

**PLYMOUTH TOWNSHIP EMERGENCY SERVICES BOARD**

Minutes of March 21, 2019

Police Department  
Roll Call Room

The Plymouth Township Emergency Services Board held its meeting in the Police Department Roll Call Room. Board members and others present were:

Andy Mount	Fire Marshal/Emergency Management Coordinator and Vice-Chairman
Mike McGuigan	President, Harmonville Fire Company
John Myrsiades	Deputy Chief of Police
Mitch Kijak	Chief, Plymouth Fire Company
Mike Matusheski	New Fire Marshal/Emergency Management Coordinator
Sgt. Wagner	Plymouth Police Dept. and new Deputy Management Coordinator
Deputy Chief Kevin Lawrence	Harmonville Fire Company
Lenore Bruno	Plymouth Township Councilwoman

**Pledge of Allegiance** - The meeting began at 7:00 p.m. and the Pledge of Allegiance was recited.

**Public Comment**

There was no public comment pertaining to any of the items advertised on the agenda.

Prior to the beginning of the meeting an approximately fifteen minute session was held that provided personnel with an opportunity to connect their computers or other devices to the Township system and to test them for connectivity.

In addition time was spent discussing and checking names and phone numbers in the Resource manuals. Also, Emergency Management issues were discussed.

**Approval of Minutes: January 17, 2019**

The January 17, 2019 minutes were unanimously approved on the motion made by Ms. Bruno and seconded by Deputy Chief Myrsiades.

## **New Business**

### **a. Fire Marshal - Mike Matusheski**

Mike Matusheski began working as Fire Marshal on March 4, 2019. He was sworn in the following week. He is in the process of receiving training and has completed sprinkler training. Mr. Matusheski will be up to speed by the end of June or the beginning of July. Things are progressing well.

### **b. Emergency Operations Plan**

Mr. McGuigan mentioned that there are a couple of additions/corrections pertaining to the Resource Lists. He will e-mail them to the Fire Marshal/EMC.

### **c. Apparatus Liens Update - Titles to Township**

Some of the titles to the vehicles from Harmonville Fire Company are located in a safe that currently can't be opened. This will be taken care of on Monday.

### **d. Construction Update**

Andy Mount provided the construction update as follows:

#### **Active Projects**

**215 Plymouth Road -** (Arbour Square) - New four-story, 210 unit mixed use facility, (primarily 101 and 1-2, with A-1, A-2, B and M). The proposed facility is to be constructed with non-combustible, fire-rated floor construction, (fire-retardant treated roof construction), and protected with a full coverage NFPA 13 fire sprinkler system and standpipes. The structure is to be divided into two (2) "buildings" by a 3 HR fire wall, and both buildings further compartmented with "smoke compartments" to provide for occupant relocation (shelter-in-place-in lieu of evacuation, as appropriate). Sitework and building construction is underway, and completion is expected in 2020.

**101 Lee Drive -** (Woodspring Suites) - Four-story, 120 room hotel. \*PADEP Soil Management Plan\*, new construction of a light-framed (fire-rated **combustible** + partially combustible façade) hotel. Structure is to pile-supported, and will be protected with a 13R sprinkler system (including the attic). Construction is underway, and completion is anticipated in 2019.

**500 Germantown Pike** - Plymouth Meeting Mall (Macy's adaptive reuse) - Conversion of Macy's (Mall anchor store) for multi-tenant use, while maintaining the classification as an anchor store. Also included are new fire alarm and fire sprinkler systems, including one standpipe and stair access to the third floor/roof level. Core and shell construction continues, and tenant improvement plans for Burlington Coat Factory and Dick's Sporting Goods have been approved. Tenant improvement plans for Michael's Craft Store and Miller's Ale House are under review. Tenant improvement plans for Edge Fitness, plus two other tenant spaces are expected. Completion is expected in 2019 for the majority of the building. Significant portions of the building perimeter and lower parking lot remain fence enclosed.

**PlymouthTowne Apartments Expansion** - Seven (7) new two-story apartment buildings with ten (10) units per building and a one-story, 1,400 square foot leasing office are proposed along Fairfield Road. The light-framed (combustible) apartment buildings will be protected with NFPA 13R sprinkler systems. Building construction is progressing on four (4) apartment buildings and the Leasing Office.

