

Parks, Recreation, and Shade Tree Advisory Board

Minutes of Tuesday, July 26, 2011

A meeting of the Parks, Recreation, and Shade Tree Advisory Board was held on Tuesday, July, 26, 2011, at the Plymouth Township Community Center. Present were Pat Ianelli, Lynda Lawrence, Karen Lorence, Kimberly Pennington, Joseph Stem, Bridget Sudall, Parks and Recreation Director, Karen Franck and Council Liaison Maria Weidinger. Also present was Kevin Arnett. Kevin is working to get his community badge as part of his Eagle Scout requirement.

The meeting was called to order at 7:00 p.m. Minutes were taken by Kim Pennington due to Rosemary Winterbottom's absence.

1) REVIEW/APPROVAL OF MINUTES FOR TUESDAY, May 24, 2011.

A Motion to approve the minutes of May 24, 2011, meeting was made by Pat Ianelli. This motion was seconded by Lynda Lawrence and unanimously approved.

2) DISCUSSION OF PACKET MATERIAL

The monthly report for May, 2011 was provided and reviewed by the Board. It was noted that pass sales are down. Camp is doing very well as is pre-conditioning for soccer.

3) OLD BUSINESS

A. General Department

1. Annual Report Summary

Karen Lorence asked how the year's revenue was going. Linda Lawrence noted that new fitness centers such as Superfit and Planet Fitness are offering \$10.00 a month pass rates and are hurting the GPCC. She noted that people are leaving GPCC due to lack of enough equipment and no free weights or cardio-plate machines. Expanding the fitness center into the vending area to add strength training equipment was discussed.

It was noted that the 10-visit pass for aquatic fitness classes is doing well, annual passes are down and massage therapy was slow.

Training and school input for overweight kids was discussed. Parents are signing kids up for the BMI Busters Program.

We have sent information to the schools. The program will provide guidance to both teens and youth on healthy lifestyles with various fitness programs and nutrition.

It was requested that the sewer bill flyer focus on health issues. The Family Health Fair on November 12 will feature a pass renewal incentive. If new pass is purchased on November 12, the pass will not expire until December 31, 2012. Blood Drive is also scheduled for November 12. The Women's Conference is scheduled for October 20.

## 2. Department Budget

Karen Franck reported that the department is working on the budget. The department is trying to put funding back in the budget for new programs. The staff would like to keep things fresh to bring in new customers with new programming.

## 3. CSD Update

Karen Franck noted that the department met with CSD and soccer to discuss scheduling conflicts causing Plymouth Soccer to lose field time. CSD promised to look into the problem and establish a new timeline for facility use contract submittals.

ABA and wrestling have requested more timely invoices from CSD. CSD agreed to send invoices monthly.

## 4. Grant Summary

Karen had submitted the department's grant history for the board's review. The board was pleased with the grant process.

## B. Community Center/CC Park

### 1. UV System Grant, Bid & Award

Karen Franck noted that the UV was approved. The cost is \$39,320 for the leisure pool and \$43,574 for the lap pool. It does fall under the responsible contractor ordinance with a 30 day wait period and should be awarded Aug. 8, 2011. It was reported that the UV system will replace the chlorine however, this is not the case. It is a supplemental disinfection system to eliminate bacteria. Deep Run Aquatics will perform the work. Because of the ordering lead time, it will not be installed by shutdown week. The GPCC was awarded a \$10,000 grant from Senator Daylin Leach will be used towards the project.

2. Shutdown week – 8/29/11 to 9/2/11

Karen Franck noted that the GPCC will be cleaning pools and fitness center and replacing hallway carpet with 20 yr. life commercial rubber flooring (large tiles). The staff will receive training on CPR, AED and First Aid.

3. Facility and program directions

Karen Franck mentioned that they will be working with Council to consider a small fitness center expansion. This would mean using the current vending room area and connecting hallway for fitness space. In turn we would then utilize the smaller areas in the lobby for a smaller amount of vending space and tables. As discussed with the budget, the new fitness experience along with some new programming is meant to keep the combination revenue stream fresh.

4. Aquatic Schedule

Karen Franck mentioned that a pass holder who had previously visited the parks board continues to request various hours for the Leisure pool that are more conducive to his schedule.

C. Parks Maintenance/Parks Issues

1. JFK – sign installation & solar light

Karen Franck noted that the JFK sign installation has been in and the solar light is now also installed.

2. PECO Green Region Grant – EPV

Karen Franck noted that Plymouth Township received \$5,000 matching grant. We requested \$5,780. This will be used to install an aerator or ultrasound to help support pond life. The engineering firm grant writer from T & M was instrumental in the grant writing and submittal process. Two education signs around pond, benches and trashcans will also be installed.

D. Wetherill Park

1. Park Clean ups for Fall

Karen Franck noted that there are three park clean ups scheduled - 7/27/11 and 10/1/11 at HWP and 9/17 and EPV.

## 2. Interpretive signage Status

Karen Franck noted that the signage has been installed and it was noted that the signage is beautiful. Fall events at HWP are scheduled between 10/14 and 10/16.

## 3. Philadelphia Zoo Grant Program

Karen Franck noted that the department has started working on creating a base map to be used for a self guided tour. In addition, we will be phasing in work on an electronic interactive map that will assist in marketing and education of Harriet Wetherill Park.

## E. Programming

### 1. Summer Camps

Karen Franck noted that the summer camps are doing very well.

### 2. Performance Schedule

The performance series is underway. Sponsorship for the series was extremely successful.

### 3. Plymouth Township Day

Karen submitted a report and stated that Plymouth Township Day went very well. Council has requested information concerning fireworks to be considered for next year.

### 4. LV Fall Program planning

Leisure Visions is currently online and registration has started for the fall programs. The brochure will be delivered to homes in the near future.

## 4) NEW BUSINESS

### Council Liaison Report – Maria Weindinger

Maria mentioned the council is considering an ordinance prohibiting parking cars on grass and described this would be under certain conditions. There is also a proposal for a WAWA in Conshohocken. Residents had come to the meeting

concerning issues on 16<sup>th</sup> Avenue which is a paper street and not dedicated to the Township.

She also reported that the 4<sup>th</sup> of July parade went very well. The festivities included face painting, hotdogs, chips, water, 400 Bags of goodies for the kids, 500 coupons from Chick-fil-A, 400 pizza slice coupons and nutra grain bars.

5) MISCELLANEOUS

Karen Lorence suggested we need new swim belts.

6) ADJOURNMENT

A motion for adjournment was made by Lynda Lawrence and seconded by Joe Stem.

The next meeting of the Board is scheduled for Tuesday, August 23, 2011.

Respectfully submitted,

Karen S. Franck