

PLYMOUTH TOWNSHIP EMERGENCY SERVICES BOARD

Minutes of September 20, 2018

The Plymouth Township Emergency Services Board held its meeting in the Township Municipal Building. Board members present were:

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| Andy Mount | Fire Marshal and Vice-Chairman |
| Ray Stocchi | President, Plymouth Fire Company/Chairman |
| Kevin Lawrence | Deputy Chief, Harmonville Fire Company |
| Mike McGuigan | President, Harmonville Fire Company |
| Karen Weiss | Township Manager and Board Secretary |
| Lenore Bruno | Plymouth Township Council Member |
| Kevin Bowe | Business Owner/EVB Towing Company |
| Kevin Thomas | Plymouth Community Ambulance |
| Karen Mabry | Lieutenant, Plymouth Township Police |
| Mitch Kijak | Chief, Plymouth Fire Company |
| John Hoffman | Chief, Harmonville Fire Company |

1. Pledge of Allegiance - The meeting began at 7:00 p.m. and the Pledge of Allegiance was recited.

Public Comment

There was no public comment pertaining to any of the items advertised on the agenda.

Approval of Minutes: July 19, 2018

The July 19, 2018 minutes were unanimously approved on the motion made by Mike McGuigan and seconded by Kevin Thomas.

New Business

a. Fire Prevention Week

Mr. Mount reviewed the tentative fire drill schedule for the schools in the Township. Mr. Mount asked that the schools not be informed as to when the fire companies would be arriving for the drills. Mr. Mount advised that he is in need of assistance from the fire companies on Tuesday morning, October 9th. They can meet him at the Township Building between 8:30 and 8:45 a.m. Plymouth Ambulance is welcome to attend as well.

The fire companies have been helping the Fire Marshal with completing inspections at the various schools. This has been helpful with correcting outstanding violations.

Upcoming events for the fire companies were outlined.

Michael Burton is looking for grant money to purchase fire prevention giveaways.

b. Emergency Operations Plan

Mr. Mount had a meeting with Township staff to orient them on what the Emergency Operations Plan entails. Some of the department heads are receiving the plan on a memory stick as well as a paperback book. The Fire Marshal is still seeking a representative who would be available in a HAZ-Mat situation. Mr. Mount explained that there will however be a HAZ-Mat representative assigned from the County so the Township has coverage either way.

c. Apparatus Liens - New Draft Agreement

Ms. Weiss stated that the new draft agreement was provided to both fire companies and was discussed with both presidents. At the last Emergency Services Meeting it was noted that since John Hoffman was newly appointed as the Chief of Harmonville Fire Company he would need some time to review the agreement.

Plymouth Fire Company has received a new truck and the Township will be listed as a lien holder. The Township would also like to see this take effect when Harmonville Fire Company receives their new truck. Ms. Weiss will look into this matter further to determine if Mr. Hoffman has had time to review the draft and whether both fire companies are in favor of the new agreement.

d. Act 172 - Draft Resolution for Whitemarsh Model

Revisions to the Act 172 Draft Resolution for the Whitemarsh Model were suggested as follows. Plymouth Fire Company recommended changing the percent of calls from 10% to 15%. In addition, increasing the training from 25% to 50%. The member would have to meet this criteria to be eligible for pay per call. The fire chief would make the requirements as they deem necessary. Increasing the numbers may inspire more people to get involved.

Ms. Weiss stated that it was previously determined by the fire companies that the cost will be approximately \$50,000, with \$25,000 being distributed to each company. Ms. Weiss advised that Council will

need to know if the increase in the numbers will increase the funding from the Township. Council will need to budget the funds and will need this information as soon as possible.

Ms. Weiss suggested that perhaps the fire companies can discuss this with Council when they come to their budget meeting in October.

The criteria will remain the same that the firefighter needs to be "active".

e. Fire Fighter Recognitions

The fire fighter recognitions will be presented at the Regular Council meeting on November 12th.

f. Construction Update

Andy Mount provided the construction update as follows:

Active Projects

1.725 Conshohocken Road - (the Proving Grounds) new athletic fields and facilities. Expansion of existing outdoor sports complex including two new fields, parking and accessory facilities. Construction is 90% complete.

