

PLYMOUTH TOWNSHIP EMERGENCY SERVICES BOARD

Minutes of January 20, 2022

The Plymouth Township Emergency Services Board held its meeting in the Greater Plymouth Community Center. Board members and others present were:

Mike Matusheski	Fire Marshal/Emergency Management Coordinator
Mike McGuigan	President, Harmonville Fire Company and Chairman
Adam Heffelfinger	President, Plymouth Fire Company and Vice Chairman
Sgt. Chris Schwartz	Plymouth Police Department
John Hoffman	Chief, Harmonville Fire Company
John Heleniak	Chief, Plymouth Fire Company
Tom Godin	Captain, Plymouth Ambulance
Karen Weiss	Township Manager, Recording Secretary
Karen Bramblett	Plymouth Township Council Vice-Chair

1) **Pledge of Allegiance** - The meeting began at 7:01 p.m. and the Pledge of Allegiance was recited.

2) **Public Comment**- There was no public comment pertaining to any items advertised on the agenda.

3) **Reorganization**- Mr. McGuigan asked for nominations for Chairman. Chief Hoffman nominated Mr. McGuigan for Chairman. Mr. McGuigan asked if there were additional nominations and there were none. The motion was seconded by Tom Godin and passed unanimously. Mr. McGuigan asked for nominations for Vice Chairman. Mr. Godin nominated Adam Heffelfinger. Mr. McGuigan asked if there were additional nominations and there were none. The motion passed unanimously. Mr. McGuigan asked for nominations for Recording Secretary. Mr. Matusheski nominated Ms. Weiss. Mr. McGuigan asked if there were additional nominations and there were none. The motion passed unanimously.

4) **Approval of Minutes- November 18, 2021** - The November 18, 2021 minutes were unanimously approved, motion was made by Chief Hoffman and was seconded by Mr. Matusheski.

5) **New Business:**

a. **Construction Update-**

Active Projects

1. **Plymouth Valley Estates**- This 79 single-family home subdivision is bounded by Plymouth Road, Johnson Road, North Gravers Road and Plymouth Ridge Office Park. Project construction is progressing on the first phase of 34 lots with permits issued for all, and 24 issued Certificates of Occupancy. Phase 2 and Phase 3 have begun. Phase 2 - 39 lots, 22 lots have had permits issued for construction with 2 Certificates of Occupancy issued. Phase 3, 5 of the 6 lots have been issued permits for construction.

2. **Metroplex, Suites 2426 & 2430** (PLCB Wine & Spirits and Marshall's) - Subdivision of former Dick's Sporting Goods tenant space. The PLCB space is complete. The Marshall's space is nearly complete. Interior construction is complete with store fixture installation to commence the week of January 24th. All inspections except for Final have been conducted. Final is anticipated to be conducted late in the week of either January 24th or in the following week.

3. **716 Belvoir Road** (Colonial Middle School) - 3 Story, 232,000 SF School Building. Construction of a new middle school on the same lot as the existing building. All permits have been issued, and full construction is proceeding. Final inspections are being scheduled in stages over the next few weeks with the first to be conducted January 18th.

4. **202 Ridge Pike** - Several tenant fit-outs are in progress at this facility.

5. **23 Carland Road** (Sharp Packaging) - 48,000 SF Manufacturing Facility. Alterations to 26,000 SF of an existing one-story manufacturing and warehouse building. The building has a full coverage fire sprinkler system, plus FM 22 fire suppression in the IT room. Permits have been issued and interior construction is still underway.

6. **Village Square - Butler Pike** - A 12 Unit Townhouse development consisting of 2 six-packs. Site work is complete. All building permits have been issued for this project. Construction has been started on both buildings.

Mr. Matusheski stated he added another dangerous building to the list, Plymouth Rock Apartments. Chief Hoffman asked if 1408 Oakland Boulevard and 1903 Little Avenue could both be checked for vacant/dangerous properties.

b. **Police Department Update**- Sgt. Schwartz stated they started the hiring process and the written test was last weekend. Sgt. Schwartz stated they had 200 applicants.

c. Harmonville Fire Company Update- Chief Hoffman stated for the year-end wrap-up, they ran 713 calls. Chief Hoffman stated he is currently working on annual reports to send out. Chief Hoffman asked for an update on the emitter at Germantown and Butler Pike. Ms. Weiss stated she spoke with Charles A. Higgins & Sons, Inc.; they will scope it out and see how much it will cost. Ms. Weiss stated Whitemarsh Township is the lead on that signal; however, PENNDOT would have to approve it. Chief Hoffman stated some of their phones are going down at the firehouse. Kevin Lawrence has reached out to Len to get started on replacing them.

d. Plymouth Fire Company Update- Chief Heleniak stated their year-end totals ran was 630 calls.

e. Plymouth Ambulance Update- Mr. Godin stated their year-end total was 15,400 calls. In addition, if any fire, police, or township employees would be interested in CPR, first aid, or AED training, Chief Trojansky would be happy to set that up.

f. Miscellaneous- Ms. Bramblett stated Mr. Manero has asked to take her place for future meetings. Ms. Weiss stated for the pay per call stipends, Harmonville went over the \$30,000 budgeted. Council agreed to pay it, however, going forward they will have to figure out how to stay within the budgeted amount. Chief Hoffman stated the call volume increased along with his volunteers. Chief Heleniak stated our call volumes are not going to go down. The pay per call stipend program helped boost more volunteers and gave an incentive. Ms. Weiss stated these are good discussions to bring up during budget time. Chief Hoffman and Heleniak stated they did include that into their proposal. Ms. Bramblett asked why they think the calls have increased. Mr. Heffelfinger stated more people moving into the area is a possibility. Chief Heleniak stated there are so many different factors that play into the pay per call program.

6) Old Business- None

7) Next Meeting - March 17, 2022- The next meeting of the board will take place on March 17, 2022.

8) Audience Participation- None

9) Adjournment - There being no further business, the meeting was adjourned at 7:16 p.m.

Respectfully Submitted,

Annalisa Primus
Recording Secretary