

PLYMOUTH TOWNSHIP

REGULAR MEETING

December 13, 2021

Plymouth Township Council held its Regular Meeting at the Greater Plymouth Community Center. The following officials were in attendance:

Council: Chris Manero ----- Chairman
Karen Bramblett ----- Vice-Chairman
David Gannon
Kathy Bandish
Marty Higgins

Staff: Karen Weiss ----- Manager
Alex Glassman ----- Solicitor's Office
Greg Heleniak ----- Solicitor's Office
Lonnie Manai ----- Woodrow & Associates
Tim Creelman ----- Finance Director
Kellen Jarrett ----- Finance Director
John Myrsiades ----- Chief of Police

Pledge of Allegiance - The Regular Meeting was called to order at 7:00 p.m. and Chairman Manero led the Pledge of Allegiance.

PUBLIC COMMENT- There was no public comment pertaining to any items advertised on the agenda.

20 Years of Service Resolution- Patrick Crossan- Mr. Gannon read the resolution recognizing Patrick Crossan for his generous and outstanding service and contributions rendered while serving in the Administration Department beginning on December 28th, 2001, thereby completing 20 years of service. Council extends its appreciation to Patrick Crossan who served with commitment and dedication. Plymouth Township Council desires to recognize the diligent and valuable services rendered by Patrick Crossan. Mr. Gannon made a motion to approve this resolution and was seconded by Ms. Bandish. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

Retirement Resolution- Timothy Creelman- Ms. Bramblett read the resolution recognizing the retirement of Timothy Creelman who has diligently served the Plymouth Township Finance Department as Director faithfully since February 8th, 2002. He has led the department with integrity and honor. His retirement date will be January 31st, 2022. Plymouth Township wants to publicly recognize Timothy Creelman for his 20 years of service.

Timothy Creelman is to be commended for his outstanding leadership and dedication to his department. Ms. Bramblett made a motion to approve this resolution and was seconded by Mr. Gannon. Council thanked Mr. Creelman for all that he has done throughout the years. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

Retirement Resolution- Karen Franck- Ms. Bramblett read the resolution recognizing the retirement of Karen Franck who has diligently served the Plymouth Township Parks & Recreation Department as Director faithfully since August 1st, 1988. She has led the department with integrity and honor. Her retirement date will be March 1st, 2022. Plymouth Township wants to publicly recognize Karen Franck for her 34 years of service. Karen Franck is to be commended for her outstanding leadership and dedication to her department. Council thanked Ms. Franck for all that she has done throughout the years. Ms. Bramblett made a motion to approve this resolution and was seconded by Mr. Higgins. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

ANNOUNCEMENT- Executive Session held November 15, 2021
Executive Session held November 29, 2021
Executive Session held December 13, 2021

APPROVAL OF MINUTES: Chairman Manero called for the approval of the minutes.

- a. Workshop Meeting ----- November 3, 2021
- b. Regular Meeting ----- November 8, 2021
- c. Budget Meeting ----- November 15, 2021
- d. Special Meeting ----- November 29, 2021

Mr. Higgins made a motion to approve the minutes. The motion was seconded by Mr. Gannon. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

APPROVAL OF DEPARTMENTAL REPORTS AND BILLS: Chairman Manero called for the approval of the departmental reports and bills.

Ms. Bandish made a motion to approve the departmental reports and bills. The motion was seconded by Ms. Bramblett. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

ADMINISTRATION

a. **2022 Budget Ordinance- First and Final Consideration-** Mr. Glassman stated that this is an ordinance pursuant to Section 702.D of the Home Rule Charter adopting the operating and capital budgets, expenditures and expenses for the fiscal year 2022 and levying a Real Estate Tax on all property within the Township for fiscal year 2022 at the rate of 1.8 mils on each dollar of assessed valuation, or the sum of eighteen (18)cents on each one hundred dollars of assessed valuation and levying a separate assessment dedicated to the Plymouth Township Fire Services on all property within the Township for fiscal year 2022 at the rate of .72 mils on each dollar of assessed valuation, or the sum of seven.two (7.2) cents of each one hundred dollars of assessed valuation. Mr. Higgins made a motion to approve the ordinance for first and final consideration. The motion was seconded by Mr. Gannon. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

b. **Reorganization Meeting Announcement- Monday, January 3, 2022- 7:30 p.m. @ GPCC-** Mr. Manero announced that Council will hold a Reorganization Meeting on Monday, January 3rd, 2022, commencing at 7:30 p.m.

