

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held September 8, 2021

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, September 8, 2021, via a recorded and audio conference call. The following Board members were in attendance: Messrs. Kevin McDevitt, Mike McBrien, Bob Brunner, Keith Tornetta, Jim Staples, Marty Higgins, Joe Gavanus, and Dave Mrochko. Also in attendance were Mr. Timothy Boyd, Executive Director from the Authority, the Authority's Consulting Engineer, Mr. William Malin and the Authority's Solicitor, Ms. Lauren Gallagher.

A motion was made by Mr. McDevitt, seconded by Mr. Mrochko, and passed unanimously to approve the minutes of the regular monthly meeting of August 11, 2021.

Mr. Malin reviewed the Engineer's Report as included in the board packet (see Attachment B). Work is proceeding at Sawmill. The new pumps, suction side piping, and VFD's have been installed. Work continues on discharge piping and conduits. Payment application #2 was reviewed and sent to the Authority for payment.

Mr. Malin informed the Board the Contractor notified him they are having an issue getting some materials and have requested a change order to extend the time of completion. The Contractor has been informed they will be responsible for the bypass pumping costs after the current contract completion date. A Change Order will be sent to the Authority's Solicitor for review and be included in October's board packet for approval.

Ms. Gallagher informed the Board she finalized the agreement for the DEP Energy Efficiency at Wastewater Treatment Plants (PEW2) Program.

Mr. Boyd presented the financial statements for the Authority (Attachment C). At 75% of the year the Authority has spent 61% of the operating budget.

Mr. Boyd informed the Board all bank accounts have been reconciled to the end of August 2021.

Mr. Boyd informed the Board the Operating Budget Committee met on August 26th and reviewed the draft 2022 Draft Operating Budget which was included in the board packet.

Mr. Boyd informed the Board the Capital Committee will be meeting tonight to review the draft 2022 Capital Budget.

Mr. Boyd informed the Board that Hurricane Ida caused substantial damage to the plant. All flows were able to be directed to the Activated Sludge plant. Tom Daly and plant personnel did an outstanding job handling the emergency and the recovery. There were no overflows at the plant.

DVIT's adjustor surveyed the plant to assess damage and start the claim process. The damage is estimated to be in the \$1,000,000 range. There is a \$50,000.00 deductible. Approximately 90% of the damages are to electrical systems. At this time, it does not appear the plant incurred any structural damage. It is expected the take several weeks to return to normal operations.

Mr. Boyd informed the Board the Sludge Hauling bids were opened on August 31st, a memo with an award recommendation was included in the board packet.

A motion was made by Mr. Mrochko, seconded by Mr. Tornetta, and unanimously passed to approve the September bills for \$205,409.78, ratify payment of payrolls for \$109,958.50, ratify checks #24308 \$28.54, #24309 \$70.20, #24310 \$29.57, and ratify P-Card payment of \$15,697.35 for a total of \$331,193.94 as shown on Attachment D.

A motion was made by Mr. McDevitt and seconded by Mr. McBrien and unanimously passed to authorize the executive director to provide the second signature on checks for the September operating checks requiring two signatures.

A motion was made by Mr. Staples, seconded by Mr. McBrien, and unanimously passed to approve Bond Requisition # 174-2013S in the amount of \$86,006.70.

A motion was made by Mr. Higgins, seconded by Tornetta, and unanimously passed to award JP Mascaro the sludge hauling contract in accordance with their Bid Documents.


The Board reviewed and had no questions regarding the Superintendents Report or the Monthly Flow Report.

Mr. Higgins informed the board that he will be resigning from the board at the of September. His Plymouth Township Council term ends in December and believes a Plymouth Township Council representative should be on the board. An appointment by Plymouth Township is pending.

A motion was made by Mr. McDevitt, seconded by Mr. Gavanus, and unanimously passed to adjourn the meeting at 5:21 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mike McBrien
Secretary