

PLYMOUTH TOWNSHIP EMERGENCY SERVICES BOARD

Minutes of May 17, 2018

The Plymouth Township Emergency Services Board held its meeting in the Council boardroom. Board members present were:

Andy Mount	Fire Marshal and Vice-Chairman
John Myrsiades	Deputy Police Chief
Ray Stocchi	President, Plymouth Fire Company/Chairman
Kevin Lawrence	Member, Harmonville Fire Company
Mitch Kijak	Chief, Plymouth Fire Company
Mike McGuigan	President, Harmonville Fire Company
Kevin Thomas	Plymouth Community Ambulance
Karen Weiss	Township Manager and Board Secretary
Lenore Bruno	Plymouth Township Council

1. Pledge of Allegiance - The meeting began at 7:00 p.m. and the Pledge of Allegiance was recited.

Public Comment

There was no public comment pertaining to any of the items advertised on the agenda.

Approval of Minutes: March 15, 2018

Mr. Lawrence stated that one of the pages from the minutes that were received from the March 15th meeting was missing. Ms. Weiss stated that she will recirculate the minutes. Mr. Lawrence made a motion to approve the minutes as amended and was seconded by Mr. McGuigan. The motion passed unanimously.

New Business

a. Emergency Operations Plan

Deputy Chief Myrsiades mentioned the checklist that was previously provided to the emergency services regarding the Emergency Operations Plan. Those who could be participating in the event of an emergency need to be informed of their responsibilities. Additional training may be needed. The position pertaining to hazardous materials is currently vacant. This person will need to be present in the event of a haz-mat incident and may be working in the field. They will also most likely be working with the County. Deputy Chief Myrsiades stated that he would like to start training Township employees in June. Mr. Mount put together a binder and placed the plan on memory sticks. Mr. Mount

provided information regarding personnel assignments to various positions on the emergency plan and asked that this plan be reviewed by the emergency services and to notify him if there are additional names that could be included or if there is someone else who may be better suited for a particular position.

Mr. Mount stated that with respect to operations, this position will be filled based on the nature of the emergency and as the need or phase requires.

Initial training for each position will be a one hour session. Additional training may need to be implemented based on the plan.

The Township's emergency notification system is called Code Red. A message or mass alert can be sent out to everyone, different neighborhoods or to individuals. Deputy Chief Myrsiades stated that the Township performs a test of the system approximately every six months to ensure that it is working effectively. A report is provided that details whether a person answers the call. Residents can sign up for an email, text, phone call, or all three.

Mr. Mount asked that the emergency services contact him if there are questions or comments regarding the Emergency Operations Plan.

b.Apparatus Liens - New Draft Agreement

Ms. Weiss stated that a new draft agreement has been circulated to the fire companies pertaining to the apparatus liens. At the last Emergency Services Board Meeting there were some concerns noted regarding the repayment part of the agreement. Ms. Weiss stated that a meeting was held with the Township Solicitor, two Council members and the presidents of both fire companies. Ms. Weiss stated that the agreement no longer states that the fire companies have to repay money to the Township if apparatus is sold. The agreement does however provide that the title on the apparatus from each fire company be amended to add the Township as the lien holder.

The fire companies also voiced concerns that if they wanted to buy apparatus that Council could veto this. Council members have offered to come to a meeting to discuss any concerns and they want the fire companies to be comfortable with the agreement. Ms. Weiss stated that as part of the agreement, Council will not have veto power regarding the purchase of apparatus. This concern has been addressed. If the fire companies sell a piece of equipment and do not buy something else, the money will go back into their Capital Fund. The fire company presidents will circulate the draft agreement to the members to determine if there is anything in it that may need to be changed.

c.Act 172

Ms. Weiss stated that Council previously discussed Act 172 and is amenable to implementing some type of benefit for active volunteers. Both fire companies are in agreement with the Whitemarsh Model. The Township would need to pass an ordinance pertaining to this. It was determined by the fire companies that the cost will be approximately \$50,000. Ms. Weiss stated that these funds would need to be budgeted by Council for 2019. The fire companies would handle the disbursement of the money. The fire companies will meet to determine the criteria for who is considered to be an active member so this can be incorporated into the ordinance.

d. Fire Fighter Recognitions

The fire fighter recognitions will take place at a Council meeting in September. Ms. Weiss asked that the fire companies provided her with the names of those who have received the required training by the middle of August.

e. Construction Update

Andy Mount provided the construction update as follows:

Developer Sal Paone will be constructing new homes at Johnson, North Gravers and Plymouth Roads. The site work has begun.

