

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN JOINT SEWER AUTHORITY Minutes from Meeting held April 8, 2015

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, April 8, 2015 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Lou McQuirns, Don Delamater, Anthony Greco, James Staples, Mike Estock, Marc Alfarano, and Tony Morrione. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Greco, seconded by Mr. Delamater, and unanimously passed to approve the minutes of the regular monthly meeting of March 11, 2015.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). ARRO completed preparation of the Authority's 2014 Chapter 94 Report. The report was submitted to PADEP on March 31, 2015.

Mr. Hollinger had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 33% of the year, the Authority has spent 23% of the operating budget. He stated that the bank accounts have been reconciled to the end of March 2015.

Mr. Boyd informed the Board there was no cash received for outside sludge for the month of March.

Mr. Boyd informed the Board there were no personnel issues.

Mr. Boyd informed the Board that a storm sewer was found behind the aeration tank that may impact the Plant Expansion Project. The potential cost to relocate the line is estimated in the \$70,000 range. This issue will be discussed at the project meeting scheduled for April 9th. Mr. Boyd hopes to have more information at the May Board meeting.

Mr. Boyd informed the Board the requests for proposals for the incinerator stack testing were sent out on March 20th with a due date of April 29th. A recommendation for award will be made at the May board meeting.

Mr. Boyd informed a new solid waste permit was issued by DEP on March 19th. The permit expires on March 19, 2025.

Mr. Boyd informed the Board the 2014 Chapter 94 Report was submitted to DEP. The report summarizes plant operations and the Townships' collection systems information for the previous year.

A motion was made by Mr. McQuirns, seconded by Mr. Morrione, and unanimously passed to approve April bills for \$73,562.76, ratify payment of payrolls for \$112,015.00, ratify checks #20677 \$377.41, #20678 \$63.03, #20679 \$35.57, #20680 \$100.00, #20681 \$4,216.95, #20682

\$26,708.03, #20684 \$25.00 and ratify P-Card payments of \$24,731.03, for total payables of \$241,834.78 as shown on Attachment D.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to approve Capital Requisition AU 503 for a total amount of \$102,500.00.

A motion was made by Mr. Staples, seconded by Mr. Greco, and unanimously passed to approve 2013 Sewer Revenue Bond Series Requisition #020-2013S and #021-2013S for a total amount of \$1,060,500.00.

The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report. The flow data for January, February and March was corrupted due to a meter synchronization issue at Saw Mill Pump Station. The problem was corrected and the data was updated. The flow report numbers for March are correct. The corrected numbers for January and February will be included with the April report.

A motion was made by Mr. Morrione, seconded by Mr. Staples, and unanimously passed to adjourn the meeting at 5:10 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. James Staples
Assistant Secretary