

**PLYMOUTH TOWNSHIP**

**REGULAR MEETING**

**January 8, 2024**

Plymouth Township Council held its Regular Meeting at the Greater Plymouth Community Center. The following officials were in attendance:

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**Council:** Karen Bramblett ----- Chair  
Lynne Viscio ----- Vice-Chair  
Nicholas Whitney  
Kristin Frederick Leonard  
Aaron Nelson

**Staff:** Karen Weiss ----- Manager  
Mike Clarke ----- Solicitor  
Alex Glassman ----- Solicitor's Office  
Lonnie Manai ----- Woodrow & Associates  
John Myrsiades ----- Chief of Police

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**Pledge of Allegiance** - The Regular Meeting was called to order at 7:00 p.m. and Chairwoman Bramblett led the Pledge of Allegiance.

**PUBLIC COMMENT-** There was no public comment pertaining to any items advertised on the agenda.

**20 Years of Service Resolution- Scott Severson- ACTION-** Ms. Viscio read the resolution recognizing Scott Severson for his generous and outstanding service and contributions rendered while serving in the Police Department since January 16, 2004, thereby completing 20 years of service. Council extends its appreciation to Scott Severson who served with commitment and dedication. Plymouth Township Council desires to recognize the diligent and valuable services rendered by Scott Severson. Ms. Viscio made a motion to approve the resolution and was seconded by Mr. Nelson. A roll call vote was taken and the motion passed 5-0 with Ms. Viscio, Mr. Whitney, Ms. Leonard, Mr. Nelson, and Ms. Bramblett in favor.

**Swearing in- Marco Torres- Code Enforcement Officer- ACTION-** Ms. Bramblett presided over the swearing in of Marco Torres as the new Code Enforcement Officer.

**ANNOUNCEMENT-** Executive Session held January 3, 2024

**APPROVAL OF MINUTES:** Chairwoman Bramblett called for the approval of the minutes.

- a. Workshop Meeting ----- December 4, 2023
- b. Regular Meeting ----- December 11, 2023

Mr. Whitney made a motion to approve the minutes. The motion was seconded by Ms. Viscio. A roll call vote was taken and the motion passed 5-0 with Ms. Viscio, Mr. Whitney, Ms. Leonard, Mr. Nelson, and Ms. Bramblett in favor.

**APPROVAL OF DEPARTMENTAL REPORTS AND BILLS:** Chairwoman Bramblett called for the approval of the departmental reports and bills.

Ms. Viscio made a motion to approve the departmental reports and bills. The motion was seconded by Mr. Nelson. A roll call vote was taken and the motion passed 5-0 with Ms. Viscio, Mr. Whitney, Ms. Leonard, Mr. Nelson, and Ms. Bramblett in favor.

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#### **ADMINISTRATION**

**a. Liquid Fuels Resolution- ACTION-** Mr. Nelson made a motion to approve the resolution listing the authorized expenditures of liquid fuel tax money and was seconded by Mr. Whitney. A roll call vote was taken and the motion passed 5-0 with Ms. Viscio, Mr. Whitney, Ms. Leonard, Mr. Nelson, and Ms. Bramblett in favor.

**b. Police Pension Resolution- ACTION-** Ms. Leonard made a motion to approve the resolution establishing the contribution rate for the Police Pension at 3% for 2023 & 2024 as recommended by the Township Actuary. The motion was seconded by Mr. Whitney. A roll call vote was taken and the motion passed 5-0 with Ms. Viscio, Mr. Whitney, Ms. Leonard, Mr. Nelson, and Ms. Bramblett in favor.

**c. Stipulation to Settle- 521 Plymouth LP- ACTION-** Mr. Clarke stated this is a tax assessment appeal stipulation, in which there is an overpayment to Plymouth Township of \$ 1,564.92. Mr. Whitney made a motion to accept this stipulation to settle and was seconded by Ms. Viscio. A roll call vote was taken and the motion passed 5-0 with Ms. Viscio, Mr. Whitney, Ms. Leonard, Mr. Nelson, and Ms. Bramblett in favor.

**d. Stipulation to Settle- 531 Plymouth LP- ACTION-** Mr. Clarke stated this is a tax assessment appeal stipulation, in which there is an underpayment to Plymouth Township of \$737.39. Mr. Whitney made a motion to accept this stipulation to settle and was seconded by Mr. Nelson. A roll call vote was taken and the motion passed 5-0 with Ms. Viscio, Mr. Whitney, Ms. Leonard, Mr. Nelson, and Ms. Bramblett in favor.

**e. Stipulation to Settle- Pool 3 Office PA LLC- 525 Plymouth Road- ACTION-** Mr. Clarke stated this is a tax assessment appeal stipulation, in which there was no change to the assessment for 2023. Effective January 1, 2024 the assessment will be reduced to \$976,140. Mr. Nelson made a motion to accept this stipulation to settle and was seconded by Mr. Whitney. A roll call vote was taken and the motion passed 5-0 with Ms. Viscio, Mr. Whitney, Ms. Leonard, Mr. Nelson, and Ms. Bramblett in favor.

