

PLYMOUTH TOWNSHIP EMERGENCY SERVICES BOARD

Minutes of March 15, 2018

The Plymouth Township Emergency Services Board held its meeting in the Police Department Roll Call Room. Board members present were:

Andy Mount	Fire Marshal and Vice-Chairman
John Myrsiades	Deputy Police Chief
Ray Stocchi	President, Plymouth Fire Company/Chairman
Kevin Lawrence	Member, Harmonville Fire Company
Mitch Kijak	Chief, Plymouth Fire Company
Matt McCloskey	Chief, Harmonville Fire Company
Kevin Thomas	Plymouth Community Ambulance
Karen Weiss	Township Manager and Board Secretary
Lenore Bruno	Plymouth Township Council

The meeting began at 7:00 p.m. and Andy Mount spoke about the following:

a. Emergency Operations Plan

Mr. Mount stated that basically there is nothing that is presently different in the current Emergency Operation Plan, than the last edition except changes in personnel and contact information.

A checklist was highlighted that describes the responsibilities and activities that each particular position is responsible for.

In the event that the Emergency Operations Center is opened each person who responds will sign in. The Emergency Services will be notified. Each person has been assigned a specific function in the Emergency Operations Plan.

There may be a need to acquire equipment for those responding in the field. Mr. Mount stated that in the event that the Community Center or one of the fire stations is opened to provide assistance, this information will be provided to the public. Each person who responds to the emergency will receive training.

Mr. Mount highlighted the people who will be responding to each position. Emergency Service providers may be placed in different areas from where their name is shown on the plan.

Deputy Chief Myrsiades stated that if the emergency is fire department related then the Township will take the lead from them. He mentioned that one thing about an emergency being storm related is that it can be pre-planned. The plans can be assumed. There will be a chain of command

with each person answering to one individual.

The County will most likely be on priority dispatch in the event of an emergency.

The phones and laptops in the roll call room are all working adequately.

Deputy Chief Myrsiades stated that in the event that there is an active shooter, it will primarily be a police issue but there may be a need for assistance from medics or other services. He also mentioned that the police department will be redoing some of the equipment in the dispatch area.

The Township's Code Red System would be utilized to notify people responding to an emergency as to what they may be called upon to do.

The plan would be to have someone from the Township IT department present as soon as the Emergency Operations Center opens.

Several recommendations were proposed. Deputy Chief Myrsiades will look into these and then provide a response to the Board.

Following the discussion on the Emergency Operations Plan, Chairman Ray Stocchi let the Pledge of Allegiance.

Public Comment

There was no public comment pertaining to any of the items advertised on the agenda.

Approval of Minutes: January 18, 2018 - Matt McCloskey made a motion to approve the January 18th minutes and was seconded by Kevin Thomas. The motion passed unanimously.

New Business

b.Apparatus Liens

Ms. Weiss stated that the Township has a draft repayment agreement ready pertaining to the apparatus liens. She provided it to the fire companies for their review. Mr. McCloskey had previously asked what would happen if the fire companies paid for part of the equipment or apparatus in addition to the Township.

Ms. Weiss asked if it would be possible for the fire companies to go back and look at each piece of equipment to see how it was purchased. She stated that the Township does not want to spend funds for apparatus and then if the fire companies were to disband that they would not

receive money from it. That is why the Township is asking to be put on the titles of the apparatus, as a lien holder.

The Township is supporting the fire companies so it makes sense to put its name on the Title. The equipment would go back to the Township if the fire companies were to disband.

According to the study that the Township had done, each fire company has the right amount of equipment to serve its needs. In addition, the Township also has implemented the fire services fee to taxpayers. This money goes directly to the fire companies.

Ms. Weiss stated that this is just a draft for the fire companies to review and to discuss with its members. She asked that the fire companies send her an email with suggestions or recommendation and that she will ask the Township Solicitor to look into them.

