

**PLYMOUTH TOWNSHIP**

**REGULAR MEETING**

**April 13, 2020**

Plymouth Township Council held its Regular Meeting via Zoom. The following officials were in attendance:

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**Council:** Chris Manero ----- Chairman  
Karen Bramblett ----- Vice-Chairman  
David Gannon  
Marty Higgins  
Kathy Bandish

**Staff:** Karen Weiss ----- Manager  
Michael Clarke ----- Solicitor  
Tim Creelman ----- Finance Director  
Chris Loschiavo ----- Director of Public Works  
Jim Wallace ----- Director of Code Enforcement  
Lonnie Manai ----- Woodrow & Associates

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**Pledge of Allegiance** - The Regular Meeting was called to order at 7:00 p.m. and Chairman Manero led the Pledge of Allegiance.

**PUBLIC COMMENT**

**20 Years of Service Resolution- Elizabeth Barkmeyer- ACTION-** Mr. Higgins read the resolution recognizing Elizabeth Barkmeyer for her generous and outstanding service and contributions rendered while serving in the Buildings & Grounds Department beginning on April 3, 2000, thereby completing 20 years of service. Council extends its appreciation to Elizabeth Barkmeyer who served with commitment and dedication. Plymouth Township Council desires to recognize the diligent and valuable services rendered by Elizabeth Barkmeyer. Mr. Higgins made a motion to approve the resolution and was seconded by Ms. Bandish. Mr. Higgins stated he has known the Barkmeyer family for quite some time and that we are lucky to have Elizabeth working for the Township. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

**ANNOUNCEMENT - Executive Session held April 6, 2020**

**APPROVAL OF MINUTES:** Chairman Manero called for the approval of the minutes.

- a. Workshop Meeting ----- March 2, 2020
- b. Regular Meeting ----- March 9, 2020

Ms. Bramblett made a motion to approve the minutes. The motion was seconded by Mr. Higgins.

A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

**APPROVAL OF DEPARTMENTAL REPORTS AND BILLS:** Chairman Manero called for the approval of the departmental reports and bills.

Mr. Higgins made a motion to approve the departmental reports and bills. The motion was seconded by Ms. Bandish. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

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#### **ADMINISTRATION**

**a. Real Estate Tax Discount Extension Resolution- ACTION-** Mr. Manero read the resolution for the Real Estate Tax Discount Extension and called for a motion. The motion was made by Mr. Higgins and was seconded by Ms. Bramblett. Mr. Manero stated residents have up until May 31, 2020 to pay their Township real estate taxes at the 2% discount and July 31, 2020 to pay their real estate taxes in full. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

**b. Business Tax Extension-** Ms. Bandish read the recommendation to extend the business tax deadline until July 15, 2020. Ms. Bandish made a motion to approve this extension and was seconded by Mr. Higgins. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

**c. Request to Purchase New Financial Software- ACTION-** Ms. Bramblett read the request from the Finance Director to purchase new financial software from Edmonds and Associates. Ms. Bramblett made a motion to approve this purchase and was seconded by Ms. Bandish. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

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#### **POLICE/PUBLIC SAFETY**

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#### **PUBLIC/WORKS/SEWER**

**a. PADOT Winter Services Agreement & Resolution Revised- ACTION-** Ms. Weiss said PADOT pays the Township to salt and plow State roads during the winter time. This revised agreement corrected the streets and lane miles the Township maintains for PADOT. Mr. Higgins made a motion to approve this resolution and was seconded by Ms. Bramblett.

A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

**b. Highway Materials Bid Awarded-** Mr. Higgins read the memorandum from Mr. Loschiavo recommending the low bidder, Glasgow, be awarded the bid for plant materials for Public Works pick-up and pavement milling and overlay. Mr. Higgins made a motion to approve this bid award and was seconded by Ms. Bandish. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

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## ENGINEERING

**a. 1402 Conshohocken Road Sewer Interceptor Bid- ACTION-** Ms. Bramblett read a letter from Carroll Engineering recommending awarding this bid to the lowest responsible bidder, N. Abbonizio Contractors. Ms. Bramblett made a motion to award this bid as recommended and was seconded by Mr. Higgins. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

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## SUBDIVISION AND LAND DEVELOPMENT

**a. L.D. 17-2 Conicelli Auto Group/906 Ridge Pike**

1) Extension granted to August 20, 2020- **ACTION-** Mr. Manero made a motion to accept this extension and was seconded by Ms. Bandish. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

**b. L.D. 18-4 SMG Hotels/201 Plymouth Road**

1) Extension granted to June 30, 2020- **ACTION-** Mr. Higgins made a motion to accept this extension and was seconded by Ms. Bramblett. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

**c. S.D. 19-2 3116 Jolly Road**

1) Expiration date June 1, 2020

**d. L.D. 20-1 Plymouth Shopping Square Shopping Center**

1) Expiration date May 14, 2020

**e. S.D. 20-2 Wawa 1300 & 1344 E. Ridge Pike/Parking Lot Expansion**

1) Expiration May 21, 2020

**f. L.D. 20-3 Proving Grounds Fields**

1) Expiration date June 8, 2020

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## CONDITIONALLY APPROVED PROJECTS NOT YET RECORDED

**a. Extension Request- ACTION-**

1) **E. Kahn Development/1103 and 1113 Ridge Pike to July 30, 2020-** Mr. Manero made a motion to approve the time extension request and was seconded by Mr. Higgins.

A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

**2) Alba Family/Fairfield Road to August 7, 2020-** Mr. Manero made a motion to approve the time extension request and was seconded by Ms. Bramblett.

A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

**3) Lilvin Enterprise, LLC/800-820 Brook Road to June 30, 2020-** Mr. Manero made a motion to approve the time extension request and was seconded by Ms. Bandish. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

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### PROJECTS UNDER CONSTRUCTION

**a. PADOT Bridge Occupancy License for Arbour Square- ACTON-** Mr. Higgins made a motion to approve this application for a bridge occupancy license and was seconded by Ms. Bandish. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

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### CODE ENFORCEMENT

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### ZONING

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### PARKS AND RECREATION

**a. DCNR Grant Resolution for East Plymouth Valley Playground-ACTION-** Ms. Bandish read the resolution regarding a grant for East Plymouth Valley Playground. Ms. Bandish made a motion to adopt this resolution and was seconded by Mr. Higgins. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

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### PLANNING AND DEVELOPMENT

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### MISCELLANEOUS/OLD BUSINESS

**a. Citizen Board Vacancy Announcement-** Mr. Manero stated the following citizen board positions are open: two positions on the Property Maintenance Code Appeals Board, and one on the Historical Architectural Review Board.

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### AUDIENCE PARTICIPATION

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**ADJOURNMENT**

There being no further business, the Workshop Meeting was adjourned at 7:31 p.m.

Respectfully submitted, .

*Annalisa Primus*

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Recording Secretary