**f. Stipulation to Settle- Plymouth Ground Associates LP- 494 w. Germantown Pike- ACTION-** Mr. Clarke stated this is a tax assessment appeal stipulation, in which there is an overpayment to Plymouth Township of \$1,603.40. Ms. Viscio made a motion to accept this stipulation to settle and was seconded by Mr. Whitney. A roll call vote was taken and the motion passed 5-0 with Ms. Viscio, Mr. Whitney, Ms. Leonard, Mr. Nelson, and Ms. Bramblett in favor.

**g. Stipulation to Settle- Exeter 523 Plymouth LP- ACTION-** Mr. Clarke stated this is a tax assessment appeal stipulation, in which there was no change in the assessment for 2021, 2022, and 2023. Effective January 1, 2024 the assessment will be reduced to \$1,266.300. Mr. Whitney made a motion to accept this stipulation to settle and was seconded by Mr. Nelson. A roll call vote was taken and the motion passed 5-0 with Ms. Viscio, Mr. Whitney, Ms. Leonard, Mr. Nelson, and Ms. Bramblett in favor.

**h. Stipulation to Settle- Pool 3 Office PA LLC- 527 Plymouth Road- ACTION-** Mr. Clarke stated this is a tax assessment appeal stipulation, in which there was no change to the assessment for 2023. Effective January 1, 2024 the assessment will be reduced to \$976,140. Mr. Whitney made a motion to accept this stipulation to settle and was seconded by Ms. Leonard. A roll call vote was taken and the motion passed 5-0 with Ms. Viscio, Mr. Whitney, Ms. Leonard, Mr. Nelson, and Ms. Bramblett in favor.

**i. Stipulation to Settle- ESA PA Properties LLC- 437 Irwins Lane- ACTION-** Mr. Clarke stated this is a tax assessment appeal stipulation, in which there is an underpayment to Plymouth Township of \$1,158.43.

Ms. Viscio made a motion to accept this stipulation to settle and was seconded by Mr. Whitney. A roll call vote was taken and the motion passed 5-0 with Ms. Viscio, Mr. Whitney, Ms. Leonard, Mr. Nelson, and Ms. Bramblett in favor.

**j. Stipulation to Settle- SMG Plymouth Meeting LLC- 200 Lee Drive-**  
**ACTION-** Mr. Clarke stated this is a tax assessment appeal stipulation, in which there is an overpayment to Plymouth Township of \$1,626.55. Mr. Whitney made a motion to accept this stipulation to settle and was seconded by Mr. Nelson. A roll call vote was taken and the motion passed 5-0 with Ms. Viscio, Mr. Whitney, Ms. Leonard, Mr. Nelson, and Ms. Bramblett in favor.

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### **POLICE/PUBLIC SAFETY**

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#### **PUBLIC/WORKS/SEWER**

**a. Snow Announcement-** Mr. Whitney reminded residents that the Township Snow Policy is in effect and then read the official policy.

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### **ENGINEERING**

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#### **SUBDIVISION AND LAND DEVELOPMENT**

- a. L.D. 17-2 Conicelli Auto Group/906 Ridge Pike**
  - 1) Expiration date May 20, 2024
- b. L.D. 18-4 SMG Hotels/201 Plymouth Road**
  - 1) Expiration date December 31, 2024
- c. S.D. 20-2 Marchese/751 Belvoir Road**
  - 1) Time Limit Waived
- d. L.D. 21-1 Kelman and Magliari Realty, LLC/2070 Butler Pike**
  - 1) Expiration date December 31, 2024
- e. L.D. 22-1 1508 Sandy Hill Road/Riverview Land Development**
  - 1) Extension granted to April 5, 2024- **ACTION-** Mr. Whitney made a motion to approve this extension and was seconded by Mr. Nelson. A roll call vote was taken and the motion passed 5-0 with Ms. Viscio, Mr. Whitney, Ms. Leonard, Mr. Nelson, and Ms. Bramblett in favor.
- f. L.D. 23-1 Plymouth Mtg. KPG III, LLC/502 W. Germantown Pike**
  - 1) Expiration date February 29, 2024
- g. L.D. 23-2 Outback Steakhouse Rebuild/322 Ridge Pike**
  - 1) Extension grated to February 29, 2024- **ACTION-** Mr. Nelson made a motion to approve this extension and was seconded by Ms. Viscio.

A roll call vote was taken and the motion passed 5-0 with Ms. Viscio, Mr. Whitney, Ms. Leonard, Mr. Nelson, and Ms. Bramblett in favor.

