

**PLYMOUTH TOWNSHIP EMERGENCY SERVICES BOARD**

Minutes of January 19, 2023

The Plymouth Township Emergency Services Board held its meeting in the Greater Plymouth Community Center. Board members and others present were:

Mike Matusheski	Fire Marshal/Emergency Management Coordinator
Mike McGuigan	President, Harmonville Fire Company and Chairman
Sgt. Chris Schwartz	Plymouth Police Department
John Hoffman	Chief, Harmonville Fire Company
John Heleniak	Chief, Plymouth Fire Company
Adam Heffelfinger	President, Plymouth Fire Company and Vice Chairman
Michelle Fleming	Plymouth Ambulance
Kevin Bowe	President/EVB Towing Company

1) **Pledge of Allegiance** - The meeting began at 7:00 p.m. and the Pledge of Allegiance was recited.

2) **Public Comment**- There was no public comment pertaining to any items advertised on the agenda.

3) **Reorganization**- Mr. McGuigan asked for nominations for Chairman. Chief Hoffman nominated Mr. McGuigan for Chairman. Mr. McGuigan asked if there were additional nominations and there were none. The motion passed unanimously. Mr. McGuigan asked for nominations for Vice Chairman. Chief Heleniak nominated Mr. Heffelfinger. Mr. McGuigan asked if there were additional nominations and there were none. The motion passed unanimously. Mr. McGuigan asked for nominations for Recording Secretary. Chief Heleniak nominated Ms. Weiss. Mr. McGuigan asked if there were additional nominations and there were none. The motion passed unanimously.

4) **Approval of Minutes- November 17, 2022** - The November 17, 2022 minutes were unanimously approved, motion was made by Chief Heleniak and was seconded by Mr. Matusheski.

5) **New Business:**

a. **Construction Update-**

Active Projects

**1. Plymouth Valley Estates-** This 79 single-family home subdivision is bounded by Plymouth Road, Johnson Road, North Gravers Road and Plymouth Ridge Office Park.

Project construction is progressing on the first phase of 34 lots with permits issued for all, and 33 issued Certificates of Occupancy. Phase 2 and Phase 3 are nearing completion. Phase 2 - 39 lots, all lots have had permits issued for construction with 35 Certificates of Occupancy issued. Phase 3, 5 of the 6 have been issued for construction. Four lots have been issued a Cert. of Occupancy.

**2. 716 Belvoir Road (Colonial Middle School) - 3 Story, 232,000 SF School Building.** Construction of a new middle school on the same lot as the existing building. Final inspections have been conducted and Occupancy granted. The old building is now demolished and site work is ongoing.

**3. 202 Ridge Pike -** Several tenant fit-outs are in progress at this facility. A revised Façade renovation permit has been issued for the installation of a rear egress corridor on the upper level and a second phase has begun construction of the front facade. Construction is ongoing. One large fit out at the lower level is complete as is another on the upper level. Two large fit outs at the upper level are underway.

**4. 529 Plymouth Rd. - Commercial Bldg. w/ Garage -** Construction is underway. There are ongoing supply issues with this project. Drywall has been installed. Final is anticipated by the spring.

**5. Plymouhtowne Apartments Phase II -** Site work is underway and the Foundation only permit for Building R has been issued and poured.

**6. Concessions Stand at Tee Blvd. Soccer Fields -** Plans have been approved for construction. A foundation only permit was issued in 2022 and all foundation work is complete.

**7. 550 W. Germantown Pk. - Chipotle -** Construction has commenced and the framing inspection has been approved.

**8. 700 Belvoir Rd. - Plymouth Twp. Municipal Bldg. -** Renovations are ongoing, both interior and exterior. The geothermal system has been installed and they are working on getting the building completely enclosed. The administrative and auditorium areas are nearly completely framed and dry walled.

**b. Police Department Update-** Sgt. Schwartz stated Todd Jordan and Jerry Desantis both retired as of December 31, 2022.

**c. Harmonville Fire Company Update-** Chief Hoffman stated their annual report is being finalized. They ran 775 calls last year.

**d. Plymouth Fire Company Update-** Chief Heleniak stated they emailed their year-end report. They ran 612 calls last year. Chief Heleniak stated they would be receiving their new firetruck sometime in the beginning of the year.

**e. Plymouth Ambulance Update-** Ms. Fleming stated they had 15,881 total calls from 2022, two new ambulances will be put into service within the next week. They received four new medic responders, two of which are in service. Ms. Fleming stated the toy run was a success; they collected over ten thousand toys. Ms. Fleming stated if any fire, police, or township employees would be interested in CPR, first aid, or AED training, Chief Trojansky would be happy to set that up. In addition, in the near future, they should have two high water, 5-ton vehicles in service for severe weather.

**f. Act 91 Tax Refund-** Chief Hoffman requested information for this by tomorrow. Mr. McGuigan stated he would get in touch with Ms. Weiss.

**g. Firefighter Recognitions 2021 and 2022-** Mr. McGuigan stated Ms. Weiss should have a list of those who received recognitions and will be on March or April's Council Meeting agenda.

**h. Miscellaneous-** None

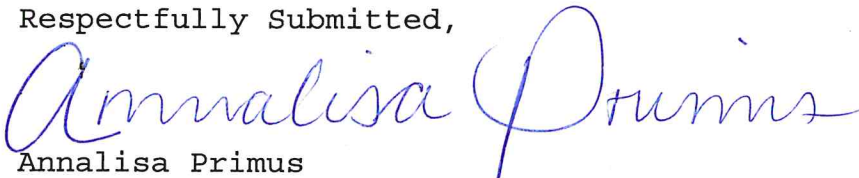
**6) Old Business-** None

**7) Next Meeting - March 16, 2023-** The next meeting of the board will take place on March 16, 2023.

**8) Audience Participation-** None

**9) Adjournment -** There being no further business, the meeting was adjourned at 7:04 p.m.

Respectfully Submitted,



Annalisa Primus  
Recording Secretary