

Parks, Recreation, and Shade Tree Advisory Board

Minutes of Tuesday, July 23, 2013

A meeting of the Parks, Recreation, and Shade Tree Advisory Board was held on Tuesday, July 23, 2013, at the Plymouth Township Community Center. Present were members Lynda Lawrence, Kim Pennington, Barbara Thompson, Bridget Sudall, and Joe Stem; Assistant Parks and Recreation Director Phil Brady; Council Member Dean Eisenberger; and Board Secretary Rosemary Winterbottom. Board Chairman Bill English and Board member Pat Ianelli were not in attendance.

Vice-Chairman Lynda Lawrence called the meeting to order at 7:00 PM.

1. REVIEW/APPROVAL OF MINUTES FOR TUESDAY, MAY 28, 2013

A motion to approve the minutes of the May 28, 2013, meeting was made by Kim Pennington. This motion was seconded by Barbara Thompson and unanimously approved.

2. ACKNOWLEDGEMENT OF GUESTS AND VISITORS

Council member Dean Eisenberger was present to represent Council Liaison Maria Weidinger.

3. DISCUSSION OF PACKET MATERIALS

The monthly reports for May-2013 and June-2013 were reviewed by the Board. Phil Brady showed the Board members pictures from Plymouth Township Day, a movie night in the park, a day camp trip to a tour of Citizens Bank Park, and July 4 festivities.

4. OLD BUSINESS

A. General Department

1. Service and Devotion Monument

- a) Red, White and Blue Bash – August 1/Groundbreaking
- b) November 9 – Tentative Dedication and Reception

Phil Brady reported that bricks and pavers are now being sold. Donations in support of this monument have been received from the

Plymouth Meeting Mall, several banks, and private individuals. The groundbreaking and a fund-raising event (Red, White & Blue Bash) is scheduled for August 1, 2013.

It is planned that the monument will be completed by Veterans' Day weekend, and a ribbon-cutting and small reception is planned for November 9, 2013.

2. Fall Newsletter Information

Phil Brady reported that the information to be included in the Fall Newsletter is being gathered. The Fall Newsletter will be issued in early September.

3. Youth Group Paperwork

Phil Brady distributed a copy of the proposed revised youth groups questionnaire created on Google Docs. Lynda Lawrence had reviewed the current youth group questionnaire to see if any questions could be eliminated, since the completion of the current questionnaire is a tedious process. Phil asked the Board members to review the new questionnaire.

B. Community Center/CC Park

1. Pool Pak Replacement Consideration

Phil Brady reported that Rick Carbo is hoping to have this replacement done in the Fall. It is expected that this replacement can be done without closing down the pool.

2. Shutdown Week – August 20-30, 2013

Phil Brady reported that shutdown week is scheduled for August 26-30, 2013. Phil noted that heavy cleaning will be done in all areas of the Community Center. Additionally, the pool will be cleaned.

C. Parks Maintenance/Parks Issues

Phil Brady reported that the parks crews have been very busy. Kim Pennington asked if any trees have been identified that need to be taken down. Dean Eisenberger noted that any trees that have been identified will be taken down by subcontractors.

D. Wetherill Park

1. Conservation and Management Study
2. Grant Application – CFA Act 13 Recreation Funding

Phil Brady reported that Karen Franck will be meeting with Plymouth Council in August to update them on the current plans for Wetherill Park.

Plymouth Council has approved funding to cover the writing of the grant application for the \$250,000 CFA Act 13 Recreation Grant.

E. Programming

1. Fall Brochure Formatting and Timing

Phil Brady explained that the Fall Brochure will have a new format since a new software program is being utilized for the brochure. The Fall Brochure should be distributed in August.

5. NEW BUSINESS

A. Use of Drop Box

Phil Brady explained the planned use of a drop box (electronic file sharing) to be utilized shortly. Board members would be invited to join this electronic file sharing when setup has been completed.

B. Council Liaison Report – Maria Weidinger

Council Member Maria Weidinger had provided a summary of the July Council Highlights for the Board Members.

Council Member Dean Eisenberger was present to further explain several items from the July Council Highlights, including the August 12 resident meeting concerning development of a Chemical Road property as well as the progress on the widening of the Sandy Hill/Belvoir Road intersection.

6. MISCELLANEOUS

No items were discussed.

ADJOURNMENT:

A motion for adjournment was made by Kim Pennington and seconded by Barbara Thompson.

The next meeting of the Board is scheduled for Tuesday, August 27, 2013.

Respectfully submitted,
Rosemary Winterbottom
Rosemary Winterbottom, Secretary