

10-002
COUNCIL
Minutes adopted
9/20/18

PLYMOUTH TOWNSHIP EMERGENCY SERVICES BOARD

Minutes of July 19, 2018

The Plymouth Township Emergency Services Board held its meeting in the Township Municipal Building. Board members present were:

Andy Mount	Fire Marshal and Vice-Chairman
John Myrsiades	Deputy Police Chief
Ray Stocchi	President, Plymouth Fire Company/Chairman
Kevin Lawrence	Deputy Chief, Harmonville Fire Company
Mike McGuigan	President, Harmonville Fire Company
Karen Weiss	Township Manager and Board Secretary
John Hoffman	Chief, Harmonville Fire Company
Andy Moletzsky	Deputy Chief, Harmonville Fire Company

1. Pledge of Allegiance - The meeting began at 7:00 p.m. and the Pledge of Allegiance was recited.

Public Comment

There was no public comment pertaining to any of the items advertised on the agenda.

Approval of Minutes: May 17, 2018

The May 17, 2018 minutes were unanimously approved by the motion made by Andy Mount and seconded by Mike McGuigan.

New Business

a. Emergency Operations Plan

Mr. Mount stated that he has sent out a notice to the emergency services that he would like to begin setting up orientation for those who are listed on the Emergency Operations Plan. Matt McCloskey's name and position will be removed from the plan since he is no longer the Chief for Harmonville Fire Company. A primary and alternate person is needed for the haz-mat position.

Ms. Weiss stated that she will need to review the internal staff roles as to who will be assigned for different positions in the Emergency Operations Plan.

b. Apparatus Liens - New Draft Agreement

The draft agreement that was provided to both fire companies and was discussed with both presidents was mentioned again this evening. Since John Hoffman was newly appointed as the Chief of Harmonville Fire Company he will need some time to review the agreement.

c. Act 172

Ms. Weiss stated that the board has previously discussed Act 172 which would implement some type of monetary benefit for active volunteers. Both fire companies are in agreement with the Whitmarsh Model. It was determined by the fire companies that the cost will be approximately \$50,000. The fire companies need to determine the criteria for who is considered to be an active member so this can be incorporated into the ordinance.

Harmonville will provide the information to Ms. Weiss by September.

Once the fire companies provide the information, Ms. Weiss will ask the Township Solicitor to incorporate it into the ordinance.

d. Fire Fighter Recognitions

The board discussed when to have Township Council recognize those fire fighters who have received the required training and agreed to do so at the Regular Council Meeting on October 8th. Ms. Weiss will need to receive the list of names by September 21st. Ms. Weiss will provided the list of names of those who were last recognized to the fire companies.

e. Construction Update

Andy Mount provided the construction update as follows:

Active Projects

725 Conshohocken Road (the Proving Grounds) new athletic fields and facilities. Expansion of existing outdoor sports complex including two new fields, parking and accessory facilities. Construction is 75% complete.

580 Germantown Pike (Major alterations and renovations) - Renovations to the entire façade and first floor toilet rooms, new SPM roof, elevator reconstruction, with alterations to the main entrances and the entire second floor. The two story building contains approximately 15,000 square feet per floor. The building is being "compartmented" and protected with a new smoke detection and fire alarm system in lieu of fire sprinkler. Work is expected to be complete later this year. Two new tenant spaces have been added to the lower floor since the project began, along with elevator upgrades, substantial tele-data work, complete roof replacement, and exterior entry plaza restoration.

500 Germantown Pike - Plymouth Meeting Mall (Macy's adaptive reuse) - Conversion of Macy's (Mall anchor store) into an extension of the enclosed mall building for multiple tenants and uses. The first phase of selective demolition, including asbestos abatement has proceeded, and is expected to be complete by the end of August. The next phase of selective demolition (different contractor) is expected to commence this month. Work is to include removal of a portion of the structure and most of the façade. Also included is a new fire alarm system for fire sprinkler monitoring and notification during demolition and construction operations. Significant portions of the building perimeter and lower parking lot will be fence-enclosed.

2250 Chemical Road (Target) - Major interior renovations affecting essentially the entire store. Project has commenced in phases. Completion expected before November, 2018. The original fire alarm system will be upgraded or replaced (most likely within the same construction schedule). A significant portion of the parking lot will be fence-enclosed for secure storage for the duration of the project.

Mr. Mount stated that the contractor is trying to install twenty foot wide gates. Numerous trailers are already in place at Target and work has begun in the store.

3025 Chemical Road - (3 story office building) - Alterations and tenant fit-out to 65,000 square feet on all three floors for a single tenant. Building will remain multi-tenant. Work is underway. No completion date announced. All three floors are being renovated.

Plymouthtowne Apartments Expansion - Seven (7) two story apartment buildings with ten (10) units per building and a one story, 1,400 square foot leasing office are proposed along Fairfield Road. The light-framed (combustible) apartment buildings will be protected with NFPA 13R sprinkler systems. The leasing office will not have fire sprinkler coverage. Site work has begun. Building plans are under review.

Upcoming Projects

2261 Corsons Lane (Arbour Square) - New 4 story, 210 unit assisted living facility. Project is in land development approval process. 2261 Corsons Lane will be known as 215 Plymouth Road. Plymouth Road is the main access road for 2261 Corsons Lane.

