side Project is on the agenda for award.

A motion was made by Mr. Mrochko, seconded by Mr. Brunner and unanimously passed to approve the April bills for \$164,819.96, ratify payment of payrolls for \$104,924.30, ratify checks #24047 \$1,465.94, #24048 \$22,917.47, #24049 \$15.71, and ratify P-Card payment of \$17,672.69 for a total of \$311,816.07 as shown on Attachment D.

A motion was made by Mr. McDevitt and seconded by Mr. Staples and unanimously passed to authorize the executive director to provide the second signature on checks for the April Bill List requiring two signatures.

A motion was made by Mr. Staples, seconded by Mr. Tornetta, and unanimously passed to approve Capital Requisition # AU-543 for \$11,024.00.


A motion was made by Mr. McDevitt, seconded by Mr. Tornetta, and unanimously passed to award AGH Mechanical, Inc the contract for the Sawmill Pump Station West Side Pump Upgrade project.

The Board had no questions regarding the Superintendents Report or the Monthly Flow Report.

A motion was made by Mr. Higgins, seconded by Mr. Staples, and unanimously passed to adjourn the meeting at 5:08 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

James Staples
Assistant Secretary