

Parks, Recreation, and Shade Tree Advisory Board

Minutes of Tuesday, July 23, 2019

A meeting of the Parks, Recreation, and Shade Tree Advisory Board was held on Tuesday, July 23, 2019, at the Plymouth Township Community Center. Present were Board members Barbara Thompson, Jason Sugalski, Mike Perez, Shannon Dryden, and Naomi Winchester; Parks and Recreation Director Karen Franck; Plymouth Township Council Liaison Chris Manero; and Board Secretary Rosemary Winterbottom. Board Chairman Brian Renneisen and Board Member Neil Clark were not present.

Vice-Chairman Barbara Thompson called the meeting to order at 7 PM.

1. REVIEW/APPROVAL OF MINUTES FOR TUESDAY, MAY 28, 2019

A motion to approve the minutes of the May 28, 2019, meeting was made by Jason Sugalski. This motion was seconded by Naomi Winchester and unanimously approved.

2. ACKNOWLEDGEMENT OF GUESTS AND VISITORS

There were no guests or visitors in attendance.

3. DISCUSSION OF PACKET MATERIALS

The monthly reports for May-2019 and June-2019 were reviewed. Karen Franck stated that most line items are up from last year, including programs, swimming, and lifeguards. The camps are also going well; Christmas in July was celebrated at the camps last week.

4. YOUTH GROUP PRESENTATIONS

A. Presentation Follow-up Discussion

There were no additional follow-up comments on the youth group presentations.

5. OLD BUSINESS

A. General Department

1. Parks, Recreation and Open Space Plan (PROS Plan)

Karen Franck reported that Consultant Ann Toole had met with various youth groups, focus groups, and Community Center staff. Goals for the next ten years are expected to be established. Karen will distribute the consultant's report to all Board members when it is issued.

Additionally, Plymouth Council is scheduled to meet with Ann Toole on September 30. An additional Board meeting could possibly be scheduled for October to review/discuss the consultant's draft report.

2. Youth Sports Summit — Report and Discussion

Board Member Mike Perez reported on the Youth Sports Summit that was held on July 17, 2019. Mike noted that representatives from each sports organization (except for the ice hockey organization), representatives from the Colonial School District, and township staff were present at the meeting. Items discussed during this meeting included the following:

- The master schedule for booking all sports was reviewed and discussed;
- The East Plymouth Valley concession stand needed improvements were discussed, including the availability of non-union personnel to provide improvements (Karen noted using non-union personnel may be an issue);
- School district field use was discussed, including the fields at Colonial Middle School that will not be available during the new Colonial Middle School construction;
- The need/cost of AED's (including which sports have them); and
- The possibility of having guest speakers on relevant topics.

B. Community Center/CC Park

1. Roof Replacement Preparations

Karen Franck stated that the bids for this project will be coming in this week. Some of the pool areas will need to be covered up during the roof replacement; all efforts will be made to avoid interrupting pool activity during this time.

2. Shut Down Week

Karen Franck noted that Shut Down Week will be from August 26-30, 2019. Major work to be done during this week include the re-coating of the pool slide, the re-coating of the gym floors, and the stripping and waxing of all other floors. Additionally, staff training on AED, CPR, and First Aid will be done during this week.

C. Parks and Maintenance

1. Plymouth Little League State Tournament

Board Member Mike Perez reported that the Plymouth Little League State Tournament hosted by Plymouth Township went very well. Mike noted that the field was in great shape and the new bleachers were great. Mike received many favorable compliments, including a comment that this was “the best tournament they ever went to.” The only downside of the tournament was the fact that most of the local hotels were booked, and some teams had to book rooms that were a distance away (without realizing the distance involved).

D. Wetherill Park

1. Lowe's and DCED Grant

Karen Franck stated that the DCED grant was awarded. Karen is not sure when the project will actually be started; however, she hopes that it can be scheduled for this Fall. Coordination will be needed to obtain the materials through the Lowe's grant. This project is for the courtyard entrance to the building at Harriet Wetherill Park.

2. Programming and Fall

Karen noted that several new programs are planned for this Fall at Harriet Wetherill Park, including the HWP Amazing Race. Additional programs include Campfire Storyteller, Mystery Madness, Wild Neighbors, and Bat Night.

E. Programming

1. New Fall Fitness Programming

Karen explained that the specialized training programs will be modified and improved.

2. Fall Special Events

The Fall special events will again include the Swim and Give as well as Pumpkin Carving. The Veterans Ceremony will again be held. The Tree Lighting Ceremony will also be held again this year,.

3. Plymouth Township Day

The Plymouth Township Day report provided by Karen was reviewed by the Board. Naomi Winchester stated that she knew of some people who were not aware that the event was taking place; Karen Franck noted the various ways the event had been advertised (social media, signs, insert in sewer bills). Karen also noted that

this year's event was very well attended (third best attendance in history). Chris Manero suggested that the addition of food trucks, a band, or a beer garden might make the event more trendy. The addition of these various options was discussed by the Board.

6. NEW BUSINESS

1. CSD Middle School Construction

If it begins according to schedule, construction of the new Colonial Middle School will start at the end of August. An entrance drive off of Plymouth Road will be utilized by the construction vehicles.

7. MISCELLANEOUS

Naomi Winchester reported that she will be participating in National Night Out on Tuesday, August 6, 2019, from 6-9 PM. The event will be held at the King of Prussia Mall and will include music, games, food, prizes, bounce houses, and a rock wall. Karen Franck noted that something similar is being planned in connection with Family Fridays.

Councilman Chris Manero reported on the following items:

— Plymouth Township Council voted to approve funding for the township share to enable Maple Acres Farm to continue to operate as a farm (no development).

— The Township Comprehensive Plan is now in draft form.

— The Colonial School District has authorized the beginning of the negotiation process to purchase the Romano property on Belvoir Road. It is intended that the property will be leased back to First Union for the school busses.

ADJOURNMENT:

A motion for adjournment was made by Jason Sugalski and seconded by Mike Perez. The next regular meeting of the Board is scheduled for Tuesday, September 24, 2019.

Respectfully submitted,

Rosemary Winterbottom

Rosemary Winterbottom, Secretary