

PLYMOUTH TOWNSHIP

REGULAR MEETING

December 10, 2018

Plymouth Township Council held its Regular Meeting at the Plymouth Township Building. The following officials were in attendance:

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**Council:** Marty Higgins ----- Chairman  
Chris Manero ----- Vice-Chairman  
Karen Bramblett  
Lenore Bruno  
David Gannon

**Staff:** Karen Weiss ----- Manager  
Michael Clarke ----- Solicitor  
Joe Lawrence ----- Chief of Police  
Tim Creelman ----- Finance Director  
Lonnie Manai ----- Woodrow & Associates

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**Pledge of Allegiance** - The Regular Meeting was called to order at 7:00 p.m. and Mr. Higgins led the Pledge of Allegiance.

**PUBLIC COMMENT**- Mr. Higgins asked if there was any public comment pertaining to any of the items advertised on the agenda and there was none.

**ANNOUNCEMENT** - Executive Session held November 27, 2018  
Executive Session held December 3, 2018

Chairman Higgins announced that Executive Sessions were held on November 27, 2018 and December 3, 2018 in order to discuss litigation and personnel matters.

**APPROVAL OF MINUTES:** Chairman Higgins called for the approval of the minutes.

- a. Workshop Meeting ----- November 5, 2018
- b. Regular Meeting ----- November 12, 2018
- c. Budget Meeting ----- November 27, 2018

Mr. Manero made a motion to approve the minutes without the necessity of reading. The motion was seconded by Ms. Bruno; a roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bruno, Mr. Gannon, Mr. Higgins and Mr. Manero in favor.

**APPROVAL OF DEPARTMENTAL REPORTS AND BILLS:** Chairman Higgins called for the approval of the departmental reports and bills.

Ms. Bruno made a motion to approve the departmental reports and bills and was seconded by Mr. Gannon. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bruno, Mr. Gannon, Mr. Higgins and Mr. Manero in favor.

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## **ADMINISTRATION**

**a. 2019 Budget Ordinance - First and Final Consideration - ACTION -**

Mr. Clarke stated that this is an ordinance pursuant to Section 702.D of the Home Rule Charter adopting the operating and capital budgets, expenditures and expenses for the fiscal year 2019 and levying a Real Estate Tax on all property within the Township for fiscal year 2019 at the rate of 1.6 mils on each dollar of assessed valuation, or the sum of sixteen (16) cents on each one hundred dollars of assessed valuation and levying a separate assessment dedicated to the Plymouth Township Fire Services on all property within the Township for fiscal year 2019 at the rate of .56 Mil on each dollar of assessed valuation, or the sum of five.six (5.6) cents on each one hundred dollars of assessed valuation. Mr. Manero made a motion to approve the ordinance for first and final consideration. The motion was seconded by Ms. Bramblett.

Mr. Higgins stated that while there is no increase in the property tax rate, the Fire Services Fee will be increased .06 mils to .56 mils. This will raise an additional \$102,000 for the Fire Companies in 2019 and will bring the total fire service fee collected in 2019 to approximately \$932,000. The cost for a resident will be about an additional \$10 annually.

In addition, Council has approved funding for the Police Department for the purchase of body worn and in-car cameras to help protect the police officers.

Mr. Higgins thanked Karen Weiss, Tim Creelman and the department directors for their diligence and hard work during the budget process. There were no comments from the audience.

A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bruno, Mr. Gannon, Mr. Higgins and Mr. Manero in favor.

**b. Solicitation Ordinance - First Consideration -** Mr. Clarke stated that this actually is a restated ordinance that consists of seven pages. The Ordinance can be located on the Township website. Mr. Clarke stated that the ordinance is being amended because the original ordinance prohibited commercial solicitation by for-profit groups. The current ordinance also did not allow for canvassing. Canvassing is now permitted seven days a week from 9:00 a.m. until 9:00 p.m. The applicant must pay a fee to the Township and the

Township can deny a license to any individual who has been convicted of any theft related crime within the past seven years. The ordinance clarifies options for property owners who wish to prohibit solicitors from their property. Ms. Bramblett made a motion to approve the ordinance for first consideration and was seconded by Mr. Manero. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bruno, Mr. Gannon, Mr. Higgins and Mr. Manero in favor.

