

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held February 10, 2021

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, February 10, 2021 via a recorded and audio conference call. The following Board members were in attendance: Messrs. Kevin McDevitt, Mike McBrien, Mike Estock, Marty Higgins, Dave Mrochko and Joe Gavanus. Also in attendance were Mr. Timothy Boyd, Executive Director from the Authority, the Authority's Solicitor, Mr. Lauren Gallagher and the Authority's Consulting Engineer, Mr. William Malin.

A motion was made by Mr. McBrien, seconded by Mr. Higgins and passed unanimously to approve the minutes of the regular monthly meeting of January 13, 2021.

Mr. Malin reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Malin informed the Board he continues work on the 2020 Chapter 94 Report. The Sawmill Run Pump Station project was readvertised and the pre-bid conference is on February 16th. Bids will be received on March 2nd.

Ms. Gallagher had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 17% of the year the Authority has spent 11% of the operating budget.

Mr. Boyd informed the Board all bank accounts have been reconciled to the end of January 2021.

Mr. Boyd informed the Board the Auditor is working on the audit.

Mr. Boyd informed the Board the Sawmill Pump Station emergency electrical repair is complete. The claim has been submitted to the insurance company for reimbursement.

A motion was made by Mr. McDevitt, seconded by Mr. Higgins and unanimously passed to approve the January 2021 bills for \$165,534.04, ratify payment of payrolls for \$110,986.48 for total payables of \$292,361.37 as shown on Attachment G.

A motion was made by Mr. McDevitt and seconded by Mr. Higgins and unanimously passed to to authorize the executive director to provide the second signature on checks requiring two signatures.

Mr. McBrien informed the Board the CIP requisition # AU542 was not deducted from the Account Summary attachment C #3. The correct ending balance should be \$3,967,002.25. Mr. Boyd will check with Helen.

A motion was made by Mr. McBrien, seconded by Mr. Mrochko, and unanimously passed to approve Capital Improvement Requisition #AU542 in the amount of \$72,910.00.

A motion was made by Mr. McBrien, seconded by Mr. Higgins, and unanimously passed to approve Bond Requisitions # 169-2013S, #170-2013S and #171-2013S for a total amount of \$39,979.65.

Mr. McDevitt asked the Board if there were any questions regarding the Superintendents Report or Flow Report. No one had any questions.

A motion was made by Mr. McBrien, seconded by Mr. Mrochko, and unanimously passed to adjourn the meeting at 5:08 pm.

Respectfully prepared by,

Submitted for approval by,

Timothy A. Boyd
Executive Director

Mr. Mike McBrien
Secretary