

Parks, Recreation, and Shade Tree Advisory Board

Minutes of Tuesday, August 23, 2011

A meeting of the Parks, Recreation, and Shade Tree Advisory Board was held on Tuesday, August 23, 2011, at the Plymouth Township Community Center. Present were Board members Bill English, Kim Pennington, Pat Ianelli, Lynda Lawrence, Joe Stem, and Bridget Sudall; Parks and Recreation Director Karen Franck; Council Liaison Maria Weidinger; and Board Secretary Rosemary Winterbottom. Board member Karen Lorence was not in attendance.

The meeting was called to order at 7:00 PM.

1. REVIEW/APPROVAL OF MINUTES FOR TUESDAY, JULY 26, 2011

The minutes for the Tuesday, July 26, 2011, meeting were not available.

2. ACKNOWLEDGEMENT OF GUESTS AND VISITORS

There were no guests or visitors present for the meeting.

3. DISCUSSION OF PACKET MATERIALS

The monthly report for July-2011 was presented and reviewed by the Board. The camps did very well. It was again noted that pass sales are not doing well. Pictures from the Summer camps, including the Harry Potter Camp, were shown to the Board members.

4. OLD BUSINESS

A. General Department

1. Department Budget

Karen Franck reported that the budget process is well underway. Karen explained that she tried to put some new program money into the budget.

B. Community Center/Community Center Park

1. UV System Award/Installation

Karen Franck reported that the UV System project has been awarded

to Deep Run Aquatic. Rick Carbo is trying to coordinate installation dates. Both the leisure pool and the lap pool are being done. Installation takes approximately 1-3 days per pool, and it is not anticipated that the installation will be scheduled in time for shutdown week.

## 2. Shutdown Week

Community Center shutdown week is scheduled for August 29 to September 2, 2011. Among items scheduled for shutdown week are certifications for staff members (CPR, etc.) and the replacement of some flooring in the halls. Preparation work for the installation of the UV System will most likely be done during this week.

## 3. Facility and Program Directions

### a. Fitness Expansion

Karen Franck explained that an expansion of the Fitness Center is being considered, and that a concept had been brought to Council for expanding the Fitness Center area into the Vending Area. A conceptual drawing as well as a cost estimate have been requested for an architectural firm. It is hoped to be able to present the cost estimate to Council in September.

## C. Parks Maintenance/Parks Issues

### 1. PECO Green Region Grant – EPV

Karen Franck reported that this grant will be used for East Plymouth Valley Park. This project will include cleanup of the pond, installation of an aeration system into the pond, plus some new benches and trash receptacles for the park. Signage for the park is planned for Spring-2012.

### 2. Youth Sports Summit

#### a. EPV Concession Stand

Karen Franck noted that a date has not been scheduled yet for the Youth Sports Summit, but hopefully it can be scheduled in October. The Concession Stand at East Plymouth Valley Park is one of the topics for this meeting. Kim Pennington, Bill English, and Lynda Lawrence expressed interest in attending this meeting when it is scheduled.

D. Wetherill Park

1. Park Clean-Ups for Fall

Park cleanups are scheduled for September 17, 2011, at East Plymouth Valley Park and October 1, 2011, at Harriet Wetherill Park.

2. Interpretive Signage

Karen Franck reported that the Interpretive Signage had been completely installed at Harriet Wetherill Park. Karen was well pleased with how the signage looks.

3. Interactive Map -- Philadelphia Zoo Grant

Karen reported that the consultants are developing a base map for the physical map.

E. Programming

1. Fall Programs/Program Staff Direction

Karen Franck noted that the new brochure is out. Karen had challenged her staff to put in some new activities. New activities include a Beach Party in the Fall, as well as a Swim and Give with Santa Claus. A pre-school morning program for ages 2-5 on Monday and Thursday is also new. Karen noted that sewing material is needed for the Martin Luther King day of service (pillow cases for child cancer patients).

2. LV Winter/Spring Program Planning

Winter and Spring program planning has begun. Karen Franck is looking into doing some new programs.

Karen Lorence had asked about exercise belts last month, and Karen Frank reported that a few belts may be replaced.

3. NEW BUSINESS

A. Council Liaison Report

Maria Weidinger reported on several topics including the mid-rise apartments at the intersection of Plymouth and Butler Pikes, the County-mandated switch to police radios, and the mosquito announcement. Maria also noted the police negotiations for a new contract. Pat Ianelli reported on the odors from Markel

Corporation that were discussed at the July meeting of Plymouth Council.

4. MISCELLANEOUS

Bill English brought up the subject of honoring the late Elkins Wetherill in some way. The Board was asked to provide a list of suggestions at the next meeting.

Lighting on the field used by Villanova was also discussed. Karen Frank recalled that this was in the long-term capital budget several years ago. Karen also noted the lack of funds to even fix items for several years.

ADJOURNMENT:

A motion for adjournment was made by Lynda Lawrence and seconded by Kim Pennington.

The next meeting of the Board is scheduled for Tuesday, September 27, 2011.

Respectfully submitted,

*Rosemary Winterbottom*

Rosemary Winterbottom, Secretary