

**PLYMOUTH TOWNSHIP
BUSINESS PRIVILEGE LICENSE APPLICATION AND TAX RETURN
CALENDAR YEAR 2019**

← INCLUDE COMPLETE ADDRESS AND
ACCOUNT NUMBER IF ORIGINAL FORM
AND MAILING LABEL NOT SUBMITTED

ANSWER ALL QUESTIONS BELOW

PLEASE FORWARD FORM TO PROPER PERSON FOR COMPLETION

Check applicable block: Individual Partnership Corporation Other

Owner or Trade name if different from above _____

If individual owner, give home address _____

Business location in Plymouth Township _____ Phone _____

Nature of business _____

Has nature of business changed during year? Yes No

Date business located in Plymouth Township _____

When did you last file a Business Privilege Tax Return? _____

Date business terminated _____

If business sold (or assets liquidated), insert purchaser's name and address below:

Name _____

Address _____

Do you have any other business in Plymouth Township? Yes No If yes, submit schedule.

Do you lease (sub-lease) to others? Yes No Submit schedule showing details.

If you have obtained any special rulings from Federal or State taxing authorities, attach copy. Yes No

SUMMARY OF AMOUNTS DUE

1. LICENSE FEE pay by April 15, 2019	25	00
2. FINAL BUSINESS PRIVILEGE TAX FOR CALENDAR YEAR ENDED DEC. 31, 2018 DUE APRIL 15, 2019 (Line 6, Schedule "A")		
3. ESTIMATED BUSINESS PRIVILEGE TAX FOR CALENDAR YEAR ENDING DEC. 31, 2019 DUE APRIL 15, 2019 (Line 4, Schedule "B")		
4. NEW BUSINESS ESTIMATED BUSINESS PRIVILEGE TAX FOR CALENDAR YEAR ENDING DEC. 31, 2019 (Line 4, Schedule "C")		
5. TOTAL DUE: a. Lines 1 & 2 & 3 b. For new businesses - Lines 1 & 4 (Minimum due \$35.00)		

ATTACH:

You must attach the applicable pages of your federal (form 1120, 1120S, 1065, 1040 schedules C or E) or state tax return which documents receipts reported on Schedule A of this return. If receipts reported on the federal or state return differ from receipts on this Plymouth return, please provide a reconciliation, local office sales report and/or an explanation. If an allocation method was used for out-of-state sales, please provide documentation for that calculation.

Make Check or Money Order Payable to PLYMOUTH TOWNSHIP – IN THIS AMOUNT

I DECLARE UNDER PENALTY OF LAW THAT ALL STATEMENTS MADE HEREIN AND/OR IN SUPPORTING SCHEDULES ARE TRUE, CORRECT AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Signature _____

Official Title _____ Date _____
(Owner, Partner, President, etc.)

Signature of Person Preparing Return - If other than Taxpayer

THIS RETURN MUST BE FILED ON A CALENDAR YEAR BASIS AND THE TAX PAID IN FULL.
MAIL TO: PLYMOUTH TOWNSHIP, 700 BELVOIR ROAD, PLYMOUTH MEETING, PA 19462.
IF YOU STARTED YOUR BUSINESS DURING TAX YEAR, SEE INSTRUCTIONS.

TELEPHONE: TAX OFFICE (610) 233-0591, MAIN NUMBER (610) 277-4100

NO EXTENSIONS – MUST BE FILED BY 4/15/19

SCHEDULE "A" FINAL BUSINESS TAX FOR THE YEAR ENDING DEC. 31, 2018

1. (a) Gross Receipts	\$.....
(b) Tax Rate 1 1/2 mills (.0015)	X 0.0015
2. Tax (line 1(a) multiplied by line 1(b))	\$
3. Deduct Estimated Tax paid with 2018 return	\$
4. Balance due Township (or credit)	\$
5. (a) Penalty, if filing late and tax due (see instructions below)	\$
(b) Interest, if filing late and tax due (see instructions below)	\$
6. Total Tax, Penalty and Interest (line 4 plus lines 5(a) and 5(b)) - also enter on line 2 on the front of the return	\$

SCHEDULE "B" ESTIMATED BUSINESS PRIVILEGE TAX FOR THE YEAR ENDING DEC. 31, 2019

(Base estimated tax on prior year's business)

1. (a) Estimated Gross Receipts	\$.....
(b) Tax Rate 1 1/2 mills (.0015)	X 0.0015
2. (a) Estimated Tax (line 1(a) multiplied by line 1(b))	\$
3. (a) Penalty, if filing late and tax due (see instructions below)	\$
(b) Interest, if filing late and tax due (see instructions below)	\$
4. Total Tax, Penalty and Interest (line 2 plus lines 3(a) and 3(b)) - also enter on line 3 on the front of the return	\$

SCHEDULE "C" ESTIMATED TAX - NEW BUSINESSES ONLY

1. (a) Gross Receipts - first month	\$.....
(b) Number of months to December 31, 2019
(c) Estimated Gross Receipts (line 1(a) multiplied by line 1(b))	\$.....
(d) Tax Rate - 1 1/2 mills (.0015)	X 0.0015
2. Estimated Tax (line 1(c) multiplied by line 1(d))	\$
3. (a) Penalty, if filing late (see instructions below)	\$
(b) Interest, if filing late (see instructions below)	\$
4. Total Tax, Penalty and Interest (line 2 plus lines 3(a) and 3(b)) - also enter on line 4 on the front of the return	\$

INSTRUCTIONS

ATTACHMENT -

As described on the front of this form, please provide the applicable documentation for receipts reported on Schedule A above.

LICENSES -

A license fee of \$25.00 is due for each place of business in Plymouth Township and is payable no later than April 15 of the new tax year along with the minimum tax of \$10.00.

NEW BUSINESS -

Tax must be paid within 45 days after opening date of business. Use Schedule "C" to compute estimated tax.

LATE FILING -

Penalty of 10% of tax plus interest rate of 1/2% per month or fraction of a month to be added if filed after due date.

MINIMUM TAX -

\$10.00 for each place of business.

You are entitled to receive a written explanation of your rights with regard to the audit, appeal, enforcement, refund and collection of local taxes by calling the Tax Office, Plymouth Township, at 610-233-0591 during the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday.

This form must be prepared in its entirety. If not applicable, so state.