

Parks, Recreation, and Shade Tree Advisory Board

Minutes of Tuesday, September 26, 2017

A meeting of the Parks, Recreation, and Shade Tree Advisory Board was held on Tuesday, September 26 2017, at the Plymouth Township Community Center. Present were Board members Kim Pennington, Barbara Thompson, Bryan Renneisen, Jennifer Dow, Jason Sugalski, Patti Trask, and Neil Clark; Parks and Recreation Director Karen Franck; Council Liaison Chris Manero; and Board Secretary Rosemary Winterbottom.

Chairman Kim Pennington called the meeting to order at 7:00 PM.

1. REVIEW/APPROVAL OF MINUTES FOR TUESDAY, AUGUST 22, 2017

Due to lack of a quorum, there was no meeting on August 22, 2017.

2. ACKNOWLEDGEMENT OF GUESTS AND VISITORS

There were no guests or visitors in attendance.

3. DISCUSSION OF PACKET MATERIALS

The monthly report for August-2017 was reviewed. Karen Franck noted that the summer camps did well, in particular the Teen Camp. Silver Sneakers is also doing well. Karen reported that the after-school program has between 50 and 60 participants each day.

Karen showed the Board photos from the After School Program; Silver Sneakers meeting with speaker discussing Senior Helpers program; youth camp; and Paint Night.

4. OLD BUSINESS

A. General Department

1. DCNR – Parks, Recreation and Open Space Plan (PROS Plan)

Karen Franck explained that meetings for the Parks, Recreation and Open Space Plan will begin in late October. A general project committee will be formed for this project, as well as various sub-committees. The meeting schedule for the next six months should be completed soon.

A joint Comprehensive Plan meeting will be held on October 5, 2017, beginning at 6:30 PM. Attendees will include members of the Plymouth Township Comprehensive Plan committee, consultant Ann Toole, and Montgomery County

representatives. All Parks and Recreation Board members are encouraged to attend this joint meeting.

## 2. Dickinson Farmstead

Karen Franck reported that all state grants are “on hold” due to the current Pennsylvania budget issues. Karen further explained that Plymouth Township Council has decided to withdraw from the process of purchasing the Dickinson Farmstead property.

Councilman Chris Manero added that several issues had come up with developing the property. The awarding of grant money was also a factor in the decision to withdraw from purchasing the property.

## B. Community Center/CC Park

### 1. GPCC Rooftop Units Bid

Karen reported that Rick Carbo is almost ready to put this project out for bids. It is planned to complete the rooftop unit replacement in sections. The new units are expected to be much more efficient than the present units.

### 2. Fitness Center and Parking Lot

Rick Carbo’s team is currently re-doing the lights in the Fitness Center. The parking lots lighting will be re-done next. The only areas remaining to be done are Activity Central, the hallways, and the offices.

## C. Parks Maintenance/Parks Issues

### 1. Capital Planning

Karen Franck is working the Capital Plan now, and her meeting with Karen Weiss is scheduled for tomorrow. Barbara Thompson stated that Bicentennial Park needs lots of work, including some trees need to be trimmed or removed.

### 2. EPV Fences

Karen reported that the painting of the fences at East Plymouth Valley Park is completed.

### 3. Trail Paving at HWP

Karen reported that sections of the trail at Harriet Wetherill Park had been paved, including areas that had been flooded in the past.

#### D. Wetherill Park

##### 1. DCED Grant Building Exterior

Karen stated that this project had been re-bid, to include the roof and only some windows. This is a \$125,000 grant, with the township match of \$125,000.

#### E. Programming

##### 1. Winter Brochure and Activities

The Winter-2017 Leisure Visions has been distributed.

##### 2. End of Year Special Events and Programs

Karen provided sheets showing the GPCC events for October, November, and December. These sheets will be included in the next sewer bill being sent out to township home owners.

##### 3. 10% Off Promotion – October 21

A 10% off of GPCC yearly memberships will be given to members signing up on Saturday, October 21, 2017.

##### 4. Tree Lighting Reminder – November 29

Karen reminded everyone that the first Tree Lighting Ceremony will be held on Wednesday, November 29, 2017 (the Wednesday after Thanksgiving). Refreshments will be served, and Mr. and Mrs. Santa Claus will be in attendance. A U.S. Marine will turn on the lights for the tree. Holy Rosary School choir will provide music at the event.

#### 5. NEW BUSINESS

There were no items discussed.

#### 6. MISCELLANEOUS

Patti Trask reported that consideration is being given to holding the PW High School post-prom event at the Plymouth Community Center. A final decision on this has not been made yet.

Chris Manero expressed his thanks to Rick Carbo's crew for their quick response to repairing a problem at East Plymouth Valley Field #4.

Chris Manero also mentioned that possible options to renovate the Plymouth Township Building are being investigated.

#### ADJOURNMENT

A motion for adjournment was made by Barbara Thompson and seconded by Patti Trask. The next meeting of the Board is scheduled for Tuesday, October 24, 2017.

Respectfully submitted,

Rosemary Winterbottom  
Rosemary Winterbottom, Secretary