

**PLYMOUTH TOWNSHIP**

**REGULAR MEETING**

**October 8, 2018**

Plymouth Township Council held its Regular Meeting on October 8, 2018 at the Plymouth Township Building. The following officials were in attendance:

---

**Council:** Marty Higgins ----- Chairman  
Chris Manero ----- Vice-Chairman  
Karen Bramblett  
David Gannon

**Staff:** Karen Weiss ----- Manager  
Michael Clarke ----- Solicitor  
Joe Lawrence ----- Chief of Police  
Tim Creelman ----- Finance Director  
Lonnie Manai ----- Woodrow & Associates

---

**Pledge of Allegiance** - The Regular Meeting was called to order at 7:00 p.m. and Mr. Higgins led the Pledge of Allegiance.

**ANNOUNCEMENT - Executive Session held October 2, 2018**

Mr. Higgins announced that an Executive Session was held on October 2, 2018 in order to discuss litigation and personnel matters.

**APPROVAL OF MINUTES:** Chairman Higgins called for the approval of the minutes.

- a. Workshop Meeting ----- September 4, 2018
- b. Regular Meeting ----- September 10, 2018

Mr. Manero made a motion to approve the minutes without the necessity of reading. The motion was seconded by Ms. Bramblett; a roll call vote was taken and the motion passed 4-0 with Ms. Bramblett, Mr. Gannon, Mr. Higgins and Mr. Manero in favor. Ms. Bruno was absent.

**APPROVAL OF DEPARTMENTAL REPORTS AND BILLS:** Chairman Higgins called for the approval of the departmental reports and bills.

Mr. Gannon made a motion to approve the departmental reports and bills and was seconded by Mr. Manero. A roll call vote was taken and the motion passed 4-0 with Ms. Bramblett, Mr. Gannon, Mr. Higgins and Mr. Manero in favor. Ms. Bruno was absent.

---

## ADMINISTRATION

**a. 2019 Budget Meetings - October 15<sup>th</sup>, October 22<sup>nd</sup>, November 27<sup>th</sup> - 6:00 p.m.** - Mr. Manero announced the dates and times for the 2019 Budget Meetings.

### **b. Pension Funds**

**1) State Aid - Allocation of 2018 State check - ACTION** - Mr. Gannon reported that the Township receives an allocation from the State to help fund the Township Pension Plans. The allocation for 2018 is in the amount of \$726,080.22. The Township actuary has recommended that the funds be allocated as follows: 1) Police Pension Plan - \$374,751.08 and 2) Non-Uniformed Pension Plan - \$351,329.14. Mr. Gannon made a motion to accept the recommendation of the actuary and was seconded by Mr. Manero. A roll call vote was taken and the motion passed 4-0 with Ms. Bramblett, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor. Ms. Bruno was absent.

**2) Minimum Municipal Obligation for 2019 - ACTION** - Mr. Gannon reported that this item pertains to the amount that the Township must budget to contribute to the employee pension plans for 2019. The Township actuary has determined the following amounts: 1) Police Pension Fund - \$1,613.367 and 2) Non-Uniformed Employees - \$967,292 for a total of \$2,580,659. Mr. Gannon made a motion to budget the above amounts and was seconded by Mr. Manero. A roll call vote was taken and the motion passed 4-0 with Mr. Bramblett, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor. Ms. Bruno was absent.

**c. Police Pension Resolution - ACTION** - Ms. Bramblett made a motion to approve the resolution establishing the contribution rate for the Police Pension at 3% for 2019 as recommended by the Township Actuary. The motion was seconded by Mr. Gannon; a roll call vote was taken and the motion passed 4-0 with Ms. Bramblett, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor. Ms. Bruno was absent.

**d. Fireworks Ordinance Amendment - Final Consideration - ACTION** - Mr. Clarke read the Fireworks Ordinance Amendment for final consideration. The ordinance brings the current fireworks ordinance in line with recent changes that were made to the State law. The change is primarily in regulating the use of consumer fireworks. Fireworks are not permitted to be ignited within 150 feet of an occupied structure. An occupied structure is defined as a structure, vehicle or place adapted for overnight accommodations of persons or for conducting business whether or not a person is actually present. Ms. Bramblett made a motion to approve the fireworks ordinance amendment and was seconded by Mr. Manero.

Mr. Higgins asked if there were any questions from the audience.

Carol Betham - 519 Old Elm Street asked if the passage of the



Carol Betham - 519 Old Elm Street asked if the passage of the ordinance means that no fireworks are permitted in Plymouth Township.

Mr. Clarke stated that the use of fireworks is still permitted in Pennsylvania with restrictions on how they are to be used.

A roll call vote was taken and the motion passed 4-0 with Ms. Bramblett, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor. Ms. Bruno was absent.

