

Parks, Recreation, and Shade Tree Advisory Board

Minutes of Tuesday, September 25, 2018

A meeting of the Parks, Recreation, and Shade Tree Advisory Board was held on Tuesday, September 25, 2018, at the Plymouth Township Community Center. Present were Board members Kim Pennington, Jason Sugalski, Patti Trask, and Barbara Thompson; Assistant Parks and Recreation Director Phil Brady; Council Liaison Chris Manero; and Board Secretary Rosemary Winterbottom. Board members Jennifer Dow, Neil Clark and Brian Renneisen were not in attendance.

1. REVIEW/APPROVAL OF MINUTES FOR TUESDAY, AUGUST 21, 2018

A motion to approve the minutes of the August 21, 2018, meeting was made by Patti Trask. This motion was seconded by Jason Sugalski and unanimously approved.

2. ACKNOWLEDGEMENT OF GUESTS AND VISITORS

There were no guests or visitors in attendance.

3. DISCUSSION OF PACKET MATERIALS

Phil Brady showed the Board photos from the Family Campout held at Harriet Wetherill Park. Kim Pennington shared her experiences attending the Campout, and stated she enjoyed making s'mores, watching the movie, and participating in the sing-alongs.

The monthly report for August-2018 was reviewed. It was noted that October 20, 2018, is the date that annual passes and renewals can be purchased for 10% off. In response to a question from Kim Pennington about the aquatic programs offered, Phil Brady stated that there has been a shortage of qualified instructors for the programs. It is hoped that qualified instructors can be obtained.

4. OLD BUSINESS

A. General Department

1. Parks, Recreation and Open Space Plan (PROS Plan)
 - a. Fall Committee Meetings

While dates for the committee meetings have not been set, Phil Brady noted that an Open House to review the Plymouth2040 Comprehensive Plan is scheduled for Tuesday, December 11, 2018. The Open House will be held from 5-8 PM at the Community Center. Phil encouraged all Board members to attend.

b. Staff Workshop in Early October

Phil Brady noted that Consultant Ann Toole will be providing statistics to discuss with the staff at the workshop planned for October. The exact date of the workshop has not been determined.

B. Community Center/CC Park

1. Shutdown Week — Accomplishments

Phil Brady reported that much work was accomplished during Shutdown Week. A listing of all the work that was done was provided to the Board members.

2. Lights to Be Installed

Phil reported that new lighting has been installed in the Fitness Center and the hallways. Savings on the electric bill has already been realized. New lighting will be installed in the classrooms next.

3. Roof — 2019

Phil Brady reported that bids will be going out this year, so that work on the roof can be started in 2019.

C. Parks and Maintenance

1. Alan Wood Basketball Court Improvements

Phil reported that new standards and baskets will be installed in the basketball court at Alan Wood Park.

D. Wetherill Park

1. Streambank Stabilization Grant

No word has been received on this grant as yet.

2. Lowes Grant

The Lowes Grant has been received in the amount of \$7,700.

3. DCED Grant

Funds received for this grant will be used for the courtyard area, siding, and windows.

4. Programs and Staffing

It is planned that programs and staffing will be funded through a combination of monies from the Lowes Grant and the DCED Grant.

E. Programming

1. Veterans Ceremony

The Veterans Ceremony is scheduled for Wednesday, November 14, 2018, at 2 PM. The ceremony is to be held at the Service and Devotion Monument. All veterans who have submitted their name will be recognized at the ceremony. The format will include a guest speaker and light refreshments.

2. Tree Lighting Ceremony

The Tree Lighting Ceremony is scheduled for Wednesday, November 28, 2018, at 6 PM. Members of the Villanova baseball team will assist with the event, as well as a local Boy Scout troop. A snow globe blowup will be available for a picture taking background.

5. NEW BUSINESS

No items were discussed.

6. MISCELLANEOUS

Council Liaison Chris Manero reported that budget meetings will start in October. Sources of revenue to replenish the Capital Fund and make improvements to the Township Building are major concerns. A possible sale of the sewer system, increase in real estate taxes, or an increase in earned income tax are potential sources of revenue being considered.

Chris Manero discussed the addition of Home Town Hero Banners being placed within either the Mall property or the Metroplex. The banners will be replaced after a two year period. It is planned that this would be a public/private partnership opportunity. Barbara Thompson has offered to help Chris with this effort.

Chris Manero also noted that the office building at the Mall opposite the movie theater is being considered for use as a senior living facility. No definite plan has been finalized.

ADJOURNMENT:

A motion for adjournment was made by Jason Sugalski and seconded by Patti Trask. The next meeting of the Board is scheduled for Tuesday, October 23, 2018.

Respectfully submitted,

Rosemary Winterbottom
Rosemary Winterbottom, Secretary