

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN JOINT SEWER AUTHORITY Minutes from Meeting held February 11, 2015

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, February 11, 2015 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Lewis McQuirns, Don Delamater, Anthony Greco, James Staples, Mike Estock, Marc Alfarano, Tony Morrione, and Mike McBrien. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Greco, seconded by Mr. Staples, and unanimously passed to approve the minutes of the regular monthly meeting of January 14, 2015.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). ARRO prepared and transmitted to U.S. Bank the 2014 Annual Report of Consulting Engineer. ARRO continued preparing the Authority portion of the 2014 Chapter 94 Report. ARRO would like to remind the Townships to discuss within their portion of the Chapter 94 any 2014 sanitary sewer overflows, their I/I programs, and the flows from rainfall events of greater than one inch accumulation in 24-hours.

Mr. Hollinger had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 17% of the year, the Authority has spent 11% of the operating budget. He stated that the bank accounts have been reconciled to the end of January 2015.

Cash received for outside sludge for the month of January was \$20,286.50.

Mr. Boyd reminded the Board that an updated Statement of Financial Interests from all Board members is required by May 1, 2015.

Mr. Boyd informed the Board there were no personnel issues.

Mr. Boyd informed the Board a preconstruction meeting was held on January 7, 2015 to discuss the Plant Expansion Project. The contractors have been performing some preliminary site work.

Mr. Boyd informed the Board a memo outlining the sludge incinerator costs for 2014 was included in the board packet and it is still the most cost effective sludge disposal option.

Mr. Boyd informed the Board a proposal from GHD for incinerator stack test coordination is on the agenda for approval. The testing is required by the new EPA regulations.

Mr. Boyd informed the Board that the JSA had water line leak. There was substantial water loss before it was discovered and repaired. This resulted in a much higher water bill for the month. JSA Staff is exploring methods to provide earlier warning for leaks.

Mr. Boyd informed the Board that PMAA is offering Board Member training. The flyer was included in the board packet and if anyone is interested in attending please advise.

Mr. Boyd informed the Board that during a routine incinerator inspection a sag in hearth #2 was found. Repairs and annual inspection have been scheduled as soon as the bricks are available.

Mr. Boyd informed the Board that the opacity CEMS system failed. Repair options are being explored. In the meantime liquid sludge is being hauled out.

A motion was made by Mr. Alfarano, seconded by Mr. Greco, and unanimously passed to approve the revised January bills for \$86,359.41, ratify payment of payrolls for \$133,850.53, ratify check #20608 \$760.00, check # 20609 \$2,731.05, check # 20610 \$2,693.75, check # 20611 \$44.72, #20612 \$11,852.52, #20613 \$4,224.82, #20614 \$9,891.00, #20615 \$6,862.95 and ratify P-Card payments of \$22,803.74, for total payables of \$282,074.49.

A motion was made by Mr. Greco, seconded by Mr. Morrione, and unanimously passed to approve Capital Requisition AU 501 for a total amount of \$7,420.20.

A motion was made by Mr. Staples, seconded by Mr. Greco , and unanimously passed to approve 2013 Sewer Revenue Bond Series Requisition #019-2013S for a total amount of \$3,854.93.

A motion was made by Mr. Greco, seconded by Mr. Staples, and unanimously passed to approve GHD's proposal for Incinerator Stack Testing Coordination not to exceed \$11,350.00.


The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McBrien, seconded by Mr. Alfarano, and unanimously passed to adjourn the meeting at 5:17 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary