

The safety and health of campers and counselors is always the highest priority at camp! The Township will do everything we can to help prevent the spread of COVID-19. We need your help! A healthy camp starts at home!

Here is our Health & Safety Plan for summer camp 2021.

## 2021 CAMP INFORMATION- Teen Camp

### Ages:

12 years-15 years

### Location:

Greater Plymouth Community Center (GPCC)- indoor & outdoor

### Weeks:

July 6-July 8

July 13-July 15

July 20-July 22

July 27-July 29

### Times:

9am-5pm

### Weekly Price:

\$128 Residents / \$160 Non-Residents

### Registration:

Monday, March 1- registration begins for all Plymouth Township Residents & Annual Passholders

Monday, March 15- Open enrollment. Registration begins for anyone interested, if space allows

All registration must be done online [www.PlymouthCommunityCenter.org](http://www.PlymouthCommunityCenter.org). If you don't have access to online registration can you do it over the phone 610-277-4312 or in person at the GPCC.

### Payment schedule:

March- 25% is due at the time of enrollment

April- 50% due

May- 75% due

June- camp must be paid in full by June 4

Required paperwork:

- Registration & Release Of Liability Form
- Medical Fitness & Vaccination Status Form
- COVID-19 Waiver
- Medication Dispensing Policy & Form (if medication is required during camp)

Forms can be found on our website [www.PlymouthCommunityCenter.org](http://www.PlymouthCommunityCenter.org) All paperwork must be submitted no later than June 4<sup>th</sup>.

Paperwork can be emailed to Shawn Mazei at [smazei@plymouthtownship.org](mailto:smazei@plymouthtownship.org) or dropped off at the GPCC front desk Monday-Friday 6am-7pm. Please let Shawn know if you need other arrangements.

Enrollment Capacity:

12 campers. This is subject to change as we get closer to the camp start date.

Counselor/Staff:

1:10 ratio

Counselors are not permitted to come to camp if they are not feeling well

Our team will wear face masks at all times except when eating lunch/snack and drinking. This is subject to change as we get closer to the camp start date.

We will provide counselors with up-to-date education and training on COVID-19 risk factors and protective behaviors (e.g., cough etiquette and care of PPE).

Train our team how to use protective equipment properly- how to put it on, use/wear it, and take it off

Swimming: We will swim daily (subject to change). If your camper needs a life jacket we can supply one or you can bring one. If you bring one it has to be US Coastguard approved. We will also do outside water activities.

Water Activities/Swimming: Please send your camper in their bathing suit everyday. Pack a towel and sandals. They will not have counselor assistance, please keep that in mind when picking clothes out on these days.

Activities: Activities that will limit physical contact will be planned.

Assigned Seating: Campers will have assigned seats for sedentary activities, lunch and snack times. This is subject to change as we get closer to the camp start date.

## PARENT INFORMATION

Camp Dress Code: Please send your camper in a family friendly bathing suit and sneakers daily. Pack additional shorts, t-shirt and under garments. Flip-flops and sandals are not permitted.

Sunscreen: Please be sure to apply sunscreen to your camper prior to arriving at camp. If your camper requires additional sunscreen throughout the day, they must be able to apply their own sunscreen.

Visitors: Advanced arrangements must be made for all visitors, TSS and aids.

Drop-Off/Pick-Up Procedures: All pick-up and drop-off will be curbside. Parents must remain in the car.

Drop-off (signs will be posted)- pull up to where the counselor is waiting, give the counselor your camper's name. Drop-off is from 8:45am-9:15am.

Pick-up (signs will be posted)- each age group will have a designated outdoor pick-up location. Counselor will require you to show your pick-up pass. Pick-up will be from 4:30pm-5:00pm. You can fill out the "Self Sign Out Form" if you would like your camper to sign them selves out between 4:30pm-5:00pm. They are not permitted to sign out earlier than 4:30pm without additional written permission.

If you need a pick-up pass please call or email Joanna at 610-313-8681 / [jsharapan@plymouthtownship.org](mailto:jsharapan@plymouthtownship.org) prior to your campers first day.

Once camp has started, if you have questions or need assistance you will have to call the GPCC Front Desk at 610-277-4312 Monday-Friday between the hours of 8am-4pm.

If you pick up your camper early or if curb side is not available because of the weather, please bring the pass with you into the building.

If someone other than yourself will be picking your camper up you will need to make sure you give them the pick-up pass. If they do not have the pick-up pass they will need to be listed on the camper's registration form. They will be required to show ID.

Lunch/Snack/Water Bottle: Campers will need to pack a lunch, a snack and a refillable water bottle daily (or more than one water bottle). There is no access to microwave or refrigerator.

