

Parks, Recreation, and Shade Tree Advisory Board

Minutes of Tuesday, February 23, 2016

A meeting of the Parks, Recreation, and Shade Tree Advisory Board was held on Tuesday, February 23, 2016, at the Plymouth Township Community Center. Present were Board members Kim Pennington, Barbara Thompson, Neil Clark, Pat Iannelli, Jason Sugalski and Jennifer Dow; Parks and Recreation Director Karen Franck; Council Member Lenore Bruno; and Board Secretary Rosemary Winterbottom. Board Member Patty Trask was not in attendance.

Board Chairman Kim Pennington called the meeting to order at 7:00 PM.

1. REVIEW/APPROVAL OF MINUTES FOR TUESDAY, JANUARY 26, 2016

A motion to approve the minutes of the January 26, 2016, meeting was made by Barbara Thompson. This motion was seconded by Pat Iannelli and unanimously approved.

2. ACKNOWLEDGEMENT OF GUESTS AND VISITORS

There were no guests or visitors present.

3. DISCUSSION OF PACKET MATERIALS

The monthly report for January-2016 was reviewed. Karen noted that the number of both passes and Silver Sneakers visits were up for the month. The number of daily passes was down. It was also noted that some times for the swimming sessions had been changed.

Karen showed photos from Plymouth Township Day 2015, Inflatable Float Night, and Neon Night. Karen also showed photos of activities planned for Plymouth Township Day 2016, which include a rock climbing wall, obstacle course, and log jump.

4. OLD BUSINESS

A. General Department

1. Goals and Accomplishments Discussion

There were no items of discussion on the Goals and Accomplishments that had been provided to the Board members at last month's meeting.

## 2. PECO Grant Progress

Karen Franck reported that the consultants have been meeting with property owners adjacent to the proposed bike spur as part of the cross-county trail through Plymouth Township. The consultants will meet with Plymouth Meeting Mall representatives this week. Most property owners have been in favor of the project. The consultant will provide a report after completion of all meetings with property owners.

## 3. Plymouth Township Day – June 4, 2016

Plymouth Township Day is scheduled for Saturday, June 4, 2016. Karen noted the earlier time for the event this year. Karen is trying to add some craft booths this year, as well as some new food trucks. Ways to advertise the event were discussed, and it was suggested that the school Parent Teacher Organizations be contacted to make them aware of the event.

## 4. Youth Organizations

- a. Basement
- b. Meeting Outline

Karen Franck reported that all youth organizations have moved their items out of the Plymouth Township Building basement as had been requested.

Karen also noted that all youth organizations will be provided with the same questionnaire as last year to prepare for their scheduled meetings with the Parks and Recreation Board.

## 5. New App Being Coordinated

Shawn Mazei (GPCC) came to the meeting to explain the new application for the GPCC that will be available for smartphones. Although it is still not complete, Shawn showed and explained some of the different icons on the app that include pool schedule, gym schedule, classes, contacts, on-line registration, etc. A banner along the bottom of the screen will enable push notifications.

## B. Community Center/CC Park

### 1. Sidewalk Grant Update

Karen Franck reported that the project for the portion of sidewalk which will run along Germantown Pike from Jolly Road to Walton Road will go out

to bid soon. Karen hopes to get this project done in the Spring.

## 2. Gym and Atrium Lighting

Karen reported that Rick Carbo continues to work on this project to install new LED lighting in the Gym and Atrium areas.

## 3. CC Promotion List

Karen noted that the February promotion has been "Healthy Heart Month". The March promotion will be a "10% off yearly memberships", and will be offered on Saturday, March 19 only. Karen continues to work on promotions for other months. It is hoped to change the "college pass" promotion this year, and to also offer a "family swim package."

## 4. Staffing

Karen will be hiring additional staff for the summer programs. Staff for the birthday parties are always needed as well. Additionally, life guards are also needed.

## C. Parks Maintenance/Parks Issues

### 1. Project Bid Preparation

Karen reported that Rick Carbo is working on specs for the 2016 Capital Projects list.

## D. Wetherill Park

### 1. DCNR Grant Bid Due Date – March 2, 2016

Karen Franck reported that the new due date for this bid to come in is March 2, 2016.

### 2. Act 13 Grant

Karen expects to learn status of this grant by mid-March.

### 3. Shed Repurposing

Karen Franck reported she had hoped to find someone to repurpose the shed at Wetherill Park but was not successful. Gary McKeown has offered to repurpose the shed.

## E. Programming

### 1. Aquatics – Easter Eggstravaganza

Easter Eggstravaganza will be held on Friday, March 18, 2016.  
This event will take place in the pool and will include a hunt for eggs.

### 2. Programming – Spring Break Programs, Brunch with the Bunny

Spring Break programs will be held from March 21-25, 2016.  
Brunch with the Easter Bunny and Egg Scramble will be held on  
Saturday, March 12, 2016.

### 3. Summer Camp Registration Results

Karen Franck reported that registration for summer camps is going very well. Camp GPCC is 55% full as of this date. Teen Camp is 44% full as of this date. The new birthday party “pick and choose” format is also going well.

## 5. NEW BUSINESS

Karen Franck noted that Plymouth Township has submitted grants for sidewalks in various parts of the township.

Karen also explained the need for a new or updated Comprehensive Plan as it would pertain to grant submittals.

Karen noted staff participation in a Fit City Challenge with Upper St. Clair Community and Recreation Center, in which Plymouth Community Center was the winner.

## 6. MISCELLANEOUS

Lenore Bruno was present for Council Liaison Chris Manero and reported the following:

- the Amusement Tax has been modified, and
- Legoland will be moving into the Plymouth Meeting Mall.

ADJOURNMENT:

A motion for adjournment was made by Kim Pennington and seconded by Barbara Thompson.

The next meeting of the Board is scheduled for Tuesday, March 22, 2016.

Respectfully submitted,  
*Rosemary Winterbottom*  
Rosemary Winterbottom, Secretary