

## Parks, Recreation, and Shade Tree Advisory Board

### Minutes of Tuesday, May 22, 2012

A meeting of the Parks, Recreation, and Shade Tree Advisory Board was held on Tuesday, May 22, 2012, at the Plymouth Township Community Center. Present were Board members Bill English, Kim Pennington, Joe Stem, Bridget Sudall, and Lynda Lawrence; Parks and Recreation Director Karen Franck; Council Member Lenore Bruno, and Board Secretary Rosemary Winterbottom. Board members Karen Lorence and Pat Ianelli were not in attendance.

The meeting was called to order at 7:00 PM.

#### 1. REVIEW/APPROVAL OF MINUTES FOR TUESDAY, APRIL 24, 2012

A motion to approve the minutes of the April 24, 2012, meeting was made by Bridget Sudall. This motion was seconded by Kim Pennington and unanimously approved.

#### 2. ACKNOWLEDGEMENT OF GUESTS AND VISITORS

Council Member Lenore Bruno was attending the meeting in place of Council Liaison Maria Weidinger.

#### 3. DISCUSSION OF PACKET MATERIALS

The monthly report for April-2012 had been provided to the Board members. Karen Franck noted that Summer camp registration has been good. The "activity weeks" (the week before and the week after regular camp) have about 50 children registered. The recent Flea Market went very well. Karen also showed the Board photos from the recent park cleanup, Mother/Daughter Day, and the swimming competition held at the Community Center as part of the Montgomery County Senior games.

#### 4. OLD BUSINESS

##### A. General Department

##### 1. Youth Organization Spreadsheet

The Youth and Adult Organization Information spreadsheet that had been provided to the Board members was reviewed. The Board discussed at length all types of funding provided to the groups and the various expenses. It was suggested that the financial donation to each group be allocation for a specific use. After further discussion, the following motion was made:

Bill English made a motion recommending that the request from Colonial Soccer for \$2500 funding to initiate their TOPS Tournament (The Outreach Program Soccer) be approved.

This motion was seconded by Lynda Lawrence and unanimously approved by all Board members.

## B. Community Center/CC Park

### 1. Fitness Expansion – Progress, Temporary Plans

Karen Franck stated that the Fitness Center expansion is going well and is on schedule. Much is going on behind the scenes (electrical work). The fitness equipment will be temporarily relocated to the Activity Central location for a portion of the renovation. The Fitness Center will most likely need to be closed for 1 or 2 days during the expansion project.

### 2. Fitness Equipment

Karen Franck reported that the fitness equipment bids had been received, but all bids were rejected for various discrepancies. Karen then went back to the state contract to find local suppliers. Orders have been placed for the equipment and the funding allowance has been met. The old fitness equipment will be sold.

### 3. Aerobic Classes/Babysitting

Karen noted that the inclusion of the basic aerobics class as part of the pass memberships has resulted in additional participants in the basic aerobic classes. This increase has resulted in additional babysitting class attendance.

### 4. Service and Devotion Memorial

Karen Franck showed the Board a drawing of the proposed memorial. Mr. George Gunning has formed a committee to raise funds to construct the memorial. At the suggestion of the Board, Karen will inquire if Mr. Gunning would like to have a table at Plymouth Township Day.

## C. Parks Maintenance/Parks Issues

### 1. PECO Green Region Grant – EPV

Karen reported that the aeration system for the pond at East Plymouth Valley Park will be permanently connected soon. The signs to be placed along the pond are now in.

## 2. EPV – Paving and Practice Field Improvements

As explained by Rick Carbo during last month's meeting, the main parking lot and entrance drive at East Plymouth Valley Park will be paved.

## D. Wetherill Park

### 1. Conservation and Management Study

#### a. Timeline, Study Committee Meeting

Karen Franck reported that the contracts have been signed. A meeting with the consultant is scheduled for next week. Bill English and Lynda Lawrence have volunteered to be a part of the Study Committee, which is scheduled for their first meeting on Thursday, June 28.

#### b. Site Assessments and Inventory

Site assessments and inventory are now being conducted. Access to the property has graciously been provided by Mrs. Wetherill.

### 2. HWP Programming

#### a. Summer Camps

Karen Franck reported that the one-week science camps to be held at Harriet Wetherill Park still have some openings.

#### b. DEP Grant – Environmental Education Seminars

Karen reported that a DEP Grant had been obtained in the amount of \$3,165, with a match of \$635 (20%) from Plymouth Township. This grant will be used to fund four seminars on the following topics: 1) eco-system exploration, 2) forest to farm to table, 3) butterflies and insects, and 4) watersheds and the water cycle.

## E. Programming

### 1. Plymouth Township Day – June 2, 2012

A sign-up sheet showing hours for volunteers at Plymouth Township Day was circulated among the Board members who were asked to verify the hours they were scheduled to work.

## 2. Summer Camp Registration

Karen noted that the Summer camp scheduled for July 4 week still has openings.

## 5. NEW BUSINESS

### A. Council Liaison Report – Lenore Bruno

Council member Lenore Bruno reported that Joseph LaPenta had been honored as Police Officer of the Year. Lenore also noted the road paving schedules for various roads in the township, and further reported that there was no update on the planned road-widening at the intersection of Belvoir and Sandy Hill Roads.

## 6. MISCELLANEOUS

Kim Penington reported that she was informed that the lights on the walking trail at the Community Center were not turning on. Karen Franck will look into this matter.

Bill English suggested the possibility of holding an Art Show in the township. Bill requested that Lenore Bruno discuss this suggestion with Council.

## ADJOURNMENT:

A motion for adjournment was made by Joe Stem and seconded by Bridget Sudall. As there will be no meeting during June due to Plymouth Township Day, the next meeting of the Board is scheduled for Tuesday, July 24, 2012.

Respectfully submitted,  
*Rosemary Winterbottom*  
Rosemary Winterbottom, Secretary

MEMO

To: Plymouth Township Council

From: Parks, Recreation and Shade Tree Advisory Board

Date: May 23, 2012

At the May 22, 2012, meeting of the Parks, Recreation and Shade Tree Advisory Board, the following item was discussed and a motion made as follows:

The Youth and Adult Organization Information spreadsheet that had been provided to the Board members was reviewed. The Board discussed at length all types of funding provided to the groups and the various expenses. It was suggested that the financial donation to each group be allocation for a specific use.

After further discussion, the following motion was made:

Bill English made a motion recommending that the request from Colonial Soccer for \$2500 funding to initiate their TOPS Tournament (The Outreach Program Soccer) be approved.

This motion was seconded by Lynda Lawrence and unanimously approved by all Board members.

*Rosemary Winterbottom*

Rosemary Winterbottom, Secretary