

Parks, Recreation, and Shade Tree Advisory Board

Minutes of Tuesday, November 22, 2016

A meeting of the Parks, Recreation, and Shade Tree Advisory Board was held on Tuesday, November 22, 2016, at the Plymouth Township Community Center. Present were Board members Kim Pennington, Barbara Thompson, Pat Iannelli, Jason Sugalski, Jennifer Dow, and Neil Clark; Building and Grounds Director Rick Carbo; and Board Secretary Rosemary Winterbottom. Board member Patty Trask was not in attendance.

Board Chairman Kim Pennington called the meeting to order at 7:00 PM.

1. REVIEW/APPROVAL OF MINUTES FOR TUESDAY, OCTOBER 25, 2016

A motion to approve the minutes of the October 25, 2016, meeting was made by Barbara Thompson. This motion was seconded by Pat Iannelli and unanimously approved.

2. ACKNOWLEDGEMENT OF GUESTS AND VISITORS

There were no guests or visitors in attendance.

3. DISCUSSION OF PACKET MATERIALS

The monthly report for October-2016 was reviewed. Rick Carbo reported that the 10% off day in October for yearly memberships went well. An additional promotion for 11% off was held on November 11 in honor of Veterans Day.

4. OLD BUSINESS

A. General Department

1. Community Garden

Rick Carbo reported that the Community Garden is still being studied. A person is needed to run the project; individuals who expressed an interest in running the garden in their surveys will be contacted. The location for the garden will probably be off the Narcissa Road entrance to Harriet Wetherill Park.

2. Sierra Road Property

Rick reported that it is hoped to make settlement for the Historical Society

property on Sierra Road in January-2017. Ann Toole (Toole Recreational Planning) will then work on a Master Plan for the property.

3. Sidewalk Germantown Pike

Rick Carbo stated that work on the new sidewalk along Germantown Pike is approximately 75% complete.

4. Pump Track

Rick reported that interest has been expressed in building a Pump Track (dirt bike track) in the township. Kim Pennington and Pat Iannelli both expressed liability concerns.

5. Wrestling Mats

Jason Sugalski reported that he had been contacted by Terry Yemm (Colonial School District) and informed him that two mats will be provided for the wrestling organization. Jason hopes that these mats will be provided in time for the December 17 tournament.

B. Community Center/CC Park

1. Lighting and Capital

Rick Carbo stated that the LED lighting replacement continues. The lights have been ordered for the gym. After the lights in the gym have been replaced, the next areas for lighting replacement are the parking lot, fitness center, and locker rooms.

Capital projects to be out for bid next week include: 1) a stand-by generator for the entire Community Center building, and 2) replacement of all HVAC rooftop units.

C. Parks Maintenance/Parks Issues

1. Playground Improvements -- List

Rick Carbo reported that upgrades to Black Horse Park and Colwell Park have been completed. Improvements to the Community Center Park include replacement of the wood carpet and is scheduled to begin starting December 5.

2. Tree Funding

Rick reported that funding received from development fees will be used for trees in Harriet Wetherill Park.

D. Wetherill Park

1. DCNR Grant Progress

Rick Carbo reported that the punch list is almost complete. PECO is scheduled to install a gas meter on November 30.

2. Act 13 Grant Resubmittal

Rick reported this \$125,000 grant will be used for the façade on the nature center building.

E. Programming

Kim Pennington inquired as to the status of the Mini People Program insurance issue. Rick Carbo reported that a meeting is to be held soon with other Park and Recreation departments.

5. NEW BUSINESS

No items were discussed.

6. MISCELLANEOUS

Pat Iannelli thanked everyone for the opportunity to serve on the Board (this was her last meeting). She thanked everyone for supporting her in her time with the Board. Pat also thanked Karen Franck and her entire staff for the tremendous job they do; Pat stated they all deserve a lot of credit for all they do.

ADJOURNMENT:

A motion for adjournment was made by Pat Iannelli and seconded by Neil Clark. The next meeting of the Board is scheduled for Tuesday, January 24, 2017.

Respectfully submitted,

Rosemary Winterbottom

Rosemary Winterbottom, Secretary