



# PLYMOUTH TOWNSHIP

## MONTGOMERY COUNTY – PENNSYLVANIA

### CIVIL SERVICE COMMISSION

# Notice of Examination

## Entry Level Police Officer

**NO Police Certification (ACT 120) Required**  
**Salary Earned During Police Academy Training**  
**Excellent Salary and Benefits**

**No Police Experience Needed**  
**Top Salary: \$145,804.00 (2025)**  
**NO Application Fee**

#### **Applicant Requirements:**

- 18 years of age before May 16, 2026
- United States Citizen
- Valid motor vehicle operator's license issued by the Commonwealth of Pennsylvania or any other state in the United States of America.
- Possess a diploma from an accredited high school, or a graduate equivalency diploma (GED)
- Physically and mentally fit to perform the full duties of a police officer

#### **Application Availability:**

- In Person:
  - Plymouth Township Police Department, 700 Belvoir Road, Plymouth Meeting, PA 19462
  - Plymouth Township Community Center, 2910 Jolly Road, Plymouth Meeting, PA 19462
- Online:
  - <https://www.plymouthtownship.org/police-department/2026-hiring-resource-hub/>

#### **Application Submission and DUE DATES:**

- Applications may be submitted:
  - By hand/in person to the Plymouth Township Police Department no later than **4:00 pm on Thursday, May 14, 2026.**
  - By mail and postmarked on or before **Friday, May 8, 2026**
  - Electronically by email to [PoliceRecruiting@plymouthtownship.org](mailto:PoliceRecruiting@plymouthtownship.org) no later than **4:00pm on Thursday, May 14, 2026.**
- There are no extensions or exceptions for the required submission dates.
- There is no application fee to take this written examination.

#### **Written Test Study Guide:**

- The test provider offers a study guide for a fee at:  
<https://iosolutions.com/product/cwh-ngle-study-guide-online-2/>
- The test will be a version of the Next Generation Entry-Level Law Enforcement Aptitude Test (NGLE) v2

**Written Test Date, Time, & Location:**

- Saturday, May 16, 2026, 9:00 am and 2:00 pm
- Colonial Middle School, 716 Belvoir Road, Plymouth Meeting, PA 19462
- One valid photo identification is required at the time of check-in to the written examination
- If two testing times are required based on the number of applicants, a notice will be posted on the Police Department's website advising which test time the applicant should report.
  - <https://www.plymouthtownship.org/police-department/2026-hiring-resource-hub/>
- A minimum score of 70% is required to pass the written examination.

**Physical Agility Testing:**

- The fifty (50) highest scoring applicants with a passing grade on the written examination, including ties, will be invited to participate in the physical agility testing process.
- Physical agility testing will take place on Saturday, May 30, 2026 at 9:00am at the Colonial Middle School, Football Field & Track, 716 Belvoir Road, Plymouth Meeting, PA 19462
- The requirements for the physical agility testing are attached to this packet.
- Physical agility testing is scored on a PASS/FAIL basis
- Candidates eligible to participate in the physical agility testing will be notified after the written examination.
  - Written examination scores can also be found at <https://www.plymouthtownship.org/police-department/2026-hiring-resource-hub/>

**Oral Examination:**

- Applicants that successfully pass the physical agility test will be invited to attend an oral examination that will be scheduled by the Commission.
- Oral examinations will take place the week of June 15<sup>th</sup> to June 20<sup>th</sup>, 2026 at the Plymouth Township Police Department, 700 Belvoir Road, Plymouth Meeting, PA 19462.
- Applicants that obtain a qualifying score for the oral examination will be required to submit a formal application that will be distributed after the successful completion of the physical agility testing.
- The formal application includes:
  - Personal disclosures
  - Background verification disclosures
  - Fair Credit Reporting Act disclosures
  - Waivers
  - Copy of birth certificate
  - School Transcripts
- The formal application must be submitted to the Police Department in person no later than 4:00 pm on Wednesday, June 10, 2026
- The applicant may be fingerprinted prior to the oral examination. If required, fingerprinting is a condition required prior to eligibility to undergo the oral examination.

- Candidates eligible to participate in the oral examination process will be notified after the physical agility testing.

### **Written & Oral Examination Scoring:**

- The written and oral examinations will both be graded on a 100 point scale with the written examination representing 50% of the final score and the oral examination representing 50% of the final score.

### **Background Investigations:**

- Applicants who successfully pass the written, physical, and oral examinations will be eligible for a background investigation that includes a polygraph examination.

### **Town Hall:**

- The Police Department will host a Town Hall meeting for applicants to inquire about the Police Department and/or the Entry Level Police Officer Examination process.
- The Town Hall meeting will be held on **Thursday, April 30, 2026, at 7:00 pm.**
- Applicants interested in participating in the Town Hall meeting can email [PoliceRecruiting@plymouthtownship.org](mailto:PoliceRecruiting@plymouthtownship.org) for the Zoom link.

### **Civil Service Notifications:**

- Plymouth Township is an equal opportunity employer. It is the policy of both the Township and the Commission to grant equal employment opportunities to qualified persons without regard to race, religion, color, national origin, gender, sexual orientation, age, marital status or non-job related physical or mental disability. The Township and the Commission provide equal opportunities in employment and promotion. A complete copy of the Township's hiring policy, as set forth in its Civil Service Rules, is available for inspection during regular business hours at the Township Building, 700 Belvoir Road, Plymouth Meeting, PA 19462.
- Any applicant seeking an accommodation under the Americans with Disabilities Act in any examination must submit a written request with appropriate documentation from a qualified medical or health care professional prior to the application deadline, sent to the Commission at: Chief John C. Myrsiades, Plymouth Township Police Department, 700 Belvoir Road, Plymouth Meeting, PA 19462.



# Plymouth Township Police Department

## Application for the Position of Police Officer

1. Name: \_\_\_\_\_  
(Last) (First) (Middle)

2. Address: \_\_\_\_\_  
(House #) (Street) (Apt #)  
\_\_\_\_\_  
(City) (State) (Zip Code)

3. Telephone #: \_\_\_\_\_  
(Home) (Cell) (Work)

4. Email Address: \_\_\_\_\_

5. Social Security #: \_\_\_\_\_

6. Will you be at least 18 years of age on or before May 16, 2026? Yes: \_\_\_\_\_ No: \_\_\_\_\_

7. Do you hold a valid driver's license? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Operator's License Number: \_\_\_\_\_ State: \_\_\_\_\_

8. Are you a U.S. Citizen? Yes: \_\_\_\_\_ No: \_\_\_\_\_

9. Are you a High School Graduate? Yes: \_\_\_\_\_ No: \_\_\_\_\_

10. Do you hold a G.E.D. Certificate? Yes: \_\_\_\_\_ No: \_\_\_\_\_

11. Do you have Act 120 Certification? Yes: \_\_\_\_\_ No: \_\_\_\_\_

12. Attached to this application is a job description for the position of Police Officer. Are you able, with accommodation, to perform all functions of the position of Police Officer?  
Yes: \_\_\_\_\_ No: \_\_\_\_\_

*I hereby state that all the information set forth on this application is true and correct to the best of my knowledge. I understand that the statements made herein are subject to the penalties of 18 PA Consolidated Statutes Annotated and ss4904, relating to unsworn falsifications to authorities.*

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*(An application containing the applicant's typed full name and date is acceptable for electronic submission of this police officer application)*

**Completed applications can be submitted by email to  
PoliceRecruiting@plymouthtownship.org**

## **How to Open, Fill Out, and Email a PDF on Mobile** *Requires Adobe Acrobat Installed on Device*

### **iPhone**

#### **1. Open PDF directly in Adobe Acrobat from Safari**

1. Tap the PDF link.
2. The PDF opens in Safari.
3. Tap the **Share** icon (square with arrow).
4. Select **Adobe Acrobat** from the list.
  - If you don't see it, tap **More** and find Adobe Acrobat.

