

Parks, Recreation, and Shade Tree Advisory Board

Minutes of Tuesday, October 24, 2017

A meeting of the Parks, Recreation, and Shade Tree Advisory Board was held on Tuesday, October 24, 2017, at the Plymouth Township Community Center. Present were Board members Kim Pennington, Barbara Thompson, Bryan Renneisen, Jason Sugalski, and Neil Clark; Parks and Recreation Director Karen Franck; and Board Secretary Rosemary Winterbottom. Board members Jennifer Dow and Patti Trask were not present.

Chairman Kim Pennington called the meeting to order at 7:00 PM.

1. REVIEW/APPROVAL OF MINUTES FOR TUESDAY, JULY 25, 2017 AND TUESDAY, SEPTEMBER 26, 2017

A motion to approve the minutes of the July 25, 2017, meeting was made by Jason Sugalski. This motion was seconded by Barbara Thompson and unanimously approved.

A motion to approve the minutes of the September 26, 2017, meeting was made by Barbara Thompson. This motion was seconded by Neil Clark and unanimously approved.

2. ACKNOWLEDGEMENT OF GUESTS AND VISITORS

There were no guests or visitors in attendance.

3. DISCUSSION OF PACKET MATERIALS

The monthly report for September-2017 was reviewed. Karen Franck noted that although pass sales are down slightly, the aerobics classes, Silver & Fit, and Silver Sneakers programs are all doing well.

Karen showed the Board photos from the pumpkin carving and decorating party, as well as the campfire and storytelling event at Harriet Wetherill Park.

4. OLD BUSINESS

A. General Department

1. Parks, Recreation and Open Space Plan (PROS Plan)

Karen Franck stated that the meeting schedule for the Parks, Recreation and Open Space Plan will be sent out shortly. Meetings will begin either

late November or early December. Board members will be included in certain meetings. A general project committee will be created for this project, plus various sub-committees.

## 2. Joint Comprehensive Plan Meeting (October 5)

Karen reported that the joint meeting of the Comprehensive Plan Committee, Parks and Recreation Board members, and Consultant Ann Toole held on October 5, 2017, went very well. Topics discussed included land use, parks and open space, transportation, and community vision. Board members discussed various comments from individuals present at the meeting. Survey results will be presented at a meeting scheduled for November 14, 2017.

## B. Community Center/CC Park

### 1. GPCC Rooftop Units Bid

Karen reported that bids are due to be received on November 2, 2017. The project was bid out in two sections (sides) of the Community Center building.

### 2. Fitness Center and Parking Lot Lights

Rick Carbo is working to determine which option to select for the parking lot lights (of the two options presented). It is hoped that this project will be completed by the end of the year.

## C. Parks Maintenance/Parks Issues

### 1. EPV Fences

Karen reported that Plymouth Council has awarded the contract for fencing on Field 4 at East Plymouth Valley Park

## D. Wetherill Park

### 1. DCED Grant Building Exterior

Karen reported that this project is in limbo, due to Pennsylvania state budget issues. The successful bidder for this project has agreed to a 60-day extension, and Karen is hoping that the state budget issues will be resolved by that time.

## E. Programming

### 1. 10% Off Promotion – October 21

The 10% off of GPCC yearly memberships event held on October 21, 2017, went very well. Karen reported that 276 new/renewed passes were sold on that date.

### 2. Tree Lighting Reminder – November 29

Karen circulated a sign-up sheet for members to volunteer to assist in the events for the Tree Lighting Ceremony to be held on Wednesday, November 29, 2017 (the Wednesday after Thanksgiving). Bryan Renneisen offered to post flyers advertising the event in his restaurant.

### 3. Winter Events Posters

Karen noted that 11 x 17" posters are being made to list up-coming holiday events (tree lighting ceremony, swim and give, etc.) The posters will be distributed to businesses in the area.

## 5. NEW BUSINESS

There were no items discussed.

## 6. MISCELLANEOUS

Kim Pennington noted two upcoming events:

- Princess Party; Sunday, November, 5, 2017
- Daddy/Daughter Dance; Friday, November 17, 2017

## ADJOURNMENT

A motion for adjournment was made by Jason Sugalski and seconded by Neil Clark. The next meeting of the Board is scheduled for Tuesday, November 28, 2017.

Respectfully submitted,

Rosemary Winterbottom  
Rosemary Winterbottom, Secretary