**e. Non-Solicitation Ordinance** - Mr. Clarke reported that at the end of September, the Township received a memorandum from the Delaware Valley Property & Liability Trust. The memo pointed out some recent changes that were made to the law and some issues that were being discovered pertaining to the Non-Solicitation Ordinance. Mr. Clarke advised that he has reviewed the Township ordinance and there are some problems with the ordinance. In the coming months Mr. Clarke will provide Council with a revised ordinance that will maintain much of the effect of the current ordinance and it will be in compliance with the State law. Mr. Clarke has sent correspondence to Chief Lawrence and Karen Weiss advising them not to enforce the current ordinance until an amended ordinance has been provided by Mr. Clarke.

---

#### **POLICE/PUBLIC SAFETY**

---

#### **PUBLIC/WORKS/SEWER**

**a. Plymouth Interceptor Bid Award** - Mr. Clarke stated that the Township received five bids for the Plymouth Interceptor Phase 3a. The low bidder is Wexcon, Incorporated in the amount of \$112,800. The bid is approximately \$10,000 less than the second lowest bidder. The Township is still waiting for a permit from the Department of Environmental Protection. Mr. Clarke recommended awarding the bid pending receipt of the necessary DEP permit. Mr. Manero made a motion to approve the bid award and was seconded by Mr. Gannon.

Mr. Higgins asked Mr. Manai to explain about the Plymouth Interceptor.

Mr. Manai stated that the current project is to take a portion of the Plymouth Creek Interceptor from where Phase Two left off which is at the IMS building. The problem with this section of the interceptor is that there is a bottleneck due to a 10" pipe being connected to larger pipes on either side of it. The line is old, too small and is deteriorating. Once this is done the next section will need to be completed which goes under the railroad and down towards Chemical Road.

A roll call vote was taken and the motion passed 4-0 with Ms. Bramblett, Mr. Gannon, Mr. Higgins and Mr. Manero in favor. Ms. Bruno was absent.

---

## **ENGINEERING**

Mr. Manai advised that the work on Fountain Drive is progressing. There are a few additional weeks left of work.

---

## **SUBDIVISION AND LAND DEVELOPMENT**

### **a.L.D. 17-2 Conicelli Auto Group/906 Ridge Pike**

1) **Extension granted to April 20, 2019 - ACTION** - Mr. Gannon made a motion to accept the extension and was seconded by Ms. Bramblett. A roll call vote was taken and the motion passed 4-0 with Ms. Bramblett, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor. Ms. Bruno was absent.

### **b.L.D. 18-2 Lilvin Enterprise, LLC/800-820 Brook Road**

1) **Expiration date December 31, 2018**

### **c.L.D. 18-3 Paone Assoc./2418 Butler Pike**

1) **Time Limit Waived - ACTION** - Mr. Manero stated that the Township is in receipt of correspondence from Sal Paone granting a time limit waiver for the Township to act on the land development. Mr. Manero made a motion to approve the time limit waiver and was seconded by Mr. Gannon. A roll call vote was taken and the motion passed 4-0 with Ms. Bramblett, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor. Ms. Bruno was absent.

### **d.S.D. 18-1 Paone Assoc./2424 Butler Pike**

1) **Time Limit Waived - ACTION** - Mr. Manero stated that the Township is in receipt of correspondence from Sal Paone granting a time limit waiver for the Township to act on the subdivision. Mr. Manero made a motion to approve the time limit waiver and was seconded by Ms. Bramblett. A roll call vote was taken and the motion passed 4-0 with Ms. Bramblett, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor. Ms. Bruno was absent.

### **e.L.D. 18-4 SMG Hotels/201 Plymouth Road**

1) **Extension granted to December 10, 2018 - ACTION** - Ms. Bramblett made a motion to accept the extension and was seconded by Mr. Gannon. A roll call vote was taken and the motion passed 4-0 with Ms. Bramblett, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor. Ms. Bruno was absent.

### **f.L.D. 18-5 CELLCO PARTNERSHIP d/b/a/ VERIZON WIRELESS/700 Belvoir Road**

1) **Expiration date December 3, 2018**

### **g.Extension Requests - ACTION**

1) **Bimbo Bakeries to February 28, 2019** - Mr. Gannon made a motion to approve the extension request for Bimbo Bakeries located at 1103 and 1113 Ridge Pike. The motion was seconded by Mr. Bramblett; a roll call vote was taken and the motion passed 4-0 with Ms. Bramblett, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor. Ms.



Bruno was absent.

**2)135 Pleasant Road to January 10, 2019** - Mr. Manero made a motion to approve the extension request and was seconded by Ms. Bramblett. A roll call vote was taken and the motion passed 4-0 with Ms. Bramblett, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor. Ms. Bruno was absent.

**h.Escrow Release - ACTION** - The Township is in receipt of correspondence from Woodrow and Associates recommending the following escrow release.

**1)Proving Grounds** - Mr. Gannon made a motion to approve the escrow release for the Proving Grounds in the amount of \$683,276.52. The motion was seconded by Mr. Manero; a roll call vote was taken and the motion passed 4-0 with Ms. Bramblett, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor. Ms. Bruno was absent.