### Medication Administration:

Plymouth Township Parks & Recreation will:

- Only allow a staff member over the age of 18 and who is fully certified in First Aid (American Red Cross or the American Heart Association) to administer any prescription and nonprescription medication
- Keep all medication stored in a locked area of the facility that is out of reach of children, including EpiPens and inhalers
- Keep a detailed medication log

Parents/Guardians will:

- Provide written consent for the administration of the prescription or nonprescription drug (Fill out the Medical Authorization and Release Form)
- Ensure prescription or nonprescription medication is in an original container
- Provide written instructions for the administration of the medication. Instructions on a prescription label are

acceptable

- Put a label on the medicine container identifying the name of the child the medication is for
- Pick up the medication immediately after its effective date or on the child's last day of the program

Certificate of Medical Fitness & Vaccination Status: Every camper must have a "Certification of Medical Fitness and Vaccination Status" form on file at the Community Center. These forms are good for one year. We will also accept physical and vaccination records from your pediatrician or documents provided to Colonial School District. This form is available online and must be handed in prior to your campers first day of camp.

Masks/Face Covering: Campers & counselors will wear masks. Subject to change.

Temperature Checks: Camper and counselor temperatures will be checked daily upon arrival. Individuals with temps of 100.4° F or higher will not be permitted to stay at camp. Subject to change.

## CAMPER ILLNESS AND PREVENTATIVE MEASURES

Camper Illness: If your camper shows any signs of being sick they will not be permitted to camp.

No camper or counselor is permitted to attend camp if they are not feeling well.

Sick Camper Protocol:

- Most importantly, if a camper isn't feeling well they need to stay home
- Each site will have an isolation area:  
Greater Plymouth Community Center- designated classroom
- The camper will be required to be picked up immediately
- All surfaces the camper had contact with will be closed/removed and cleaned. They will then be cleaned again (after waiting 12 hours) after all respiratory droplets have settled
- Other parents will be informed if necessary

Sick Counselor Protocol:

- Most importantly, if a counselor isn't feeling well they need to stay home
- The counselor will be required go home immediately- replacement supervision will be brought in to maintain ratios
- All surfaces the counselor had contact with will be closed/removed and cleaned. They will then be cleaned again (after waiting 12 hours) after all respiratory droplets have settled
- Parents will be informed if necessary

If a confirmed COVID-19 case has entered camp, regardless of community transmission:

We might need to implement short-term closure procedures regardless of community spread if an infected person has been in a particular location. If this happens, CDC recommends the following procedures regardless of the level of community spread:

**Coordinate with local health officials.** Once learning of a COVID-19 case in someone who has been at camp, immediately notify local health officials. These officials will help administrators determine a course of action.

**Dismiss campers and staff for 2-5 days.** This initial short-term dismissal allows time for the local health officials to gain a better understanding of the COVID-19 situation impacting the camp. This allows the local health officials to help the camp determine appropriate next steps, including whether an extended dismissal duration is needed to stop or slow further spread of COVID-19.

Discourage counselors, campers, and their families from gathering or socializing anywhere.

**Communicate with counselors, parents, and students.** Coordinate with local health officials to communicate dismissal decisions and the possible COVID-19 exposure.

In such a circumstance, it is critical to maintain confidentiality of the student or staff member as required by the Americans with Disabilities Act and the Family Education Rights and Privacy Act.

### **Clean and disinfect thoroughly.**

Close off areas used by the individuals with COVID-19 and wait as long as practical before beginning cleaning and disinfection to minimize potential for exposure to respiratory droplets. Restrooms- open outside doors and windows to increase air circulation in the area. If possible, wait up to 24 hours before beginning cleaning and disinfection.

Cleaning staff should clean and disinfect all areas (e.g., offices, bathrooms, and common areas) used by the ill persons, focusing especially on frequently touched surfaces.

If surfaces are dirty, they should be cleaned using a detergent or soap and water prior to disinfection.

For disinfection most common EPA-registered household disinfectants should be effective. Additionally, diluted household bleach solutions can be used if appropriate for the surface.

### Preventative Measures:

You will be required to watch these videos with your camper-

How to properly wash your hands- <https://youtu.be/wKtJOp5j1cU>

How to properly sneeze and cough- <https://www.youtube.com/watch?v=8wmKArVuLal>

Please tell your camper they are not to share personal items, food, utensils, devices, etc. with other campers.

Send your camper in close-toed shoes daily to cut down on the risk of injury (thus leading to the need for close contact).

Apply sunscreen prior to camp. Teach your child how to apply their own sunscreen. Counselors are not permitted to help apply sunscreen.

Several handwashing breaks are scheduled throughout the day.

## BEHAVIOR AGREEMENT

Bad behavior will not be tolerated. You will need to talk to your camper about their behavior and the importance to follow the rules. In these stressful and uncertain times we will not tolerate bad behavior. For the safety of all other campers and counselors, any campers that cannot follow these safety rules will be dismissed immediately.

Camper will:

- \* Stay with assigned group at all times.
- \* Be responsible for their own actions. Do not blame others.
- \* Never hit, push, shove, bump or be rude to others.
- \* No running in the building hallways.
- \* Respect others in what you say and do.
- \* Listen to program leaders and follow directions.
- \* Use appropriate language.
- \* Keep hands to oneself and maintain self-control.
- \* Take care of own belongings.
- \* Use equipment and supplies in a safe and appropriate manner.
- \* Teasing and bullying are not tolerated and children should report these incidents immediately to their counselor.
- \* Communicate in an appropriate manner; no foul language or gestures, harsh words or tone of voice.
- \* Never bring weapons or unsafe items to camp.
- \* Play safe and have fun.

**Purposefully or maliciously spitting, sneezing or coughing on another camper or counselor will result in immediate permanent dismissal from camp**

## CLEANING PROCEDURES

Everyone will wash their hands when they arrive and as needed throughout the day. We will have multiple hand washing breaks throughout the day for both counselors and campers.

Our team will sanitize and clean surfaces thoroughly throughout the day- including facilities and equipment.

## PHONE APP NOTIFICATIONS

This will be replacing text message communication

Download the app. To find the app, search GPCC in iOS and Greater Plymouth in Google Play.

It will look like this:



Once you download and open the app, click the three lines on the top left and then click Notifications. Select all that apply to you. You can opt-out & amend your selections at any time.



## MEDICATION DISPENSING PROCEEDURES

### Plymouth Township Parks & recreation Administration of Medication (prescription & nonprescription) to Minor Children

#### Participating Programs:

- Summer Playground Program
- Mini People
- Camp GPCC
- Teen Camp
- After School Rendezvous

#### Who will administer?

- *Summer Playground Program*- the camp director will be required to have a first aid certification
- *Mini People*- certified camp counselors, programming department, aquatics & lifeguard department and fitness department
- *Camp GPCC*- certified camp counselors, programming department, aquatics & lifeguard department and fitness department
- *Teen Camp*- certified camp counselors, programming department, aquatics & lifeguard department and fitness department
- *After School Rendezvous*- certified counselors, programming department, aquatics & lifeguard department and fitness department

#### Plymouth Township Parks & Recreation will:

- Only allow a staff member over the age of 18 and who is fully certified in First Aid (American Red Cross or the American Heart Association) to administer any prescription and nonprescription medication
- Keep all medication stored in a locked area of the facility that is out of reach of children, including EpiPens and inhalers
- Keep a detailed medication log

#### Parents/Guardians will:

- Provide written consent for the administration of the prescription or nonprescription drug (Fill out the Medical Authorization and Release Form)
- Ensure prescription or nonprescription medication is in an original container
- Provide written instructions for the administration of the medication. Instructions on a prescription label are acceptable
- Put a label on the medicine container identifying the name of the child the medication is form
- Pick up the medication immediately after its effective date or on the child's last day of the program



Medical Authorization and Release- ONLY NEEDED IF MEDICATION IS BEING SENT TO CAMP

I hereby authorize Plymouth Township and its employees, volunteers and agents to administer the following medication to my minor child(ren) as specified:

<u>Child Name</u>	<u>Age</u>	<u>Medication</u>	<u>Dosage</u>

I understand and agree that Plymouth Township, its program personnel, Board members, officials, employees, departments and affiliated entities shall not be liable in any way for any personal injuries sustained by my minor child as a result of administering the above described medication(s) and that the administration of those medications is subject to the Liability Waiver and Release which is incorporated herein by reference. I also hereby authorize Plymouth Township to secure emergency medical care for my minor children should they suffer any injury or otherwise require such care while participating in any Plymouth Township sponsored programs.

Should it be necessary for any Plymouth Township program personnel to provide any emergency medical care for my minor child(ren), I acknowledge and understand that Plymouth Township, its program personnel, Board members, officials, employees, departments, agents and affiliated entities shall not be liable in any way for any personal injuries arising from such care and that all such activities are also subject to the Liability Waiver and Release.

Intending to be legally bound hereby, and with full authority, I acknowledge, agree to and accept the terms of this Medical Authorization and Release on behalf of myself and my minor children.

Camper Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_