

Parks, Recreation, and Shade Tree Advisory Board

Minutes of Tuesday, January 23, 2018

A meeting of the Parks, Recreation, and Shade Tree Advisory Board was held on Tuesday, January 23, 2018, at the Plymouth Township Community Center. Present were Board members Kim Pennington, Jason Sugalski, Jennifer Dow, Patti Trask, and Bryan Renneisen; Parks and Recreation Director Karen Franck; Council Liaison Chris Manero; and Board Secretary Rosemary Winterbottom. Board members Neil Clark and Barbara Thompson were not in attendance.

The meeting was called to order at 7:00 PM.

ELECTION OF OFFICERS

Jason Sugalski nominated Kim Pennington for the position of Chairman-Parks, Recreation and Shade Tree Advisory Board. This nomination was seconded by Patti Trask. There were no further nominations for this position. The Board vote was unanimous in favor of this nomination and Kim Pennington accepted the position of Chairman-Parks, Recreation, and Shade Tree Advisory Board for 2018.

Jason Sugalski nominated Bryan Renneisen for the position of Vice Chairman-Parks, Recreation, and Shade Tree Advisory Board. This nomination was seconded by Kim Pennington. There were no further nominations for this position. The Board vote was unanimous in favor of this nomination and Bryan Renneisen accepted the position of Vice Chairman-Parks, Recreation, and Shade Tree Advisory Board for 2018.

1. REVIEW/APPROVAL OF MINUTES FOR TUESDAY, NOVEMBER 28, 2017

A motion to approve the minutes of the November 28, 2017, meeting was made by Patti Trask. This motion was seconded by Jason Sugalski and unanimously approved.

2. ACKNOWLEDGEMENT OF GUESTS AND VISITORS

There were no guests or visitors in attendance.

3. DISCUSSION OF PACKET MATERIALS

The monthly report for December-2017 was reviewed. Karen Franck noted that daily passes sold well during December, as well as special pass promotions (30 days for \$30 for college students). Participation in water aerobics increased slightly. After school programs continued to do well. Karen also reported that over 200 toys were donated as part of the Give and Swim event. In response to a question from

Chris Manero, Karen stated that the 60% resident/40% non-resident breakdown of current pass holders has remained pretty steady.

Karen showed the Board members photos from Breakfast with Santa and the Tree Lighting Ceremony.

4. OLD BUSINESS

A. General Department

1. Parks, Recreation and Open Space Plan (PROS Plan)
 - a. Schedule for the Year
 - b. Planning Committee Meeting

The main PROS Plan committee met last week. Karen Franck reported that much good input was received during this meeting, and Chris Manero added that it was a good overall meeting. Additional committees will be formed: Trails Committee, Open Space Committee, Programs and Services Committee, plus Parks and Facilities Committee. Karen explained that the formation of committees is required by DCNR, and that the separation by areas helps to determine the process of determining the prioritization by area and in the overall plan. In the long run, this may be one of the factors used in deciding how funds will be spent. A meeting with the Parks and Recreation Board is also planned.

Karen explained that it is planned to complete most of the PROS Plan this year, with adoption of the plan by Plymouth Township Council at the end of the year.

2. Township Comprehensive Plan Review

Karen reported that it the PROS Plan will be worked to align and coordinate with a the Township Comprehensive Plan.

B. Community Center/CC Park

1. CC Capital Maintenance Items
 - a. GPCC Rooftop Units Replacements

Karen reported that the replacement GPCC rooftop units will be installed as soon as the weather gets warmer. A rebate from PECO was received.

b. Replacement of Lights – Fitness Center, Indoor Locations

Installation of new LED lighting has been completed in the parking lot, and continues in the Fitness Center. Karen noted that this lighting replacement project started in 2016, and \$47,000 in energy costs have been realized through increased lighting efficiency. Lighting in

the hallways, classrooms, and offices has not been replaced.

c. Door and Window Replacements

Karen reported that door and window replacements were included the 2018 Capital Plan. It was noted that doors on the building are 18 years old. The doors in the pool area will be replaced, then some windows will be replaced.

d. Scrubber

Karen also noted that a new scrubber will need to be purchased. The scrubber will be used for all areas of the Community Center, utilizing different pads as needed for specific areas.

2. Park Bathroom Renovations

Karen reported that the Community Center Park bathrooms will be renovated this year. It is hoped that these renovations can be completed before the beginning of the summer camps.

C. Parks and Maintenance

1. Alan Wood Basketball Court Renovations

Karen reported that the basketball court at Alan Wood Park is scheduled for renovation this year.

2. EPV Paving

Rick Carbo is working on having some paving done at East Plymouth Valley Park. Karen explained that Rick will add this paving onto some street paving projects in order to obtain better pricing.

D. Wetherill Park

1. DCED Grant Building Exterior

Karen reported that the contract for this project has been signed. The main focus will be to replace the roof on the building, then replace windows as funds permit. It is hoped that this project can be done by mid-April.

2. Barn Entrance Area

Karen Franck explained that there is an area adjacent to the classroom exit which is unfinished (mud/leaves). Karen would like to have this area

finished this year. An architect is currently working a price to have this area completed.

3. Pavilion and Room Rentals

Karen reported that it is planned to move some nature camps to the pavilion and room at Harriet Wetherill Park this summer.

4. Streambank Stabilization Grant

Karen explained that a possible grant could be applied to the water runoff from the stream that runs under the bridge in the front of Harriet Wetherill Park. The project would possibly qualify for credits under the MS4 permit program (Municipal Separate Storm Sewer System) Chris Manero further explained that the stabilization used would provide environmental protection in a natural way to balance runoff from the stream.

E. Programming

1. MLK Day Programming

Karen Frank stated that the MLK Day event was a success. Kim Pennington added that 5-6 boxes of non-perishable items were collected for the troops. Mission BBQ has offered to transport the boxes to the USO in Philadelphia for further distribution to the troops.

Additionally, cat and dog toys were made by the Girl Scouts on MLK Day.

2. Upcoming Programs and Promotions

Karen noted that several new fitness programs are being offered, including Cycle Zone, Yoga at the Wall, and Women and Weights. A movie night will be held on Friday, January 26; Karen is curious to find out how well-attended this movie night will be.

Upcoming discount events include:

February – discount offered to people who are on league teams
March 17 – 10% off annual pass renewals

3. Tree Lighting Recap

The first tree lighting event on November 29, 2017, was a tremendous success. Weis Markets donated the cookies and hot chocolate for the event, and has expressed interest in doing the same this year. The craft item went over well. Karen stated that a sound system will probably be rented for the event this year.

5. NEW BUSINESS

No new business was discussed.

6. MISCELLANEOUS

Council Liaison Chris Manero provided the following updates:

- A restaurant/retail combination (possible 6-8 places) is being considered to occupy the former Macy's location in the Plymouth Meeting Mall;
- The nine-story building formerly occupied by Mercy Suburban at the Plymouth Meeting Mall is being renovated;
- PennDot will be adding turning lanes to the East Norriton side of the Township Line/Arch Road intersection in the near future; and
- Council is working on better communication of Council agendas through the Plymouth Township Council website.

Kim Pennington stated she is working with Joanna Sharapan to plan a Senior Citizen Dance, possibly on a Sunday afternoon. Bryan Renneisen suggested that contact be made with the Church on the Mall, since they run a number of dance event at their location.

ADJOURNMENT:

A motion for adjournment was made by Kim Pennington and seconded by Patti Trask. The next meeting of the Board is scheduled for Tuesday, February 27, 2018.

Respectfully submitted,

Rosemary Winterbottom
Rosemary Winterbottom, Secretary