

Parks, Recreation, and Shade Tree Advisory Board

Minutes of Tuesday, September 23, 2014

A meeting of the Parks, Recreation, and Shade Tree Advisory Board was held on Tuesday, September 23, 2014, at the Plymouth Township Community Center. Present were members Bill English, Kim Pennington, Pat Ianelli, Barbara Thompson, Lynda Lawrence, Bridget Sudall, and Joe Stem; Building and Grounds Director Rick Carbo; Council Member Dean Eisenberger; and Board Secretary Rosemary Winterbottom.

Chairman Bill English called the meeting to order at 7:00 PM.

1. REVIEW/APPROVAL OF MINUTES FOR TUESDAY, AUGUST 26, 2014

A motion to approve the minutes of the August 26, 2014, meeting was made by Pat Ianelli. This motion was seconded by Joe Stem and unanimously approved.

2. ACKNOWLEDGEMENT OF GUESTS AND VISITORS

There were no guests or visitors present.

3. DISCUSSION OF PACKET MATERIALS

The monthly report for August-2014 was reviewed. There were no comments or discussion on the report.

4. OLD BUSINESS

A. General Department

1. Walton Road Sign

Rick Carbo reported that the electronic sign along Walton Road is finally operational. A problem with the fiber optics has been fixed.

B. Community Center/CC Park

1. Promotions -- September, October, November

Rick Carbo reported that the September promotion for a free trial week had 178 participants. Twelve participants have purchased annual passes.

The October promotion will be a referral week, and the November promotion will be a 10% discount on an annual pass purchased on November 15.

## 2. Pool Pak Installation -- Update

Rick Carbo reported pool pak #1 has been operational for a few weeks. Pool pak #2 still needs to be installed. An outside contractor installs the unit.

## 3. Energy Management System

Rick reported that a software upgrade was done and the system is up and running. The energy management system will work together with the pool pak system once both pool pak units are operational.

## 4. Silver and Fit

Rick Carbo reported that Silver and Fit has begun and signups have started. It is expected that the prime enrollment period for this program will be during the December/January time frame.

## 5. New Improvements -- Shutdown Week and Front Entrance

Rick stated that shutdown week went well. New lockers were installed in the men's and women's locker rooms, new carpeting was installed in the offices, and the gym floor was sanded and coated. It was planned to have new capping installed on the front entrance, but it will be necessary to select a new contractor for this project.

## 6. Small Group Training Focus -- Room Changes

Rick noted that small group training programs will be held in rooms utilized as the Massage Room and the Active Zone. Spinning and TRX suspension training will begin in January.

## C. Parks Maintenance/Parks Issues

### 1. JFK Park Fence and Netting

Rick reported that a fence along the walking trail at JFK Park has been installed. Additionally, netting has been installed on the multi-purpose court. Rick noted that the netting appears to be working well. Joe Stem reported that the fence has helped dog-walkers to control their dogs.

## 2. Signs at East Plymouth Valley Park

Rick Carbo did not have any further update on Park Rules signs. Rick does have some additional signs and another sign could be placed at the rear entrance of the park if it is determined to be necessary.

## D. Wetherill Park

### 1. Active Grants Submissions: Penn Dot, DCNR, CFA

Rick Carbo reported that the pre-bid meeting was held for the project which will include the roadway, trails, and parking at Harriet Wetherill Park. Bids are due on October 7.

No word has been received on the awarding of grants for the recent DCNR and CFA submissions.

### 2. Demolition/Current Park Activity/Bid

Rick reported that demolition of the main house, carriage house, tennis court, and pool is done. Asbestos removal was completed on the main house prior to demolition.

### 3. PECO Grant Opportunity

Karen Franck will be applying for this grant, which would be used for youth-oriented signage at Harriet Wetherill Park.

## E. Programming

### 1. Fall Programs

Rick Carbo reported that registration is now being taken for Fall programs. Changes were made to the swim lessons, based on comments received from questionnaires that were sent out and completed.

### 2. Winter Focus

Rick explained that the focus on Winter programs will be on promotions, including referrals and 10% off memberships.

## 5. NEW BUSINESS

### A. Council Liaison Report – Dean Eisenberger

Council Member Dean Eisenberger reported that a public meeting on the Feasibility Study for the Cross County Trail will be held on October 7, 2014, at 7 PM at the Community Center. The proposed connector in Plymouth Township between Germantown Pike and Joshua Road is expected to be addressed at this meeting.

Several Board members stated that they were extremely pleased with the completed Sandy Hill/Belvoir Road intersection.

## 6. MISCELLANEOUS

Rick reported that the following projects are now out for bid: fence replacement at East Plymouth Valley Park; foul ball netting at Community Center Park. Rick noted that lighting has been installed on Field #1 at East Plymouth Valley Park.

### ADJOURNMENT:

A motion for adjournment was made by Bridget Sudall and seconded by Joe Stem.

The next meeting of the Board is scheduled for Tuesday, October 28, 2014.

Respectfully submitted,  
*Rosemary Winterbottom*  
Rosemary Winterbottom, Secretary