**c. Interfund Transfer** - Mr. Manero stated that with the fiscal year ending December 31, 2018, it is anticipated that the Township will realize a General Fund surplus in the amount of \$600,000. Mr. Manero advised that Council is in receipt of correspondence from Tim Creelman recommending a interfund transfer of \$500,000 from the General Fund to the Capital Reserve Fund. This is an operating surplus for the Township which will be used for future capital projects. \$100,000 will remain in the General Fund. Mr. Manero made a motion to approve the fund transfer and was seconded by Ms. Bruno. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bruno, Mr. Gannon, Mr. Higgins and Mr. Manero in favor.

Mr. Higgins advised that the Capital Funds in the Township are decreasing rapidly. This will need to be addressed in the near future.

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#### POLICE/PUBLIC SAFETY

Chief Lawrence thanked Ms. Weiss and Council for allowing the police department to purchase the in-car and body cameras.

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#### PUBLIC/WORKS/SEWER

**a. Snow Announcement** - Mr. Gannon reminded residents that the Township Snow Policy is in effect and then read the official policy.

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#### ENGINEERING

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#### SUBDIVISION AND LAND DEVELOPMENT

- a.L.D. 17-2 Conicelli Auto Group/906 Ridge Pike
  - 1) Expiration date April 20, 2019
- b.L.D. 18-3 Paone Assoc./2418 Butler Pike
  - 1) Time Limit Waived
- c.S.D. 18-1 Paone Assoc./2424 Butler Pike
  - 1) Time Limit Waived
- d.L.D. 18-4 SMG Hotels/201 Plymouth Road

1)Expiration date January 31, 2019  
e.S.D. 18-2 356 Fairfield Road

1)Expiration date January 9, 2019 - ACTION - Mr. Clarke read the resolution approving the final Subdivision Plan, S.D. 18-2 for 356 Fairfield Road prepared for Dean N. Eisenberger, Sr. under and subject to the conditions read. Mr. Eisenberger is proposing to subdivide the existing .25 acre lot into two lots. The existing twin dwelling will remain on lot two. A single family home will be constructed on lot one. Ms. Bruno made a motion to approve the resolution and was seconded by Mr. Gannon. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bruno, Mr. Gannon, Mr. Higgins and Mr. Manero in favor.

f.S.D. 18-3 Travis & Nicole Lick/1929 Johnson Road

1)Expiration date February 18, 2019

g.S.D. 18-4 Thomas Andrew Homes/1927 Hallowell Road

1.Expiration date February 28, 2019

h.Extension Requests - ACTION

1) 2928 Walton Road to December 31, 2019 - Mr. Higgins made a motion to approve the extension request and was seconded by Mr. Manero. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bruno, Mr. Gannon, Mr. Higgins and Mr. Manero in favor.

2)Metroplex Phase 3 to December 31, 2019 - Ms. Bruno made a motion to approve the extension request and was seconded by Ms. Bramblett. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bruno, Mr. Gannon, Mr. Higgins and Mr. Manero in favor.

i.Escrow Releases - ACTION - The Township is in receipt of correspondence from Woodrow & Associates recommending the following escrow releases.

1)Arbour Square - Mr. Higgins made a motion to approve the escrow release for Arbour Square in the amount of \$52,554.90. The remaining balance in the escrow account will be \$2,728,098.70. The motion was seconded by Mr. Manero; a roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bruno, Mr. Gannon, Mr. Higgins and Mr. Manero in favor.

2)627 Old Elm Street - Mr. Gannon made a motion to approve the escrow release for 627 Old Elm Street in the amount of \$12,985. The remaining balance in the escrow account will be \$10,966.50. The motion was seconded by Ms. Bruno; a roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bruno, Mr. Gannon, Mr. Higgins and Mr. Manero in favor.

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CODE ENFORCEMENT/HEALTH/ZONING

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ZONING

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PARKS AND RECREATION

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PLANNING AND DEVELOPMENT

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MISCELLANEOUS/OLD BUSINESS

Mr. Manero stated that a Comprehensive Plan Open House will be held tomorrow evening, December 11<sup>th</sup> at the Greater Plymouth Community Center from 5:00 p.m. until 8:00 p.m. All are welcome to attend the Open House to share their views of the plan for the future of the Township.

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AUDIENCE PARTICIPATION

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ADJOURNMENT

There being no further business, the Regular Meeting was adjourned at 7:24 p.m.

Respectfully submitted,

*Mary Beth Jamison*  
Mary Beth Jamison  
Recording Secretary