The PDF will now open directly in Adobe Acrobat.

#### **2. Open PDF directly in Adobe Acrobat from Chrome**

1. Tap the PDF link in Chrome.
2. When the PDF loads, tap the **Share** icon.
3. Select **Adobe Acrobat**.

#### **3. Fill out the PDF in Adobe Acrobat**

1. Tap to type into the form fields.

#### **4. Email the completed PDF (iPhone)**

1. In Adobe Acrobat, tap the [...] button at the top right corner.
2. Choose **Send a Copy**.
3. Select your email app (Mail, Gmail, Outlook, etc.).
4. A new message opens with the PDF attached.
5. Enter the recipient and send.

### **Android**

#### **1. Open PDF directly in Adobe Acrobat from Chrome (Android)**

1. Tap the PDF link.
2. Chrome will show a prompt at the bottom with the PDF preview.
3. Tap **Open in Adobe Acrobat**.
  - If you don't see it, tap **Open in...** and select Adobe Acrobat.

#### **2. Fill out the PDF in Adobe Acrobat (Android)**

1. Tap to type into the form fields.

#### **3. Email the completed PDF (Android)**

1. In Adobe Acrobat, tap the [...] button at the top right corner.
2. Choose **Send a Copy**.
3. Select your email app (Mail, Gmail, Outlook, etc.).
4. A new message opens with the PDF attached.
5. Enter the recipient and send.

## How to Open, Fill Out, and Email a PDF on a Desktop Computer

**1. Fill Out the PDF in the Browser** - *Most modern browsers allow you to type directly into fillable fields.*

### Filling in form fields

1. Click inside any text box or form field.
2. Type your information.

## 2. Save the Completed PDF

After filling out the form:

### Chrome

1. Click the **Download** icon (down arrow).
2. Save to your desktop or documents folder.

### Safari

1. Go to **File** → **Export as PDF** or **File** → **Print** → **Save as PDF**.
2. Save the completed version.

### Edge

1. Click the **Save/Download** icon.
2. Save the completed PDF.

## 3. Send the PDF by Email

### Windows (Chrome or Edge)

1. Open your email (Outlook, Gmail, Yahoo, etc.).
2. Click **Attach** or **Paperclip**.
3. Select the completed PDF.
4. Send.

### Mac (Safari, Chrome, or Edge)

1. Open Mail, Gmail, or Outlook.
2. Click **Attach File**.
3. Choose the completed PDF.
4. Send.



# Plymouth Township Police Department

## Job Description - Police Officer

**TITLE:** Patrol Officer

**DEPARTMENT:** Police

**THIS POSITION REPORTS TO AND IS SUPERVISED BY:** Duty Sergeant

**THIS POSITION HAS AUTHORITY OVER AND SUPERVISES:** Does not supervise other personnel.

**PURPOSE OF THIS POSITION:** Protects life and property through the enforcement of laws and ordinances. Performs routine assignments and patrol. This position involves an element of danger.

### **ESSENTIAL JOB FUNCTIONS:**

- Obeys and transmits all legitimate orders, insuring full compliance and uniform interpretation.
- Patrols Township to enforce traffic/parking regulations and to prevent/discover criminal events.
- Responds to request for police assistance.
- At crime scene or accident scene administers first aid, conducts investigation, gathers evidence, obtains witnesses/makes arrests, examines vehicles/roadways, clears wreckage, issues citations.
- May command an assigned shift as OIC.
- Furnishes proper information and/or assistance to anyone requesting or requiring it.
- Operates equipment to measure blood alcohol level, vehicle speed/distance, and secure/process evidence.
- Operates firearms as necessary.
- Attends meetings, training, and educational seminars.
- Inputs and accesses data from computer.
- Performs related work as required.

### **MINIMUM REQUIREMENTS OF THIS POSITION:**

#### **1) Required Education/Experience/Training:**

High school diploma or equivalent. Formal, approved training program in police methods and practices.

#### **2) Required Knowledge, Skills and Abilities:**

- Thorough knowledge of First Aid
- Communicate effectively in English.
- Emotional stability.

#### **3) Required Licenses/Certificates/Registrations:**

- Valid Driver's License, ACT 120 Certification (First Aid/CPR annual certification, handgun & shotgun annual qualification).

#### **4) Required Ability To Operate or Use The Following Equipment:**

- Computer literate: standard software and proprietary police software.
- Standard police department equipment: police car, police radio, speed timing devices, handgun and other weapons, approved impact weapon, handcuffs, breath testing equipment, pager, first aid equipment.

### **WORK SCHEDULE:**

- Full-time work week; may be called upon to continue investigations on other duty periods.



# Plymouth Township Police Department

## Police Officer – Physical Demands of the Job

NOTE: In terms of a 12 hours day, “Never” equals less than 1%, “Occasionally” equals 1% to 33%, “Frequently” equals 34% to 66%, “Continuously” equals 67% to 100” of the time. Reasonable accommodations that do not cause an undue hardship will be made as required by State and Federal Law.

**I.** In a 12 hour workday, this job requires the physical ability to:

**TOTAL AT ONE TIME**

- a. Sit 5.0 hrs.
- b. Stand 3.5 hrs.
- c. Walk 3.5 hrs.

**TOTAL DURING AN ENTIRE 12 HOUR WORK DAY**

- a. Sit 6.0 hrs.
- b. Stand 3.0 hrs.
- c. Walk 3.0 hrs.

**II.** Job requires the physical ability to LIFT:

|                   | NEVER | OCCASIONALLY | FREQUENTLY | CONTINUOUSLY |
|-------------------|-------|--------------|------------|--------------|
| a) Upto 10 pounds |       | X            |            |              |
| b) 11-20 Pounds   |       | X            |            |              |
| c) 21-30 Pounds   |       | X            |            |              |
| d) 31-40 Pounds   |       | X            |            |              |
| e) 41-50 Pounds   |       | X            |            |              |
| f) 51-100 Pounds  |       | X            |            |              |

**III.** Job requires the physical ability to CARRY:

|                   | NEVER | OCCASIONALLY | FREQUENTLY | CONTINUOUSLY |
|-------------------|-------|--------------|------------|--------------|
| a) Upto 10 pounds |       | X            |            |              |
| b) 11-20 Pounds   |       | X            |            |              |
| c) 21-30 Pounds   |       | X            |            |              |
| d) 31-40 Pounds   |       | X            |            |              |
| e) 41-50 Pounds   |       | X            |            |              |
| f) 51-100 Pounds  |       | X            |            |              |

**IV.** Job requires the physical ability to use hands for repetitive actions such as:

|          | SIMPLE<br>GRASPING | PUSHING &<br>PULLING OF ARM<br>CONTROLS | FINE<br>MANIPULATION |
|----------|--------------------|---|----------------------|
| a) Right | Yes                | Yes                                     | Yes                  |
| b) Left  | Yes                | Yes                                     | Yes                  |

**V.** Job requires the physical ability to use feet for repetitive movements as in pushing and pulling of leg controls:

|  | RIGHT | LEFT | BOTH |
|--|-------|------|------|
|  | Yes   | Yes  | Yes  |

**VI.** Job requires the physical ability to function in activities involving:

|   | NEVER | OCCASIONALLY | FREQUENTLY | CONTINUOUSLY |
|---|-------|--------------|------------|--------------|
| a) Bending  |       | X            |            |              |
| b) Squatting  |       | X            |            |              |
| c) Crawling   |       | X            |            |              |
| d) Climbing   |       | X            |            |              |
| e) Reaching   |       | X            |            |              |
| f) Driving a Vehicle                                    |       |              | X          |              |
| g) Unprotected Heights                                  |       | X            |            |              |
| h) Being around Moving Machinery                        |       | X            |            |              |
| i) Exposure to Marked Changes in Humidity & Temperature |       | X            |            |              |
| j) Exposure to Dust, Fumes & Gases                      |       | X            |            |              |



