

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN
JOINT SEWER AUTHORITY
Minutes from Meeting held June 10, 2015

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, June 10, 2015 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Lew McQuirns, Don Delamater, James Staples, Mike Estock, Mike McBrien, Marc Alfarano. Also in attendance were Mr. Jay Jackson, from ARRO Consulting, Mr. Timothy Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Delamater, seconded by Mr. Staples, and unanimously passed to approve the minutes of the regular monthly meeting of May 13, 2015.

Mr. Jackson reviewed the Engineer's Report as included in the package (see Attachment B). Mr. Jackson informed the Board there were no new or unresolved issues to report during the month of May.

Mr. Hollinger had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 50% of the year, the Authority has spent 40% of the operating budget. He stated that the bank accounts have been reconciled to the end of May 2015.

Cash received for outside sludge for the month of May was \$3,191.20

Mr. Boyd informed the Board there were no personnel issues.

Mr. Boyd informed the Board construction is proceeding on the Plant Expansion Project. There is an issue with the quantity of foundation piles and underground utility locations that will require a general contractor change order.

Mr. Boyd informed the Board he met with the PECO representative for the annual review of our accounts.

A motion was made by Mr. McQuirns, seconded by Mr. Delamater, and unanimously passed to approve June bills for \$128,232.31, ratify payment of payrolls for \$109,858.83, and ratify P-Card payments of \$25,366.36, for total payables of \$263,457.50 as shown on Attachment D.

A motion was made by Mr. Staples, seconded by Mr. McBrien, and unanimously passed to approve Capital Requisition AU504 in the amount of \$370.50.

A motion was made by Mr. Staples, seconded by Mr. McBrien, and unanimously passed to approve 2013 Sewer Revenue Bond Series Requisition #023-2013S and 024-2013S for a total amount of \$333,505.89.

A motion was made by Mr. Delamater, seconded by Mr. Alfarano, and unanimously passed to approve the Plant Expansion Project Change Order #1 from Michael Ronca, Inc in the amount of \$4,836.09.

A motion was made by Mr. Staples, seconded by Mr. Alfarano, and unanimously passed to approve Execution of the 2005 Bond Series Certificate of Completion. The certificate is required to close the 2005 Bond Series accounts. All funds from the 2005 Series Bond have been spent. All future project bond payments will be made from the 2013 Series Bond accounts.


The Board reviewed the Superintendent's O&M Report.

The Board reviewed the Flow Connection Report.

A motion was made by Mr. McBrien, seconded by Mr. Delamater, and unanimously passed to adjourn the meeting at 5:15 pm.

Respectfully prepared by,

Submitted for approval by,



Timothy A. Boyd
Executive Director

Mr. Frederick W. McBrien, III
Secretary