**1203 East Ridge Pike** - Carfagno Chevrolet (Fire reconstruction)- Demolition and reconstruction of approximately 3,500 square feet of one-story automobile repair area within an existing one and two-story (29,000) square foot total) automobile sales and service dealership. Demolition is underway. Plans for phased repairs and reconstruction.

#### **Upcoming Projects**

**300 Lee Drive** - (Holiday Inn Express) - Four-story, 107 room hotel - New construction of a light-framed (**combustible** + façade) hotel. The hotel will be comprised of 17,000 square feet on the first floor, and 15,000 square feet on each upper floor. Project has completed Land Development review, with building plans expected prior to April 1, 2019.

**201 Plymouth Road** - (Marriot Residence Inn) - New construction of a five-story hotel immediately adjacent to Plymouth Creek, (next to the "cavern" in the stream). Project is in Land Development review.

**1113 Ridge Pike** - (Bimbo Bakeries) - 71,000 square foot distribution facility - Subdivision and Land Development for a new distribution facility on the current Bimbo Bakeries site. The facility will take access from Academy Drive. Project has conditional Land Development approval. Applicant intends to submit building plans by April 1, 2019.

Mr. Mount stated that with respect to Arbour Square there is concrete block going up for the stairwells for the structure.

The sitework is still being completed for 101 Lee Drive. Framing should be starting very soon and this will be wood construction. Aqua PA will be making improvements in that general vicinity. There is a hydrant behind IMS which is located on Turnpike property to the right of the gate.

The Mall project is progressing quickly. There have been some issues with changing contractors without notifying the building department.

PlymouthTowne Apartments has two or three buildings framed. The new leasing office is nearing completion. The Knox boxes should be delivered soon.

Mr. Mount advised that Carfagno Chevrolet is working on reconstruction from the recent fire there.

#### **e. Police Department Update**

Dave Phillips, handled the active shooter training and made sure that it was completed for the Emergency Services. Some people are still in need of the training.

Mr. Mount is working with the various departments in the Township Building and the Community Center to provide training. NIMS 100,200,700 & 800 may be necessary. For those who would be in a command situation, NIMS 300 & 400 would also be required.

Mr. Mount advised there were a few technical issues that the Township IT Department will need to address.

#### **f. Harmonville Fire Company Update**

Harmonville Fire Company is going to rearrange some of the budget funds to add a new driver. The driver will work part-time during the day, five days a week.

It was mentioned that the Emergency Services Board was not notified about the hiring of the Fire Marshal, Mr. Matusheski. Perhaps the Board should have known about this to review. The Board was not aware of the position or who served on the panel for his hire.

Ms. Bruno stated that the Emergency Services Board should have been aware of this.

Mr. McGuigan mentioned that when the Township is recognizing individuals for service that perhaps the Emergency Services Board could be notified so they can attend the meeting if desired. He mentioned the Public Works employees who were recently recognized.

**g. Plymouth Fire Company Update**

None

**h. Plymouth Ambulance Update**

None

**i. Miscellaneous**

Mr. Mount mentioned that earlier this evening there was some trouble when the Board members were attempting to plug into the server. Won Choi from the Township's IT Department is aware that there is a problem regarding the Wi-Fi.

Mr. Mount advised that Plymouth Township Day will be held on June 1<sup>st</sup> from 11:00 a.m. until 3:00 p.m.

Deputy Chief Myrsiades announced that there will be a last ride for Chief Lawrence on Thursday, May 30<sup>th</sup>. Information regarding this will be distributed. A small reception will be held following this in the Police Department.

It was also mentioned that perhaps a ladder arch could be set up for Chief Lawrence's last ride. Deputy Chief Myrsiades suggested letting Officer Mark Lacy know the details about this and he will try to coordinate this.

Mr. Mount advised that the Emergency Services Board Meeting in May will be close to his retirement. He will be resigning as a member and Vice-Chairman. He suggested that he would notify Karen Weiss of his resignation from the Board so that Mike could be appointed by the May meeting.

The Board should consider filling the Vice Chairman's position during the May meeting. Ms. Bruno agreed with this suggestion.

**Old Business**

None.

**Next Meeting - May 16, 2019**

The next meeting of the board will take place on May 16, 2019.

**Audience Participation**

**Adjournment** - There being no further business, the meeting was adjourned at 7:25 p.m.

Respectfully Submitted,

*Annalisa Primus*  
Annalisa Primus  
Recording Secretary