

C: COUNCIL
3-011

Parks, Recreation, and Shade Tree Advisory Board

Minutes of Tuesday, February 25, 2014

A meeting of the Parks, Recreation, and Shade Tree Advisory Board was held on Tuesday, February 25, 2014, at the Plymouth Township Community Center. Present were members Bill English, Joe Stem, Pat Ianelli, Bridget Sudall, Barbara Thompson, and Kim Pennington; Parks and Recreation Director Karen Franck; Council Liaison Dean Eisenberger; and Board Secretary Rosemary Winterbottom. Board member Lynda Lawrence was not in attendance.

Chairman Bill English called the meeting to order at 7:00 PM.

1. REVIEW/APPROVAL OF MINUTES FOR TUESDAY, JANUARY 28, 2014

A motion to approve the minutes of the January 28, 2014, meeting was made by Kim Pennington. This motion was seconded by Barbara Thompson and unanimously approved.

2. ACKNOWLEDGEMENT OF GUESTS AND VISITORS

There were no guests or visitors present.

3. DISCUSSION OF PACKET MATERIALS

The monthly report for January-2014 was reviewed. Bill English asked if the recent frequent snow storms had impacted any programs. Karen reported that there was less participation in senior programs, and that some other programs needed to be cancelled due to the weather. Fortunately, the Community Center did not have any of the power outages experienced by many residents after a recent ice storm. Power charging stations setup in the lobby area during this time were used by many individuals, as were the showers.

Karen showed the Board photos from Float Night, Civic Green Athletes, Splash Night, and Jab and Jive.

4. OLD BUSINESS

A. General Department

1. CSD Fee Meeting

Karen Franck reported that a meeting was held with Colonial School District

officials to discuss the substantially increased fees for use of their facilities. As a result of this meeting, the Colonial School District is working on new fees and will advise when the proposed new fees have been determined.

2. Youth Group Forms

Karen provided a schedule for the youth group meetings with the Board. Meetings are scheduled for either the March 25 or April 22 meetings. Forms requiring completion will be sent to the groups in advance of their scheduled meeting date.

3. Discussion of Parks Board Terms

Karen Franck provided a listing detailing the terms for each current Board member. As each current Board member's term is completed, new Board members would be appointed to either a three-year term or a four-year term, rather than the current five-year term appointment. Council will need to approve the new three or four year terms.

B. Community Center/CC Park

1. Pool Pak Replacement Installation

Karen Frank reported that the installation date has not been scheduled yet.

2. Energy Management System Upgrade

Karen reported that Rick Carbo is looking into an upgrade for the energy management system. One local contractor may be able to use some existing parts of the current system for an upgrade.

3. Locker Replacements

Karen Franck noted that a determination needs to be made as to whether this project should be put out to bid. Karen noted that more long (tall) lockers will be installed as part of the replacements.

4. Pool Railing Replacement

Karen reported that a portion of rusted pool railing was replaced last week. This new railing will be coated during Shut Down Week.

5. Promotional Plans
 - a. GPCC 14 – 10% Off Day
 - b. Additional Promotions

The 10% Off Day for GPCC 14 will be Saturday, March 22, 2014.
Karen Franck stated that this 10% Off Day was very popular last year.

Karen also reported that premium aerobics will now be included in passes.
Trial weeks will also be offered as a promotion.

C. Parks Maintenance/Parks Issues

Bridget Sudall asked if there were any problems on the playgrounds as a result of the many recent snow/ice storms. Karen Franck noted that Rick Carbo's department will be checking for any issues.

D. Wetherill Park

1. CFA Act 13 Recreation Funding Grant Project
 - a. Woodrow Contract

Karen Franck reported that this project is moving along.
The contract with Woodrow Associates has been signed, and they are designing the entrance driveway, bridge, parking lot, and trails.
After design completion, the project will be put out to bid.

2. Conservation Easement and Surveys

The surveying for the conservation easement is being worked by Woodrow Associates.

3. DCNR Grant Application – Letter of Support

Karen Franck reported that she had met with the DCNR representative today. Improvements planned for Harriet Wetherill Park include a nature center building, a playground, a pavilion, and outdoor restrooms. A letter signed by Chairman Bill English in support of the DCNR grant will be sent to the Department of Conservation and Natural Resources (DCNR) office in Harrisburg, PA.

D. Programming

1. Summer Camps and Registrations

Karen noted that summer camp registration was completed by residents and pass holders. Non-pass holder registration is taking place now. Some summer camps will need to be restructured due to an extended school year for snow make-up days.

2. Activity Days, Holidays

Karen Franck noted that some activity days will also need to be restructured due to school year make-up days.

3. Fitness Programming/Classes

As previously discussed, premium aerobics will now be included in passes. Trial weeks will also be offered as a promotion.

5. NEW BUSINESS

A. Council Liaison Report – Dean Eisenberger

Council Member Dean Eisenberger reported on the following:

- the Environmental Advisory Board will be discussing the bike path connection through the township during either their March or April meeting;
- the first electronic billboard has been erected in the township;
- the Master Plan is being revisited; and
- the culverts have been installed at the Belvoir Road/Sandy Hill intersection.

6. MISCELLANEOUS

No items were discussed.

ADJOURNMENT:

A motion for adjournment was made by Kim Pennington and seconded by Bridget Sudall.

The next meeting of the Board is scheduled for Tuesday, March 25, 2014.

Respectfully submitted,
Rosemary Winterbottom
Rosemary Winterbottom, Secretary