

Parks, Recreation, and Shade Tree Advisory Board

Minutes of Tuesday, July 26, 2016

A meeting of the Parks, Recreation, and Shade Tree Advisory Board was held on Tuesday, July 26, 2016, at the Plymouth Township Community Center. Present were Board members Kim Pennington, Barbara Thompson, Pat Iannelli, and Jason Sugalski; Assistant Parks and Recreation Director Phil Brady; Council Liaison Chris Manero; and Board Secretary Rosemary Winterbottom. Board Members Jennifer Dow, Neil Clark, and Patty Trask were not in attendance.

Board Chairman Kim Pennington called the meeting to order at 7:00 PM.

1. REVIEW/APPROVAL OF MINUTES FOR TUESDAY, MAY 24, 2016

A motion to approve the minutes of the May 24, 2016, meeting was made by Pat Iannelli. This motion was seconded by Barbara Thompson and unanimously approved.

2. ACKNOWLEDGEMENT OF GUESTS AND VISITORS

Councilman Marty Higgins was in attendance.

3. DISCUSSION OF PACKET MATERIALS

The monthly reports for May-2016 and June-2016 were reviewed. In response to a question from Kim Pennington, Phil Brady stated that swimming lessons are going very well.

Phil Brady showed the Board pictures from Plymouth Township Day, Silver Sneakers Social, construction at Harriet Wetherill Park, Summer Camp, Teen Camp, and Mini-People Camp.

4. OLD BUSINESS

A. General Department

1. Community Garden – Conversation and Survey

Councilman Marty Higgins was present to speak to the Board concerning the possibility of starting a Community Garden. Mr. Higgins explained that he had brought the idea before Plymouth Council several months ago, and has also talked

with individuals in Conshohocken who operate a Community Garden there. A meeting was held with Karen Weiss and Karen Franck to discuss this idea, and a possible location at Harriet Wetherill Park was selected.

Councilman Higgins noted that a survey will be sent out to determine interest in setting up a Community Garden. A group of people would be needed to run the project; the township would not run it. Kim Pennington stated that there was not much interest in a prior attempt at setting this up; she stated that there only seemed to be interest in a farmer's market. Mr. Higgins stated he will evaluate the results of the survey to determine whether to proceed. He would hope to start this project in April-2017

2. PECO Grant Progress – Report, Plans
3. DCED Application – Butler Pike

Phil Brady reported that the PECO Grant is complete. The PECO Grant will be used as basis to turn in a DCED Application (Butler Pike section of Cross-County Trail). It is expected to hear awarding of this grant in October.

4. Plymouth Township Day – Report and Follow-Up

The Plymouth Township Day report had previously been e-mailed to all Board members for review. Phil Brady reported that the time change for this year was well-received. Phil expects that the pony rides will be replaced with hay rides next year. The Board had been shown pictures from Plymouth Township Day earlier in the meeting.

5. Mini-People Camp Update

Phil Brady explained that right before the start of Mini-People Camp, the insurance provider would not provide insurance because of a law requiring certain state certifications (similar to those for daycare providers) to be in place in camps for non-school aged children. Some municipalities cancelled their programs. Councilman Chris Manero reported that help had been received from Representative Matt Bradford, and Mini-People Camp was able to proceed. Phil Brady noted that the issue will need to be worked to prevent future problems.

## B. Community Center/CC Park

1. Marketing Promotions

Phil Brady reported that a 5% discount is available for monthly passes in July.

## 2. Playground Surfacing Improvements

Phil Brady reported that the safety surface will be removed, repaired, and re-installed at the GPCC playground.

## 3. Shutdown Week List

Phil reported that areas of new flooring, new tile, and new carpeting will be done during Shutdown Week this year. Activity Central will be painted. The parking lot will be resealed. Additionally, a major upgrade to the computer software will also be done during this time.

## C. Parks Maintenance/Parks Issues

### 1. GPCC Fields -- Turf

The installation of turf at the GPCC baseball field will begin on Monday, August 1. Phil stated that it will take approximately six weeks for completion.

## D. Wetherill Park

### 1. DCNR Grant Progress

- a. Barn Portion
- b. Playground and Pavilion

Pictures of the barn construction were shown to the Board earlier in the meeting. Phil reported that the playground and pavilion should be completed by September 15.

### 2. Act 13 Grant Resubmittal

Phil Brady reported that the Act 13 Grant (for building security) will be resubmitted.

## E. Programming

### 1. Summer Camp and Events

Phil reported that summer camps have all been going well. The first movie of the summer (The Jungle Book) drew a large crowd. There was also a good turnout for the Billy Joel tribute band (River of Dreams) concert.

2. Fall Programming

The Leisure Visions Brochure is due out on August 15.

3. HWP Weekend

Fall Fest will be held October 14, 15 and 16 at Harriet Wetherill Park

5. NEW BUSINESS

No items were discussed.

6. MISCELLANEOUS

In response to a question from Kim Pennington concerning the former Houlihan's location, Councilman Chris Manero stated that Mission BBQ and Visionworks will be going into one building at that location. Another building will house an additional business.

Councilman Manero also noted that the lights were turned off in the evening at East Plymouth Valley Park in the area between the bridge and the concession stand building. Phil Brady suggested that solar lights in the area would be a possible solution.

ADJOURNMENT:

A motion for adjournment was made by Barbara Thompson and seconded by Pat Iannelli. The next meeting of the Board is scheduled for Tuesday, August 23, 2016.

Respectfully submitted,

*Rosemary Winterbottom*

Rosemary Winterbottom, Secretary