4000 Chemical Road - (Metroplex - Office area) - 11 story high-rise office and six level parking garage. Formal plan submission was expected first quarter of 2018. No new ETA has been provided.

Plymouth Woods Office Complex - Mid-rise or high-rise office - Demolition of two (2) one story office buildings, and construction of either a five story or a seven story office building. The high-rise option will also have a two level parking structure. Project is in Land Development review.

300 Lee Drive - (Holiday Inn Express) - four story, 107 room hotel. New construction of a light-framed (combustible + combustible façade) hotel with indoor pool and assembly spaces. The hotel will be comprised of 17,000 square feet on the first floor, and 15,000 square feet on each upper floor. Project is still in Land Development review.

101 Lee Drive (Woodspring Suites) - Four story, 120 room hotel. New construction of a light-framed (fire-rated combustible + partially combustible façade) hotel. Structure is to be pile-supported, and will be protected with a 13R sprinkler system (including the attic). Project is still in Land Development review, however, an "informal plan review" has been requested. Construction is likely to begin during the third quarter of 2018.

500 Germantown Pike - Plymouth Meeting Mall - (Various projects)
- Landlord prep for a new mercantile tenant ("Forever 21").
- Conversion of Uncle Julio's to two tenants, including a hair salon.
- Expansion of the enclosed Mall (at the former Macy's) for adaptive re-use. The expansion plans have received all land development approvals/waivers.
Ms. Weiss stated that the new tenant "Forever 21" is no longer coming to Plymouth Township.

f. Incident Reporting

Last year, Harmonville Fire was unable to obtain the State Fire Commissioner's Grant because they were not updated on the Firehouse Software. They have been trying to get up and running using this software and Mr. Mount provided them with a demo disk. The fire company does however need to obtain a license in order to use it. In order to apply for the grant for this year, the fire company needs to be up and running its software system by the end of July.

Mitch Kijak, the Chief of Plymouth Fire Company has concerns about both fire companies using the Firehouse Software on the Cloud.

In order to be eligible for the next round of grants, Harmonville is going to implement the Emergency Reporting Software which is provided free from the State Fire Commissioner's Office. The fire company may still use the Firehouse Software in the future. Harmonville Fire Company hopes to be up and running with the new software by tomorrow.

Mr. Mount stated that the Emergency Reporting Software will not be compatible with the Firehouse Software. The Firehouse Software is a good system to be used for processing Right-To-Know requests, incident reporting, etc. It is a good data base. With the Emergency Reporting Software, if anything is added to the basic program there will be an additional cost for it. Harmonville needs to use the Emergency Reporting Software now for the grant opportunity.

The Township is currently only paying for Mr. Mount to utilize the Firehouse Software on the Cloud.

Plymouth Fire Company is currently using the old Firehouse Software.

g. Police Department Update

Deputy Chief Myrsiades stated that the Police Department has been doing training with different townships regarding active threats and active shooters. A policy pertaining to this is now in place. The Deputy Chief would like to review the policy with the emergency services since there are incidents that could involve them and the Township would need their assistance.

Deputy Chief Myrsiades suggested that perhaps at the next Emergency Services Board Meeting in September that the emergency services could come to see what the Police Department does and then provide them with input so that everyone is on the same page. The Deputy Chief showed the current policy to the board. Officer Dave Phillips from the Police Department would coordinate the training.

A question was asked as to whether the emergency services should purchase ballistic equipment. The Deputy Chief stated that it might be a good idea and that there may be grant opportunities to purchase the equipment. Officer Phillips will review this with the emergency services.

There needs to be crossover training with the police and the emergency services. Deputy Chief Myrsiades will have more information for the emergency services at the next board meeting in September.

Mr. Mount asked if there are emergency medical services personnel who have been trained with the police. Deputy Chief Myrsiades stated that some of the EMS have trained with the Police SWAT team. This could be looked into for additional joint training.

h. Harmonville Fire Company Update

John Hoffman was recognized this evening as the new Chief of Harmonville Fire Company.

The fire company is currently in the regrouping process.

i. Plymouth Fire Company Update

The fire company has received several bids for their old squirt truck that is for sale. They are hoping to sell it by this Wednesday. A final inspection for their new truck will be on August 7th in Wisconsin. It will then be approximately four to six weeks before the new truck is received.

Ms. Weiss stated Jim Behr had requested information on the Township's injury procedure for the fire company. Ms. Weiss explained that the fire companies would still use SWIF and highlighted the basic procedure. Ms. Weiss will email the information to the fire company which provides a list of the providers that must be used and an injury form. The injury form would be filled out and given to Rebekah Berry, the Township's Human Resources Manager.

j. Plymouth Ambulance Update

None

k. Miscellaneous

None

Old Business

None

Next Meeting - September 20, 2018

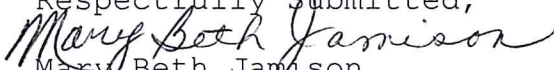
The next meeting of the board will take place on September 20, 2018.

Audience Participation

None

Adjournment - There being no further business, the meeting was adjourned at 7:50 p.m.

Respectfully Submitted,


Mary Beth Jamison
Recording Secretary