2.101 Lee Drive - (Woodspring Suites) - 4 story, 120 room hotel. New construction of a light-framed (fire-rated combustibile + partially combustibile façade) hotel. Structure is to be pile-supported, and will be protected with a 13R sprinkler system including the attic. Project has received Land Development approval, and an "informal plan review" has been delivered to the applicant. Developer is currently installing test piles, and expects construction to begin within 30 days.

3.500 Germantown Pike - Plymouth Meeting Mall (Macy's adaptive reuse) - Conversion of Macy's (Mall anchor store) into an extension of the enclosed mall building for multiple tenants and uses. The first phase of selective demolition, including asbestos abatement has proceeded, and is expected to be complete by the end of September. The next phase of selective demolition (different contractor) is underway. Work is to include removal of a portion of the structure and most of the façade. Also included is a new fire alarm system for fire sprinkler monitoring and notification during demolition and construction operations. Significant portions of the building perimeter and lower parking lot are enclosed with fencing.

4. 2250 Chemical Road - (Target) - Major interior renovations affecting

essentially the entire store. Project has commenced in phases while maintaining occupancy. Completion expected before November, 2018. The original fire alarm system will be upgraded or replaced (most likely within the same construction schedule). A significant portion of the parking lot is enclosed with fencing for secure storage.

5.3025 Chemical Road - (3 story office building) - Alterations and tenant fit-out to 65,000 square feet on all three floors for a single tenant. Building will remain multi-tenant. Work is underway. No completion date announced.

6.Plymouthtowne Apartments Expansion - Seven (7) new two-story apartment buildings with ten (10) units per building and a one-story, 1,400 square foot leasing office are proposed along Fairfield Road. The light framed (combustible) apartment buildings will be protected with NFPA 13R sprinkler systems. The leasing office will not have fire sprinkler coverage. Site work has begun. Building plans and permits for the leasing office and Building 1 have been approved for construction.

7.500 Germantown Pike - Plymouth Meeting Mall - (Various projects)
- Fitout for a new 11,000 square foot lower level mercantile tenant ("Forever 21"). Permits have just been issued.
- Conversion of Uncle Julio's to two tenants, including a hair salon. Selective demolition and landlord prep. Work is underway. Awaiting Tenant fit-out plans/applications for review.

Upcoming Projects

1.215 Plymouth Road - (Arbour Square) - New four-story, 210 unit personal care and assisted living facility. Project is completing the land development approval process, and an informal plan review of the building plans has been completed. The proposed building is to be protected, non-combustible floor construction (fire-retardant treated roof construction) with a full coverage NFPA 13 fire sprinkler system and standpipes.

2.4000 Chemical Road - (Metroplex - Office area) 11-story high-rise office and 6 level parking garage. Formal plan submission was expected first quarter of 2018. No new ETA has been provided.

3.Plymouth Woods Office Complex - Mid-rise or high-rise office. Demolition of two (2) one-story office buildings, and construction of either a five story or a seven story office building. The high-rise option will also have a two level parking structure. Project is in Land Development review.

4.300 Lee Drive - (Holiday Inn Express) - Four-story, 107 room hotel.

New construction of a light-framed (combustible + combustible façade) hotel with indoor pool and assembly spaces. The hotel will be comprised of 17,000 square feet on the first floor, and 15,000 square feet on each upper floor. Project is still in Land Development review.

5.201 Plymouth Road - (Marriot Residence Inn) - New construction of a five story hotel immediately adjacent to Plymouth Creek (next to the "cavern" in the stream). Project is in Land Development review.

Remedial clean-up for Spray Products located on Conshohocken Road is being completed. There are also indoor air quality issues.

