

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN  
JOINT SEWER AUTHORITY  
Minutes from Meeting held November 11, 2015

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, November 11, 2015 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Tony Greco, Mike McBrien, James Staples, Mike Estock and Marc Alfarano. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Greco, seconded by Mr. McBrien, and unanimously passed to approve the minutes of the regular monthly meeting of October 14, 2015.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson reported there are no new or unresolved issues to report for the month of November 2015.

Mr. Hollinger informed the Board that he had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 92% of the year, the Authority has spent 76% of the operating budget. Bank accounts have been reconciled to the end of October 2015.

Cash received for outside sludge for the previous month was \$38,340.31.

Mr. Boyd informed the Board construction is proceeding on the Plant Expansion Project. Change Order #3 to the General Contract in the amount of \$36,732.40 is included on the agenda. The change order covers modifications to the WAS piping and aeration flush line. Electrical Contract Change Order #1 for the total amount of \$19,090.93 is also included on the agenda. The change order covers relocation of a light standard and replacement of an electrical feed line for the incinerator building.

Mr. Boyd informed the Board the Board the Delaware Valley Insurance Trust made their annual risk assessment inspection. No major issues were found. Some suggestions were made regarding minor safety repairs.

A motion was made by Mr. McBrien, seconded by Mr. Staples, and unanimously passed to approve Employee Gift Cards in the amount of \$75.00.

A motion was made by Mr. McBrien, seconded by Mr. Staples, and unanimously passed to approve the November bills for \$49,632.97, ratify payment of payrolls for \$110,623.36, and ratify checks #20986 \$27.36, #20987 \$1,922.69 #20988 \$47.86, #20990 \$2,359.45, #20991 \$4,223.51, #20992 \$241.47 and ratify P-Card payment of \$38,728.73, for total payables of \$207,807.39.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to approve 2013 Sewer Revenue Bond Series Requisitions #035-2013S, #036-2013S and #037-2013S in the amount of \$1,374,394.10.

A motion was made by Mr. McBrien, seconded by Mr. Greco, and unanimously passed to approve the 2016 Non-Union Salaries in accordance with the Personnel Committee's recommendation.

A motion was made by Mr. Greco, seconded by Mr. Staples, and unanimously passed to approve Plant Expansion Change Order #3 for the General Contractor in the amount of \$36,732.40.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to approve Plant Expansion Change Order #1 for the Electrical Contractor in the amount of \$19,090.93.

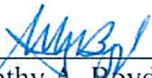
The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McBrien, seconded by Mr. Staples, and unanimously passed to adjourn the meeting at 5:10 pm.

Respectfully prepared by,

Submitted for approval by,

  
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Timothy A. Boyd  
Executive Director

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Mr. Frederick W. McBrien, III  
Secretary