# Plymouth Township Police Department

## Physical Agility Requirements

If you pass the written examination and meet the requirements to advance to the next stage in the testing process you will be required to complete the fitness test at the 30<sup>th</sup> percentile as listed below. You will have only one chance to complete each event. If you fail to complete an event at the required standard, you will be ineligible to continue in the testing process.

**\*\* The physical agility test is a PASS/FAIL scoring system. \*\***

|                              | Male Standards by Age |       |       |       |       | Female Standards by Age |       |       |       |       |
|------------------------------|-----------------------|-------|-------|-------|-------|-------------------------|-------|-------|-------|-------|
|                              | 18-29                 | 30-39 | 40-49 | 50-59 | 60+   | 18-29                   | 30-39 | 40-49 | 50-59 | 60+   |
| <b>300 Meter Run</b>         | 62.1                  | 63    | 77    | 87    | 87    | 75                      | 82    | 106.7 | 106.7 | 106.7 |
| <b>Push Ups (1 Min Reps)</b> | 26                    | 20    | 15    | 10    | 8     | 13                      | 9     | 7     | 7     | 7     |
| <b>Sit Ups (1 Min Reps)</b>  | 35                    | 32    | 27    | 21    | 17    | 30                      | 22    | 17    | 12    | 4     |
| <b>1.5 Mile Run (Time)</b>   | 13:16                 | 13:46 | 14:34 | 15:58 | 17:38 | 15:52                   | 16:38 | 17:22 | 18:59 | 21:20 |

More information about these test standards can be obtained by going to the Municipal Police Officers' Education and Training Commission (MPOETC) web site at <https://prdm-poets.pwpca.pa.gov/training/Pages/Physical-Fitness.aspx>.

***We urge you to begin preparing now,  
as the requirements are demanding!***



# Plymouth Township Police Department

## Police Officer Applicant Quick Reference Guide

**NO Police Certification (ACT 120) or Police Experience Required**

**Salary Earned During Police Academy Training**

**Excellent Salary and Benefits - Top Salary: \$145,804.00 (2025)**

**NO Application Fee**

The QR code to the right will be used to provide current and up-to-date information for the applicants throughout the testing process. The notice of examination with important deadline dates, applicant's written examination time slot (if necessary), and written examination scores will be posted online through this QR code. The information can also be accessed at <https://www.plymouthtownship.org/police-department/2026-hiring-resource-hub/>



### Important Dates

**Application Due Dates:** *No later than 4:00pm on May 14, 2026*

*(Postmarked by Friday May 8, 2026, if submitted by mail)*

**Written Examination:** *Saturday, May 16, 2026, 9:00am and 2:00pm*

*(Check above for scheduled times)*

**Physical Agility Testing:** *Saturday, May 30, 2026, 9:00am*

**Formal Applications Due:** *No later than 4:00pm, Wednesday, June 10, 2026*

**Oral Examination:** *June 15, 2026, to June 20, 2026*

### Town Hall

The Police Department will host a Town Hall Meeting for applicants to inquire about the Police Department and/or the entry level police officer examination process. The Town Hall meeting will be held on **Thursday, April 30, 2026 at 7:00pm**. Applicants interested in participating in the Town Hall can email [PoliceRecruiting@plymouthtownship.org](mailto:PoliceRecruiting@plymouthtownship.org) to receive the Zoom link for the Town Hall.

### Check Us Out

[www.plymouthtownship.org/Police-Department/](https://www.plymouthtownship.org/Police-Department/)

