

Parks, Recreation, and Shade Tree Advisory Board

Minutes of Tuesday, October 23, 2018

A meeting of the Parks, Recreation, and Shade Tree Advisory Board was held on Tuesday, October 23, 2018, at the Plymouth Township Community Center. Present were Board members Kim Pennington, Jason Sugalski, Jennifer Dow, and Barbara Thompson; Parks and Recreation Director Karen Franck; and Board Secretary Rosemary Winterbottom. Board members Neil Clark, Patti Trask, and Brian Renneisen were not in attendance.

1. REVIEW/APPROVAL OF MINUTES FOR TUESDAY, September 25, 2018

A correction to the minutes was made to reflect that the Lowe's grant received was in the amount of \$77,000. A motion to approve the revised minutes of the September 25, 2018, meeting was made by Jason Sugalski. This motion was seconded by Barbara Thompson and unanimously approved.

2. ACKNOWLEDGEMENT OF GUESTS AND VISITORS

There were no guests or visitors in attendance.

3. DISCUSSION OF PACKET MATERIALS

Karen Franck showed the Board photos from recent events, including Pumpkin Decorating, Craft Night, Halloween Bingo and Campfire at Harriet Wetherill Park.

The monthly report for September-2018 was reviewed. Karen noted the difficulty in obtaining qualified lifeguards, and that some progress has been made in hiring qualified individuals. Karen hopes that additional swim programs can be scheduled soon.

4. OLD BUSINESS

A. General Department

1. Parks, Recreation and Open Space Plan (PROS Plan)
 - a. Fall Committee Meetings
 - b. Staff Workshop and Plan Timing

Karen Franck reported that the work on the PROS Plan is moving along. Consultant Ann Toole is working on a draft Trails Plan. Meetings were

held with Karen, Rick Carbo, and additional staff members. The Fall committee meeting dates have been scheduled. Karen expects to have some drafts in about a month. Contact has been made with Montgomery County concerning sidewalk connections.

B. Community Center/CC Park

1. Roof — 2019

Karen Franck reported that Council has approved replacing a portion of the roof at the Community Center. The area over the gym will be replaced first. Rick Carbo will be obtaining estimates for this work.

2. Passes — 10% Off and New Prices

Karen reported that she believes sale of passes on 10% off day (October 20) went very well, although she did not have the exact figures. Kim Pennington asked if pass renewals can be done online on that date, and Karen stated that they could. Karen will check to determine if new memberships can be done online as well.

C. Parks and Maintenance

1. Alan Wood Basketball Court Improvements

Karen Franck reported that Rick Carbo is working these improvements. It is expected that this project will be completed by the end of the year.

D. Wetherill Park

1. Streambank Stabilization Grant

Karen Franck reported that we were not awarded this grant.

2. Lowe's Grant and DCED Grant

Karen explained that funds received from the Lowe's Grant and DCED Grant would be used for the courtyard area at Harriet Wetherill Park. The Lowe's Grant was received; however, the grant funds are to be used for materials only. Karen was asked by Lowe's to resubmit the grant to include costs for the courtyard materials only.

Karen is also applying for a PECO Grant to be used for either a Storybook or Environmental Activity type of trail. Karen needs to apply for this grant by the end of October.

3. Programs and Staffing

Karen reported that interviews are being conducted for a part-time staff person for Harriet Wetherill Park. Candidates are now in the second round of interviews. It is hoped that this staff person will be onboard by early next year.

E. Programming

1. Veterans Ceremony

The Veterans Ceremony is scheduled for Wednesday, November 14, 2018, at 2 PM. The ceremony will be held at the Service and Devotion Monument, but will be moved indoors in case of inclement weather. All veterans are welcome to attend the ceremony. Any veterans who have submitted their name (20 veterans as of this date) will be recognized at the ceremony. The format will include a guest speaker and light refreshments. Board members are invited to help out at this event.

2. Tree Lighting Ceremony

The Tree Lighting Ceremony is scheduled for Wednesday, Nov. 28, 2018, at 6 PM. The event will include the arrival of Mr. and Mrs. Santa Claus. A snow globe blowup will be available for a picture taking background. Weis Supermarkets is again donating refreshments. The Villanova baseball team members will be assisting at the event. Board members are invited to also help out at this event.

3. Holiday Programming

Karen noted several up-coming programs, including:

- Night of Fitness on November 8 (participants can try various classes)
- Breakfast with Santa on December 8
- Cyber Monday on-line (can purchase 5 passes for \$35)
- Christmas Eve and New Years Eve events (cost \$7)

5. NEW BUSINESS

No items were discussed.

6. MISCELLANEOUS

Jennifer Dow reported that the Jean Madeline Beauty Salon will be leaving

the Plymouth Meeting Mall. Stores presently expected to occupy the former Macy's location include Burlington, Dick's Sporting Goods, Michaels Crafts, and Edge Fitness.

ADJOURNMENT:

A motion for adjournment was made by Jennifer Dow and seconded by Jason Sugalski. The next meeting of the Board is scheduled for Tuesday, November 27, 2018.

Respectfully submitted,

Rosemary Winterbottom, Secretary