**i.Driscoll Tract Sewage Planning Resolution - ACTION** - Mr. Higgins stated that the Department of Environmental Protection requires the Township to sign the transmittal letter and pass a resolution for a Sewage Facilities Planning Module. Mr. Higgins made a motion to approve the Sewage Planning Resolution for the Driscoll Tract. The motion was seconded by Mr. Manero; a roll call vote was taken and the motion passed 4-0 with Ms. Bramblett, Mr. Gannon, Mr. Higgins and Mr. Manero in favor. Ms. Bruno was absent.

---

#### **CODE ENFORCEMENT/HEALTH/ZONING**

**a.Zoning Hearings** - Mr. Manero announced that the Zoning Hearing Board of Plymouth Township will hold a public hearing on Monday, October 15, 2018 commencing at 7:00 p.m., in the Plymouth Township Building on the following applications: 1) KAMAL & INDIRA KHANNA - 106 PROGRESS DRIVE, 2) JAMES & MARGARET HILDEBRAND - 10 HARVARD ROAD AND 3) TAMMARO BUILDING GROUP C/O SHAWN TAMMARO (FAIRFIELD DEVELOPMENT ASSOCIATES, LLC) - FAIRFIELD ROAD. Any citizen of Plymouth Township or interested party may attend the public hearing and have an opportunity to be heard.

---

#### **PARKS AND RECREATION**

**a.GPCC Pass and Rental Rates** - Ms. Bramblett stated that Karen Franck, the Director of Parks and Recreation is recommending the following for the 2019 Community Center rates: The pass holder rate will be reduced for the first adult but will be raised for each additional person in a household. Ms. Franck is proposing that the monthly rates remain the same. The daily rate will have a small increase. The rental rates for the pavilions will be increased. Ms. Bramblett made a motion to approve the pass and rental rates and was seconded by Mr. Manero. A roll call vote was taken and the motion passed 4-0 with Ms. Bramblett, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor. Ms. Bruno was absent.

**b.Records Disposition Resolution - ACTION** - Mr. Gannon made a motion to approve the resolution for the disposition of 140 cubic

feet of records from the Parks and Recreation Department. The motion was seconded by Mr. Manero; a roll call vote was taken and the motion passed 4-0 with Ms. Bramblett, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor. Ms. Bruno was absent.

**c.GPCC Baseball Field Rates** - Mr. Manero stated that the current rates for the Greater Plymouth Community Center baseball field have been in effect since 2012. Ms. Franck is recommending increases for 2019. Mr. Manero made a motion to approve the baseball field rates as recommended and was seconded by Ms. Bramblett. A roll call vote was taken and the motion passed 4-0 with Ms. Bramblett, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor. Ms. Bruno was absent.

**d.PECO Green Region Grant Resolution - ACTION** - Mr. Manero stated that this is a resolution authorizing the application to the 2018 PECO Green Region Open Space Program for an Environmental Activity Trail Project at Harriet Wetherill Park. The Township understands this is a \$10,000 grant with a Township commitment of matching funds in the amount of \$10,000. Mr. Manero made a motion to approve the resolution and was seconded by Mr. Gannon. A roll call vote was taken and the motion passed 4-0 with Ms. Bramblett, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor. Ms. Bruno was absent.

---

#### **PLANNING AND DEVELOPMENT**

---

#### **MISCELLANEOUS/OLD BUSINESS**

Mr. Higgins mentioned that the Township's Human Relations Commission has been formed and is moving forward. An update on the Commission will be provided in the near future.

Ms. Bramblett stated that staff has been working hard to get this board started.

Mr. Manero stated that the Township will be holding its first Veterans' Day Ceremony on Wednesday, November 14<sup>th</sup> beginning at 2:00 p.m. The ceremony will be held at the Township's Service and Devotion Monument.

Mr. Manero announced that the Township's second annual Holiday Tree Lighting Ceremony will take place on November 28<sup>th</sup> commencing at 6:00 p.m.

---

#### **AUDIENCE PARTICIPATION**

Carol Betham - 519 Old Elm street mentioned that she previously



spoke to Council requesting that they look into putting house numbers under handicap signs in order to designate a particular parking space for those who are handicapped. At that time Council did not want to pursue this. Mr. Higgins stated that Council still feels the same way regarding the request.

Ms. Betham asked how much the crossing guards in the Township are paid. Mr. Creelman advised that they are currently paid \$20.56 an hour. Ms. Betham asked if they receive union benefits. Ms. Weiss stated that they do not receive any benefits from the Township since they are not full-time employees.

Rick Schickling - 111 Boulder Road asked if the work that is being done to repair the sinkholes on Butler Pike is near completion. Mr. Schickling was informed that the Township has not received any notification of an ending date.

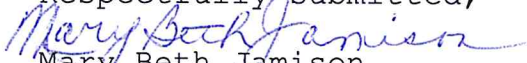
Mr. Schickling asked about the possibility of using the land under the PECO high tension wires for a bike trail. Ms. Weiss advised that trails in the Township are being planned in the Parks Comprehensive Plan.

---

#### ADJOURNMENT

There being no further business, the Regular Meeting was adjourned at 7:39 p.m.

Respectfully submitted,

  
Mary Beth Jamison  
Recording Secretary