

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held December 9, 2015

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, December 9, 2015 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Lew McQuirns, Tony Greco, Don Delamater, James Staples, and Marc Alfarano. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Tim Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Greco, seconded by Mr. Delamater, and unanimously passed to approve the minutes of the regular monthly meeting of November 11, 2015.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). ARRO prepared and transmitted to U.S. Bank Corporate Trust Services the 2016 Budget report with Consulting Engineer's Certificate concerning adequacy of rates.

Mr. Hollinger informed the Board that he had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 99% of the year, the Authority has spent 83% of the operating budget. Bank accounts have been reconciled to the end of November 2015.

Cash received for outside sludge for the previous month was \$9,253.18.

Mr. Boyd informed the Board the JSA received a P-Card Rebate in the amount of \$2,153.74.

Mr. Boyd informed the Board there are no personnel issues to discuss this month.

Mr. Boyd informed the Board the Plant Expansion Project is proceeding on schedule.

Mr. Boyd informed the Board that the majority of JSA personnel attended the Eastern PA Water Pollution Control Operators Association meeting. JSA employees had the opportunity to observe the BioMag system in operation.

Mr. Boyd presented the Board with the 2016 Board Meeting schedule. An error was made in the November schedule the correct date is November 9th.

A motion was made by Mr. Greco, seconded by Mr. Alfarano, and unanimously passed to approve the December bills for \$120,487.72, ratify payment of payrolls for \$113,029.56, and ratify checks #21017 \$37.36, #21018 \$2,693.75, and ratify P-Card payment of \$31,541.28, for total payables of \$272,010.33.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to approve Capital Requisitions # AU509 for a total amount of \$26.25.

A motion was made by Mr. Staples, seconded by Mr. Greco , and unanimously passed to approve 2013 Sewer Revenue Bond Series Requisitions #038-2013S, 039-2013S, and 040-2013S for a total amount of \$932,696.58.

The Board reviewed the Superintendent's O&M Report.


The Board reviewed the Flow Connection Report.

Mr. Pronczak thanked everyone for their contributions to Authority over the past year and wished all a Happy Healthy New Year.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to adjourn the meeting at 5:08 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. James Staples
Assistant Secretary