

Parks, Recreation, and Shade Tree Advisory Board

Minutes of Tuesday, July 28, 2015

A meeting of the Parks, Recreation, and Shade Tree Advisory Board was held on Tuesday, July 28, 2015, at the Plymouth Township Community Center. Present were Board members Pat Iannelli, Barbara Thompson, Kim Pennington, and Joe Stem; Parks and Recreation Director Karen Franck; Council Member Lenore Bruno; and Board Secretary Rosemary Winterbottom. Board members Joe Stem, Bill English, and Patti Trask were not in attendance.

The meeting was called to order at 7:00 PM by Vice-Chairman Pat Iannelli.

1. REVIEW/APPROVAL OF MINUTES FOR TUESDAY, MAY 26, 2015

A motion to approve the minutes of the May 26, 2015, meeting was made by Barbara Thompson. This motion was seconded by Kim Pennington and unanimously approved.

2. ACKNOWLEDGEMENT OF GUESTS AND VISITORS

There were no guests or visitors present.

3. DISCUSSION OF PACKET MATERIALS

The monthly reports for May-2015 and June-2015 were reviewed. Karen Franck reported that both the Silver Sneakers and Silver and Fit programs are doing very well. Birthday parties have also done well the past two months. Pool parties are doing extremely well.

4. OLD BUSINESS

A. General Department

1. Plymouth Township Day

The Plymouth Township Day Report was reviewed. Karen reported that the zip line was a huge success, and will be offered again next year. Karen also noted that 2016 will be the 25th Anniversary for Plymouth Township Day.

2. Software Upgrade Shutdown Week

Karen Franck reported that a major software upgrade to the program currently being used will be done during Shutdown Week in August. The staff will need to be trained to use the new upgraded software.

B. Community Center/CC Park

1. Small Group Training Classes

Karen reported that the Small Group Training classes are going very well. Karen has received requests to have more 30-minute classes, and these will be scheduled.

2. New Fitness and Wellness Event

Karen Franck reported that a new fitness and wellness event will replace the former Montgomery Hospital Health Fair. This new event will focus on something different each year. This year the focus will be Injury Prevention.

3. October 10% Special

Karen reported that the 10% Special off memberships will be scheduled in October-2015. Additional specials are planned for November and December.

4. Swim Training Update

Karen Franck explained a new program in which a \$5 fee is paid to have a child assessed to determine his/her swimming level.

5. Sidewalk Grant

Karen Franck reported that she is still waiting for the contract for this project that will extend the sidewalk from Germantown Pike into the Community Center walking trail. She did, however, receive approval to have the design started. Karen expects to bid out this project over the Winter.

6. Shutdown Week

Karen noted that Shutdown Week will be August 31 to September 4. Floors in some of the rental rooms will be redone; lighting in the pool will be replaced with LED lights; the gym floor will be re-sanded and coated; and recertification of training for personnel will be done during this time.

C. Parks Maintenance/Parks Issues

1. EPV Restroom Renovation Update

Karen Franck reported that the restroom renovation at East Plymouth Valley Park is almost completed. New fixtures, mirrors, and partitions have been installed. The bathrooms have been painted. Exhaust fans still need to be installed.

C. Wetherill Park

1. First Act 13 Grant Completion

Karen reported that the work on the bridge, path, and parking lot has been completed. Some railings still need to be installed.

2. DCNR Grant Submittals and Time Frame

Karen reported that the initial submittal for this grant has been given to DCNR. Cost estimates will be given to DCNR next week. This grant will include the playground, pavilion, first floor, outdoor bathroom and trees. It is hoped that this project can be bid out during the Winter.

3. Act 13 Grant Application

Karen estimates that this grant will not be awarded until October-2015. Work will include the outside work on the building, wood flooring, windows, and doors.

E. Programming

1. Summer Programming

Karen reported that most camps are full. One-week camps are doing well.

2. Performance Series

The Performances in the Park have been well-attended. Kim Pennington noted that there was a very large crowd at the recent showing of The Lego Movie. One concert is remaining, and the final movie is August 5.

3. Fall Programming

The Fall Brochure has been sent to the printer, and will include the programs for the Fall. Karen hopes to have some new ideas for next year.

5. NEW BUSINESS

No items were discussed.

6. MISCELLANEOUS

Council Member Lenore Bruno updated the Board members on the following items:

- Council has just received the plans for the Driscoll Tract;
- The concrete has been poured for the bridge replacement on Plymouth Road;
- Construction in the Black Horse area as part of the Lafayette Extension Project continues.

Kim Pennington inquired as to the recent concern over use of the lap area of the pool. Karen Franck reported that class times have been adjusted, and that she is hoping that this time adjustment will resolve the issue.

Karen Franck reported that application has been made for a PECO Grant to provide connection to the County Trail.

ADJOURNMENT:

A motion for adjournment was made by Kim Pennington and seconded by Barbara Thompson.

The next meeting of the Board is scheduled for Tuesday, August 25, 2015.

Respectfully submitted,
Rosemary Winterbottom
Rosemary Winterbottom, Secretary