Plymouth Fire Company would like to have protection for the fire company. They are open for modifications to the draft and will look into ideas as to how to implement them into the agreement.

c. Act 172

Ms. Weiss stated that Council previously discussed Act 172 and is amenable to implementing some benefit for active volunteers. The Township would need to pass an ordinance and a resolution pertaining to this. Both fire companies are in agreement with the Whitemarsh Township model and they would like to pursue this. Ms. Weiss has asked that each fire company come up with what the Whitemarsh model will cost. Ms. Weiss stated that she needs to have an estimate to give to Council. It needs to be determined if it pays everyone who makes a call or just the active members. Both fire companies are using the same guidelines. It was determined by the fire companies that the cost will be approximately \$50,000. Ms. Weiss will provide this information to Council.

d. Fire Fighter Recognitions

Ms. Weiss stated that the Township would like to recognize fire fighters who have received various training at a Council meeting. The fire companies agreed that they would like to do this in September.

e. Construction Update

Andy Mount provided the construction update as follows:

Active Projects

1.2410 Chemical Road - Metroplex; Bed, Bath and Beyond - Major alterations. Interior alterations to the sales floor, including the elimination of the center "Pre-Sales" area, and reconfiguration of the high rack storage. This 35,000 square foot, one story tenant space has an existing fire sprinkler system specifically designed to accommodate the materials stored on the 16'-6" (max.) high racks. The work is essentially complete.

2.725 Conshohocken Road - (the Proving Grounds) - New athletic fields and facilities. Expansion of existing outdoor sports complex including two new fields, parking and accessory facilities. Construction has proceeded.

3.Plymouth Woods Office Complex, Buildings 521 & 531 - Fire Sprinkler. Retrofit/completion of two (2) one-story multi-tenant office buildings with full coverage fire sprinkler systems. Scope of work includes the phased elimination of smoke detection. Completion is anticipated late first quarter of 2018.

4.580 Germantown Pike - Major Alterations and Renovations. Renovations to the entire façade and first floor toilet rooms, new SPM roof, elevator reconstruction, with alterations to the main entrances and the entire second floor. The two story building contains approximately 15,000 square feet per floor. The building is being "compartmented" and protected with a new smoke detection and fire alarm system in lieu of fire sprinkler. The work is expected to be completed later this year.

Upcoming Projects

1.502 Germantown Pike - Major Alterations. This project is carried over from previous lists. No ETA for plans.

2.2261 Corsons Lane - (Arbour Square). New four-story, 210 unit assisted living facility. Project is in land development approval process.

3.4000 Chemical Road - (Metroplex-Office area) - 11 story high-rise office and 6 level parking garage. Formal plan submission is expected first quarter of 2018.

4.Plymouth Woods Office Complex - Mid-rise or high-rise office - Demolition of two (2) one-story office buildings, and construction of either a 5 story or a 7 story office building. The high-rise option will also have a two level parking structure. The project is in land development review.

5.300 Lee Drive - (Holiday Inn Express) - 4 story, 107 room hotel, New construction of a light-framed (combustible) hotel with indoor pool and assembly spaces. The hotel will be comprised of 17,000 square feet on

the first floor, and 15,000 square feet on each upper floor.

The project is still in land development review.

f. Incident Reporting

Mr. Mount stated that at the last meeting he mentioned that he would like to schedule a meeting with Plymouth and Harmonville fire companies regarding incident reporting and using the Firehouse Software. The fire companies agreed to do this within the next two weeks.

g. Police Department Update

None

h. Harmonville Fire Company Update

Harmonville Fire Company has a new employee. Timothy McMinn will be starting on Monday, March 19th.

The fire company is in the process of obtaining bids to purchase a new multi-purpose rescue truck.

i. Plymouth Fire Company Update

Mr. Kijak mentioned a seminar pertaining to the Cancer Presumption Act. Ms. Weiss said that to be covered, the fire companies members would need base line physicals. Ms. Weiss stated that if the fire companies are interested that she believes that DVIT has a mobile unit that can come and provide the physicals.

j. Plymouth Ambulance Update

Mr. Thomas stated that the car seat safety program at the Plymouth Community Ambulance is doing well.

Two support/rehabilitation trailers are up at Plymouth Community Ambulance and are operational.

k. Miscellaneous

Ms. Weiss stated that the International Fellowship of Chaplains is sponsoring Critical Incident Stress Management Training. She will email the emergency services with the information.

Mr. Mount asked if the emergency services would like to have tab separators for the Emergency Operations Manual. They agreed that they

would like the tabs.

Old Business

Next Meeting - May 17, 2018

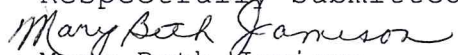
The next meeting of the board will take place on May 17, 2018.

Audience Participation

None

Adjournment - There being no further business, the meeting was adjourned at 8:20 p.m.

Respectfully Submitted,


Mary Beth Jamison
Recording Secretary