

Attachment A

EAST NORRITON-PLYMOUTH-WHITPAIN  
JOINT SEWER AUTHORITY  
Minutes from Meeting held September 9, 2015

The regular monthly meeting of the East Norriton-Plymouth-Whitpain Joint Sewer Authority was called to order at 5:00 p.m. on Wednesday, September, 2015 at the Ross Street Treatment Plant in Plymouth Meeting, Pennsylvania. The following Board members were in attendance: Messrs. Roman Pronczak, Lew McQuirns, Don Delamater, James Staples, Mike McBrien, Marc Alfarano and Mike Estock. Also in attendance were Mr. Tim Boyd, Executive Director from the Authority, and the Authority's Solicitor, Mr. James Hollinger.

A motion was made by Mr. Delamater, seconded by Mr. Staples, and unanimously passed to approve the minutes of the regular monthly meeting of August 12, 2015, as amended. Mr. Mike McBrien abstained.

The Board reviewed the Engineer's Report as included in the package (see Attachment B).

Mr. Hollinger had nothing to report.

Mr. Boyd presented the financial statements for the Authority (see Attachment C). At 75% of the year, the Authority has spent 62% of the operating budget. He stated that the bank accounts have been reconciled to the end of August 2015.

Cash received for outside sludge for the month of August was \$30,678.74.

Mr. Boyd informed the Board the Budget Committee met on August 26<sup>th</sup> to review the preliminary 2016 Operating Budget. A copy is included in this month's Board packet.

Mr. Boyd informed the Board the Capital Committee will meet tonight after the meeting to review the preliminary 2016 Capital and Bond Budgets.

Mr. Boyd informed the Board the 2016 Minimum Municipal Obligation (MMO) pension letter is included in the packet. There is no Authority payment required for 2016.

Mr. Boyd informed the Board there were no personnel issues.

Mr. Boyd informed the Board construction is proceeding on the Plant Expansion Project. The contractor located the return activated sludge (RAS) line in an area closer to the secondary building. The piping design will need to be modified to reflect the new tie in location. A change order from the contractor will be required for the additional work.

Mr. Boyd informed the Board that on August 4<sup>th</sup> the Flint Side electric feed line shorted out. There is a disagreement with PECO over who is responsible for the line where the short occurred. BSI provided an emergency generator and replaced the line, including the section inside the plant. We will attempt to get reimbursed for the section we believe is PECO's. A section of the Plymouth feed side was also replaced as a preventive measure.

Mr. Boyd informed the Board that DEP called about an off site odor complaint near Conshohocken Road and Ridge Pike. We believe the odors were not from the plant. On a

follow up visit to the plant DEP observed septic sludge in the trickling filter tanks. The conditions subsided once sludge levels were reduced.

Mr. Boyd informed the Board the annual Township Managers' meeting is scheduled for September 24<sup>th</sup>.

A motion was made by Mr. McBrien, seconded by Mr. Alfarano, and unanimously passed to approve September bills for \$114,526.23, ratify payment of payrolls for \$111,923.86, and ratify checks #20904 \$4,225.19 #20905 \$53.17 # 20906 \$140.13 and ratify P-Card payments of \$36,137.71, for total payables of \$267,006.29 as shown on Attachment D.

A motion was made by Mr. McQuirns, seconded by Mr. Staples, and unanimously passed to approve Capital Requisition # AU506 and AU507 for a total amount of \$60,195.85


A motion was made by Mr. Staples, seconded by Mr. Delamater, and unanimously passed to approve 2013 Sewer Revenue Bond Series Requisition #031-2013S, and #032-2013S for a total amount of \$189,610.65.

The Board reviewed the O&M Report and the Flow/Connection Summary.

A motion was made by Mr. McBrien, seconded by Mr. Staples, and unanimously passed to adjourn the meeting at 5:09 pm.

Respectfully prepared by,

Submitted for approval by,

  
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Timothy A. Boyd  
Executive Director

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Mr. Frederick W. McBrien, III  
Secretary