c. **Township Campus Reno Project- General Construction Bid Award- Rycon Construction-** Mr. Manero stated this item was tabled.

d. **Gun Legislation Resolution-** Mr. Manero read the resolution calling on our state law makers for stronger protection against gun violence. Mr. Manero made a motion to approve this resolution and was seconded by Ms. Bramblett. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

e. **Interfund Transfers-** Ms. Bandish stated this memo is from Mr. Creelman recommending a transfer of \$500,000 from the General Fund to the Capital Fund and \$500,000 from Health & Welfare to the Capital Fund. Ms. Bandish made a motion to approve and was seconded by Mr. Gannon. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

f. **Update Authorized Signers Resolution- TD Bank-** Ms. Bramblett made a motion to approve this resolution to add our new finance director as an authorized signer and was seconded by Ms. Bandish. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

g. **Opioid Settlement-** Ms. Bramblett made a motion that Plymouth Township opt in to the opioid settlement.

This motion was seconded by Mr. Higgins. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

h. Tax Settlement- 518 Township Line Road- Mr. Higgins made a motion to approve this tax settlement regarding 518 Township Line Road. The motion was seconded by Ms. Bramblett. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

POLICE/PUBLIC SAFETY

Chief John Hoffman from Harmonville Fire Co recognized and thanked Mr. Creelman, Mr. Higgins, and Mr. Gannon with plaques for all that they have done for the fire company.

PUBLIC/WORKS/SEWER

a. Snow Announcement- Mr. Higgins reminded residents that the Township Snow Policy is in effect and then read the official policy.

b. Handicap Parking Space Resolution at 34 Ross Street- Ms. Bandish made a motion to approve this resolution and was seconded by Ms. Bramblett. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

ENGINEERING

SUBDIVISION AND LAND DEVELOPMENT

- a. L.D. 17-2 Conicelli Auto Group/906 Ridge Pike**
 - 1) Expiration date February 20, 2022
- b. L.D. 18-4 SMG Hotels/201 Plymouth Road**
 - 1) Expiration date January 31, 2022
- c. S.D. 20-2 Marchese/751 Belvoir Road**
 - 1) Time Limit Waived
- d. S.D. 21-1 James Piacitelli/1817 Hallowell Road/Andries Estate**
 - 1) Expiration date December 31, 2021- **ACTION-** Mr. Glassman read the conditional approval resolution. Mr. Higgins made a motion to approve this resolution and was seconded by Mr. Gannon. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.
- e. L.D. 21-1 Kelman and Magliari Realty, LLC/2070 Butler Pike**
 - 1) Extension granted to March 30, 2022- **ACTION-** Ms. Bandish made a motion to approve this extension and was seconded by Ms. Bramblett.

A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

- f. **L.D. 21-4 Craft Custom Homes, LLC/2622 Butler Pike**
 - 1) Expiration date January 31, 2022
- g. **L.D. 21-5 Plymouthtowne II- Fairfield and Sandy Hill Road**
 - 1) Expiration date February 14, 2022
- h. **L.D. 21-6 107 Ridge Pike FWOT/Craig Flaxman**
 - 1) Expiration date January 24, 2022

CONDITIONALLY APPROVED PROJECTS NOT YET RECORDED

- a. **Extension Requests- ACTION-**
 - 1) **Metroplex Office Phase 3 to December 31, 2022-** Ms. Bandish made a motion to approve this extension request and was seconded by Mr. Higgins. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.
 - 2) **2928 Walton Road to December 31, 2022-** Mr. Higgins made a motion to approve this extension request and was seconded by Ms. Bramblett. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.
 - 3) **JP Morgan Chase to January 31, 2022-** Ms. Bandish made a motion to approve this extension request and was seconded by Mr. Gannon. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.
 - 4) **1234 Butler Pike to February 28, 2022-** Ms. Bandish made a motion to approve this extension request and was seconded by Ms. Bramblett. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

