

**PLYMOUTH TOWNSHIP EMERGENCY SERVICES BOARD**

Minutes of November 16, 2023

The Plymouth Township Emergency Services Board held its meeting in the Greater Plymouth Community Center. Board members and others present were:

Mike McGuigan	President, Harmonville Fire Company and Chairman
Sgt. Anthony Costello	Plymouth Police Department
John Hoffman	Chief, Harmonville Fire Company
John Heleniak	Chief, Plymouth Fire Company
Tyler Carr	Battalion Chief, Plymouth Ambulance
Kevin Bowe	President, EVB Towing Company
Chris Manero	Plymouth Township Council
Karen Weiss	Recording Secretary

1) **Pledge of Allegiance** - The meeting began at 7:00 p.m. and the Pledge of Allegiance was waived.

2) **Public Comment**- There was no public comment pertaining to any items advertised on the agenda.

3) **Approval of Minutes- August 17, 2023** - The August 17, 2023 minutes were unanimously approved, Chief Heleniak made a motion and was seconded by Battalion Chief Carr.

4) **New Business:**

**a. Construction Update-**

**Active Projects**

1. **202 Ridge Pike** - Several tenant fit-outs are in progress at this facility. A revised façade renovation permit has been issued for the installation of a rear egress corridor on the upper level and a second phase has begun construction of the front facade. Construction is ongoing. One large fit out at the lower level is complete as is another on the upper level. Two large fit outs at the upper level are underway.

2. **Plymouthtowne Apartments Phase II** - The first building is under construction. The second building is under roof. The third building has walls and slabs poured.

3. **Concessions Stand at Tee Blvd. Soccer Fields** - The kitchen installation is the only aspect of the project to be completed. The restrooms are open to the public on a limited basis.

4. 700 Belvoir Rd. - Plymouth Twp. Municipal Bldg. - Renovations are ongoing, both interior and exterior. The geothermal system has been installed and they are still working on getting the building completely enclosed. The administrative area has been given the OK to occupy. The auditorium area and main entry are still under construction. Interior renovations of the Police and Codes areas are underway.

5. 500 W. Germantown Pike - A new building for a restaurant "Honeygrow" is under construction adjacent to the existing "Shake Shack".

6. 1208 Ridge Pike, Conicelli Hyundai - Interior renovation of the existing showroom and addition of a new service garage at the rear of the building is underway. Permits have been issued.

b. **Police Department Update-** Sgt. Costello thanked the Community Center for letting them host Cops with Kids Basketball event. In addition, he thanked Harmonville Fire Co, Plymouth Fire Co, Colonial School District, and Bennie Bounce for their efforts in the Trunk-Or-Treat event at Colonial Middle School. Sgt. Costello personally thanked Police, Fire, Fire Police, and EMS for helping at the Brad Fox Run. Sgt. Costello stated they recently hired four new officers, Peterson Myrthil, Owen Keogh, Ruben Pagan-Rodriguez, and Jacob Hennessey.

c. **Harmonville Fire Company Update-** Chief Hoffman stated they will be having their annual Christmas tree sale again.

d. **Plymouth Fire Company Update-** Chief Heleniak stated they are status quo. They will be having their Breakfast with Santa on Sunday, December 10<sup>th</sup> and then the following week Santa will be touring Plymouth Township.

e. **Plymouth Ambulance Update-** Battalion Chief Carr stated they have their annual toy run coming up on Saturday, December 16<sup>th</sup>. In addition, if any fire, police, or township employees would be interested in CPR, first aid, or AED training, they would be happy to set that up.

f. **Miscellaneous-** None

g. **ACT 91-** Chief Hoffman stated he and Chief Heleniak sat down and discussed ACT 91 qualifications. They looked into two fire companies that already have this act in place. Chief Hoffman stated most municipalities are keeping this an open policy and not having set numbers. He stated as calls increase, it would be hard for those to meet certain quotas. Chief Heleniak stated these counties have created a point system, which would then be negotiated at an ESB meeting.

Chief Heleniak stated having set numbers would not be fair since most of their members have a 9 to 5 job. He stated keeping it broad would help that. Ms. Weiss stated the point system makes sense.

Mr. Manero asked if there is a stipulation for those members who are married and are volunteers, but share the same household. Both Chiefs stated it would have to be one or the other. Mr. Manero asked would it have to start at the beginning of the year or can someone come in mid-year. Chief Hoffman stated someone could come in mid-year and meet the qualifications before the end of the year. Mr. Manero asked if someone owns several rentals in the Township, how that would work. Both Chiefs stated they could only be reimbursed for the property that is listed on their driver's license. Ms. Weiss asked what if those administrative members are spending time such as writing checks. Chief Hoffman stated that would have to be documented. Chief Heleniak stated that is the majority of their work, it's the hours spent in the office.

Mr. Manero asked what the highest amount someone is receiving on his or her stipend program. Chief Heleniak stated \$2,000 range. Chief Hoffman asked what kind of timeline the Township wanted to put on this as far as months. Mr. Manero asked if November to October is better for budgeted purposes. Ms. Weiss stated after one year we would have a better idea. Chief Hoffman and Heleniak stated they both like the point system. The members discussed how achievable it would be to reach 600 points. Members agreed 50% would be 200 points and 100% would be 400 points. Ms. Weiss stated she would reach out to the Solicitor's Office and Council to review this.

**h. 2023 Stipends-** Ms. Weiss reminded both fire companies to submit their 2023 stipends.

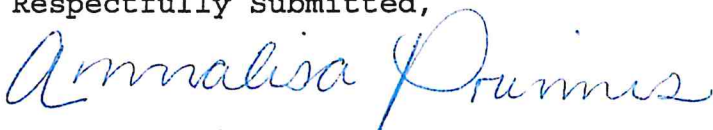
**5) Old Business-** None

**6) Next Meeting - February 15, 2024-** The next meeting of the board will take place on February 15, 2024.

**7) Audience Participation-** None

**8) Adjournment -** There being no further business, the meeting was adjourned at 7:32 p.m.

Respectfully Submitted,



Annalisa Primus  
Recording Secretary