Mr. Mount announced that Brandon Stocchi has resigned from the Fire Marshal's office. A replacement is being sought.

g. Incident Reporting

Harmonville Fire Company is pleased with PennFirs which they are using for reporting their incidents. Ms. Weiss will strike this item from the agenda for the next meeting.

h. Police Department Update

Lieutenant Mabry stated that Deputy Police Chief John Myrsiades will provide a Police department update at the next Emergency Services Board Meeting in November.

i. Harmonville Fire Company Update

Harmonville Fire Company will be using Peirce Manufacturing for its new truck. They will be having a special meeting on September 25th to approve this.

Ms. Weiss suggested that Harmonville discuss this with Township Council at the budget meeting in October. The fire company does have the total amount that is needed for the truck purchase in the capital fund. The fire company's apparatus list will be reviewed at the budget meeting.

Harmonville Fire Company will be having a softball game this Saturday, September 22nd at the Colonial Middle School. The fire company has received permission from the School District to use one of their fields. There will be a cookout following the game. The event is open to Harmonville and Plymouth Fire Companies, Plymouth Ambulance and the Police department. Harmonville would like to have this event in September next year as well. The fire company will try to make a donation to a cause next year.

Renovations are being done to Station A.

j.Plymouth Fire Company Update

Mitch Kijak stated that Plymouth Fire Company sold their squirt truck in July. The new squirt truck is expected to be received on October 11, 2018. The truck will go to Glick for final fabrication. All members are trained on Narcan. The fire company will have four to five packs to put on the apparatus.

Mr. Kijak explained that the fire company has spent a great deal of money on the new radios and there are a lot of problems with using them. Motorola already does not make the parts for the new radios. It will be 2019 before the new system is up and running. The radios are already outdated. The Fire Chiefs have suggested stocking up on parts. The radios only have a ten year life expectancy with a three to four year warranty included.

Ms. Weiss stated that the County is working with Motorola to get the warranties extended.

The fire company may be looking at another big expenditure for radios in another five years.

Ms. Bruno recommended that Council be informed of this at budget time.

Plymouth Fire Company will be having their banquet on Saturday, November 10th at Spring Mill Fire Company.

k.Plymouth Ambulance Update

Kevin Thomas stated that the Plymouth Ambulance has been busy. They have recently completed replacing the doors, windows and roof at the main station. Plymouth Ambulance has large and small trailers that can be used for incidents. Mr. Thomas spoke about the first response to calls received.

l.Miscellaneous

Andy Mount announced that he will be retiring from his positions as Fire Marshal and Emergency Management Coordinator as of October 1, 2019. The Deputy Emergency Management Coordinator, Lt. Mabry, will also be retiring next July. Chief Lawrence and Mr. Mount have been speaking about succession planning since the Township will be losing both employees. The Township needs to plan for this sooner rather than later.

Mr. Mount stated that there are certifications and courses that must be completed for the position at the local level. For the Fire Marshal position, an individual would need to have completed Fire Inspector I as a necessary requirement.

Ms. Weiss stated that she will announce this to Council at their next Executive Session.

Ms. Bruno asked Mr. Mount if he would be part of the interview process if the Township gets candidates for the Fire Marshal position. Mr. Mount stated that he would be willing to do so if Council desires.

Ms. Bruno mentioned the sign that Plymouth Fire Company has seeking volunteers. She mentioned that Council recently had a public relations person come in to provide assistance to the Township on certain matters. She suggested that perhaps they could help the fire company as well to recruit volunteers.

Ms. Weiss stated that she will look into this. Ms. Weiss advised that it is also in the Township newsletter that the fire companies are seeking volunteers.

Ms. Bruno mentioned that realtors usually provide a packet of information to new homeowners. Perhaps it could also be advertised in there.

Old Business

None

Next Meeting - November 15, 2018

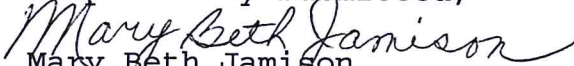
The next meeting of the board will take place on November 15, 2018.

Audience Participation

None

Adjournment - There being no further business, the meeting was adjourned at 8:25 p.m.

Respectfully Submitted,


Mary Beth Jamison
Recording Secretary