A new hotel may be constructed at 201 Plymouth Road next to Arbour Square.

The two hotels at 300 and 101 Lee Drive will be wood frame.

Active Projects

725 Conshohocken Road (the Proving Grounds) - New athletic fields and facilities. This includes the expansion of the existing outdoor sports complex including two new fields, parking and accessory facilities. Construction has proceeded.

580 Germantown Pike (Major alterations and renovations) - Renovations to the entire façade and first floor toilet rooms, new SPM roof, elevator reconstruction, with alterations to the main entrances and the entire second floor. The two story building contains approximately 15,000 square feet per floor. The building is being "compartmented" and protected with a new smoke detection and fire alarm system in lieu of fire sprinklers. Work is expected to be complete later this year.

Upcoming Projects

2261 Corsons Lane (Arbour Square) - New four-story, 210 unit assisted Living facility. The project is in the land development approval

process.

4000 Chemical Road (Metroplex-Office area) - 11 story high-rise office and 6 level parking garage. The formal plan submission was expected the first quarter of 2018. No new ETA has been provided.

Plymouth Woods Office Complex - Mid-rise or high-rise office - Includes the demolition of two (2) one story office buildings, and the construction of either a 5 story or a 7 story office building. The high-rise option will also have a two level parking structure. The project is in Land Development review.

300 Lee Drive (Holiday Inn Express) - 4 story, 107 room hotel. New construction of a light-framed (combustible) hotel with indoor pool and assembly spaces. The hotel will be comprised of 17,000 square feet on the first floor, and 15,000 square feet on each upper floor. The project is still in Land Development review.

101 Lee Drive (Woodspring Suites) - 4 story, 100+ room hotel. New construction of a light-framed (combustible) hotel which is very similar to 300 Lee Drive.

500 Germantown Pike - Plymouth Meeting Mall (Various projects) - Includes the conversion of Macy's to multiple tenants and uses (in preliminary design), and the conversion of Uncle Julio's to two tenants, including a hair salon. Landlord "prep" plans submitted for review.

2250 Chemical Road - (Target) - Major interior renovations affecting essentially the entire store. Plans submitted for "informal" review.

3025 Chemical Road - (3 story office building) - Alterations and tenant fit-out to 65,000 square feet on all three floors for a single tenant. The building will remain multi-tenant.

f. Incident Reporting

Mr. Mount stated that he has been using the Firehouse Software on the Cloud and it has been working well. Plymouth Fire Company has some concerns with inputting personal information into the new system. Mr. Mount stated that this may need to be resolved in addition to determining who will be responsible for putting the information into the system and time frames. Administrative controls will also need to be implemented. Mr. Mount stated that since he has been using the Cloud there has been a great reduction in the amount of time required to enter incident reports.

g. Police Department Update

Deputy Chief Myrsiades said he has submitted an Active Shooter Plan to Chief Lawrence for his review. Once the Chief approves the plan, the Deputy Chief will bring it to the Emergency Services Board for discussion.

h. Harmonville Fire Company Update

Mr. McGuigan stated that Harmonville will be having their annual banquet this Saturday night, May 19th beginning at 6:00 p.m.

i. Plymouth Fire Company Update

Mr. Kijak announced that the new truck for Plymouth is moving along quicker than anticipated. The existing truck that is being replaced has been posted for sale on-line for about a month and a half.

j. Plymouth Ambulance Update

Mr. Thomas reported that it has been a rough couple of months for Plymouth Ambulance. A paramedic passed away and one of their personnel was stabbed.

k. Miscellaneous

None

Old Business

None

Next Meeting - July 19, 2018

The next meeting of the board will take place on July 19, 2018.

Audience Participation

None

Adjournment - There being no further business, the meeting was adjourned at 7:38 p.m.

Respectfully Submitted,

Mary Beth Jamison

Mary Beth Jamison
Recording Secretary