- h. **L.D. 23-3 GK Plymouth Realty (Arista Care) 845 Germantown Pike**
  - 1) Expiration date February 12, 2024
- i. **L.D. 23-4 Genesis/1208 Ridge Pike**
  - 1) Expiration date November 28, 2024

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**CONDITIONALLY APPROVED PROJECTS NOT YET RECORDED**

**a. Extension Requests- ACTION**

1) **Royal Farms to May 1, 2024-** Mr. Whitney made a motion to approve this extension request to May 1, 2024 and was seconded by Ms. Leonard. A roll call vote was taken and the motion passed 5-0 with Ms. Viscio, Mr. Whitney, Ms. Leonard, Mr. Nelson, and Ms. Bramblett in favor.

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**PROJECTS UNDER CONSTRUCTION**

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**CODE ENFORCEMENT**

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**ZONING**

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**PARKS AND RECREATION**

**a. Upcoming Events-** Ms. Viscio stated the following are upcoming events: Neon Night- Pool Party on Friday, January 12<sup>th</sup>; Family Bingo on Friday, January 26<sup>th</sup> and Friday, March 8<sup>th</sup>; Sweetheart Dance on Friday, February 9<sup>th</sup>; Inflatable Float Day on Friday, February 16<sup>th</sup>; Black Heritage Day on Saturday, February 24<sup>th</sup>. In addition, GPCC passes are 10% off from March 16<sup>th</sup>-22<sup>nd</sup>. Ms. Viscio stated winter brochures, personal training, and pool party packages are all available. For further information, please visit the Greater Plymouth Community Center's website or by calling (610) 277-4312.

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**PLANNING AND DEVELOPMENT**

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## MISCELLANEOUS/OLD BUSINESS

**a. Citizen Board Vacancy Announcement-** Ms. Bramblett stated the following citizen board positions are open: three positions on the Property Maintenance Code Appeals Board, one on the Historical Architectural Review Board, one on the Human Relations Commission, and two positions on the Park, Recreation, and Shade Tree Advisory Board. Anyone interested in serving on one of these boards can submit a resume or letter of interest to Karen Weiss, the Township Manager.

**b. Appointments-**

1) **Environmental Advisory Board-** Ms. Viscio stated she would like to make a motion to appoint John Bielski to fill the Environmental Advisory Board position and was seconded by Mr. Whitney. A roll call vote was taken and the motion passed 5-0 with Ms. Viscio, Mr. Whitney, Ms. Leonard, Mr. Nelson, and Ms. Bramblett in favor.

Ms. Viscio stated she would like to make a motion to appoint Paul Andersen to fill the Environmental Advisory Board position and was seconded by Mr. Whitney. A roll call vote was taken and the motion passed 5-0 with Ms. Viscio, Mr. Whitney, Ms. Leonard, Mr. Nelson, and Ms. Bramblett in favor.

2) **Civil Service Commission-** Ms. Viscio stated she would like to make a motion to appoint Christopher Olszyk to fill the Civil Service Commission position and was seconded by Mr. Nelson. A roll call vote was taken and the motion passed 5-0 with Ms. Viscio, Mr. Whitney, Ms. Leonard, Mr. Nelson, and Ms. Bramblett in favor.

**c. Council Liaisons-** The following Council members were assigned as a liaison to the following boards or commission: Mr. Nelson- Historical Architectural Review Board, Ms. Leonard- Human Relations Commission, Mr. Whitney- Environmental Advisory Board, Ms. Bramblett- Park, Recreation, and Shade Tree Advisory Board, and Ms. Viscio- Emergency Services Board.

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## AUDIENCE PARTICIPATION

Mr. Mike Hayes- Co-director of The Montco 30% Project, which is an advocacy for housing policy solutions invited Council to an upcoming policy forum on Thursday, January 11<sup>th</sup>.

Ms. Ardis Lukens- asked about the status of the crosswalks and sidewalks in Connaughtown. Chief Myrsiades stated the Traffic Engineer was working on the crosswalk, which was submitted to PENNDOT. Ms. Bramblett stated she, Ms. Weiss, and the Township Engineer walked the site. They all agreed that this area needs a sidewalk due to the safety of pedestrians. However, the question is where to place the sidewalk. Ms. Weiss stated the Township Engineer would reach out to PENNDOT about a mid-block crossing.

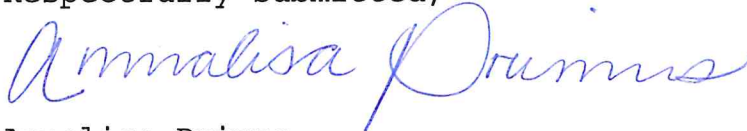
Mr. Rich Schickling asked if a municipal parking lot could be built on the riverside of New Elm Street. There is all private property in that area.

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**ADJOURNMENT**

There being no further business, the Regular Meeting was adjourned at 7:58 p.m.

Respectfully submitted,



Annalisa Primus  
Recording Secretary