PROJECTS UNDER CONSTRUCTION

- a. **Escrow Releases- ACTION-**
 - 1) **1332 Colwell Lane-** Mr. Gannon stated this communication is from Woodrow & Associates, stating sufficient work has been completed to release \$22,034.85. Mr. Gannon made a motion and was seconded by Ms. Bandish. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.
 - 2) **Driscoll Tract- Phase 1A-** Mr. Higgins stated this communication is from Woodrow & Associates, stating sufficient work has been completed to release \$356,256.86. Mr. Higgins made a motion and was seconded by Ms. Bramblett.

A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

3) **Cold Point Village Station-** Mr. Higgins stated this communication is from Woodrow & Associates, stating sufficient work has been completed to release \$197,804.33. Mr. Higgins made a motion and was seconded by Ms. Bramblett. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

4) **1103 Ridge Partners, LLC/Amazon- Final-** Mr. Manero stated this item was tabled.

CODE ENFORCEMENT

ZONING

a. **Zoning Hearings-** Mr. Manero announced that the Zoning Hearing Board of Plymouth Township will hold a public hearing on Monday, December 20, 2021, commencing at 7:00 p.m., on the following applications: 1) Louis Qualtieri and 2) Tracey Diehl (Citizen Bank). Any citizen of Plymouth Township or interested party may attend the public hearing and have an opportunity to be heard.

PARKS AND RECREATION

a. **MEP (Mechanical/Electrical/Plumbing) Consultant for Pool Pump Room-** Mr. Higgins made a motion to approve Snyder Hoffman Associates, Inc. to perform the design for the pool pump room. This motion was seconded by Ms. Bandish. A roll call vote was taken and the motion passed 5-0 with Ms. Bramblett, Ms. Bandish, Mr. Gannon, Mr. Higgins, and Mr. Manero in favor.

MISCELLANEOUS/OLD BUSINESS

a. **Citizen Board Vacancy Announcement-** Ms. Bandish stated the following citizen board positions are open: three positions on the Property Maintenance Code Appeals Board, one on the Historical Architectural Review Board, and one on the Human Relations Commission. Anyone interested in serving on one of these boards can submit a resume or letter of interest to Karen Weiss, the Township Manager.

AUDIENCE PARTICIPATION

Bob DeLaCour- 905 Whites Road- questioned what the earned income taxes were increasing to. Mr. Manero stated it was 1.0% and now its 1.05%. Mr. DeLaCour also asked if there are any updates to his shed request. Mr. Glassman stated they are still looking into that. Mr. DeLaCour wanted clarification on the budget and renovation costs.

Mr. Manero announced this is Mr. Gannon and Mr. Higgins last Council meeting. Mr. Manero highlighted Mr. Gannon's and Mr. Higgins' achievements. He thanked them for all they have done for the Township. Mr. Gannon and Mr. Higgins said a few words and thanked everyone for their kind words.

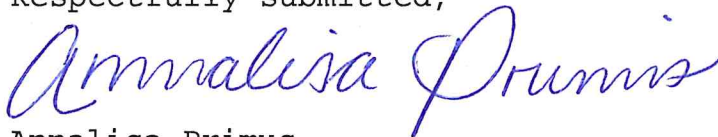
Tiffany Washington- thanked Mr. Gannon for his service to her district.

Shelly Simpson- 722 Clover Lane- thanked Mr. Creelman, Ms. Franck, Mr. Gannon, and Mr. Higgins. In addition, he brought attention to a pothole on Ridge Pike right by Wendy's and Amazon.

ADJOURNMENT

There being no further business, the Regular Meeting was adjourned at 8:28 p.m.

Respectfully submitted,



Annalisa Primus
Recording Secretary